



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Frank Sadeghi
Commissioner Robert S. Arace
Commissioner Jennifer Bacchione
Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: December 3, 2025 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding Professional Services Contracts to Citta, Holzapfel & Zabarsky; Padula Law Group LLC; Cleary Jacobbe Alfieri Jacobs LLC; and Levin Shea Pfeffer & Goldman, P.A. as Labor Relations Consultant Services, for the period of 1/1/2026 through 12/31/2026, in an amount not to exceed \$75,000.00, contingent upon adoption of the 2026 Temporary County Budget and the 2026 County Budget. (QP2025-103)

Official Resolution#	2025001737
Meeting Date	12/03/2025
Introduced Date	12/03/2025
Adopted Date	12/03/2025
Agenda Item	I-4
CAF #	
Purchase Req. #	QP2025-103
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION
December 3, 2025

WHEREAS, there exists a need to provide the Employee Relations Department with a Labor Relations Consultant; and

WHEREAS, the County of Ocean publicly solicited a Request for Qualifications for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, eight (8) proposals were received and reviewed by Ocean County Employee Relations and the Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

WHEREAS, the Ocean County Department of Employee Relations and Consultant Selection Review Committee have recommended an award of Professional Services to four (4) respondents of the Request for Labor Relations Consultant Services, to provide such services on the basis of the quality of their proposal for the 2026 calendar year; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2026 Temporary County Budget with the balance to be available contingent upon adoption of the 2026 County Budget and funding shall be made from account #016-045-4018 and shall not exceed \$75,000.00; and

WHEREAS, this agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to execute an Agreement with:
 - a. Citta, Holzapfel & Zabarsky,
248 Washington Street
Toms River, New Jersey 08753
 - b. Padula Law Group, LLC.
1151 Broad Street
Suite 112
Shrewsbury, NJ 07702
 - c. Cleary Giacobbe Alfieri Jacobs, LLC.
955 State Route 34
Suite 200
Matawan, New Jersey 07747
 - d. Levin Shea Pfeffer & Goldman, P.A.
2110 W. County Line Road
Suite 2
Jackson, NJ 08527
2. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law.
3. The contract number shall be placed on all papers, documents, invoices and vouchers pertaining to this Agreement.
4. Certified copies of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

5. A notice of this action shall be published once as required by law.

BE IT FURTHER RESOLVED, certified copies of this Resolution shall be made available to: County Counsel, County Auditor, County Comptroller, Purchasing Department, Department of Employee Relations, Citta, Holzapfel & Zabarsky, Padula Law Group, LLC., Cleary Giacobbe Alfieri Jacobs, LLC., and Levin Shea Pfeffer & Goldman, P.A.