



Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

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Toms River, New Jersey  
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Board Meeting Agenda

Date: January 18, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Professional Services Contract with Holman Frenia Allison, P.C. to provide Auditing Services for the Department of Senior Services and Office of the Fire Marshal, in an amount not to exceed \$41,500.00, for the period of 1/1/2023 through 12/31/2023. (QP2023-15)

Official Resolution#	2023000090						
Meeting Date	01/18/2023						
Introduced Date	01/18/2023						
Adopted Date	01/18/2023						
Agenda Item	p-9						
CAF #							
Purchase Req. #	QP2023-15						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Joseph H.	<				<		
Gary	<		<		<		
Barbara Jo	<				<		
Virginia E.	<			<	<		
John P.	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

## RESOLUTION

January 18, 2023

**WHEREAS**, there exists a need for the services to perform audit services for the Ocean County Department of Senior Services and conduct an agreed upon procedures engagement for the Standard Operating Procedures Manual for the Ocean County Office of the Fire Marshal; and

**WHEREAS**, the County of Ocean has publicly solicited Request for Qualifications for the provision of audit services for the County of Ocean in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluations of the same; and

**WHEREAS**, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for special auditing services to Holman Frenia Allison, P.C. for one (1) year effective January 1, 2023; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection; and

**WHEREAS**, for the special audit for the Ocean County Department of Senior Services, funding for these services in the amount of \$26,500.00 have been made available in Account No. 016-215-5058-6600; and

**WHEREAS**, for the agreed upon procedures engagement for the Ocean County Department of Fire Marshal, funding for these services in the amount of \$15,000.00 have been made available in Account No. 9999-211-117-0057; and

**NOW, THEREFORE, BE IT RESOLVED, BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, STATE OF NEW JERSEY, as follows:**

1. The Director and the Clerk of the Board are hereby authorized and directed to execute an Agreement for audit services with the firm Holman Frenia Allison, P.C., 1985 Cedar Bridge Ave, Suite #3, Lakewood, New Jersey, 08701, for the Ocean County Department of Senior Services and Ocean County Department of Fire Marshal for one (1) year effective January 1, 2023.
2. A copy of this Agreement shall be kept on file and available for public inspection at the Office of the Clerk of the Ocean County Board of Commissioners, Ocean County Administration Building, Hooper Avenue, Toms River, New Jersey.

3. The contract is awarded as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), as the services required in connection with this Agreement shall be provided by the licensed accountants and constitute professional services as defined herein.
4. A notice of this action shall be published once as required by law.
5. The Contractor shall include the contract number on all papers, documents, invoices and vouchers pertaining to said contract.
6. Certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Counsel, Holman Frenia Allison, P.C., Ocean County Office of Senior Services, and the Office of the Fire Marshal.