



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
Tel: (732)929-2005  
Fax: (732)505-1918

### Board Meeting Agenda

Date: May 3, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Competitive Contract to The Mental Health Association in New Jersey, Inc. to provide Benefits Navigator services for the OC Department of Human Services, in the amount of \$450,000.00, for the period of 5/1/2023 through 12/31/2023, with the option to extend for one (1) additional year. (CC2023-71)

<b>Official Resolution#</b>	<b>2023000653</b>						
Meeting Date	05/03/2023						
Introduced Date	05/03/2023						
Adopted Date	05/03/2023						
Agenda Item	n-4						
CAF #							
Purchase Req. #	CC2023-71						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Joseph H.	<				<		
Gary	<			<	<		
Barbara Jo	<				<		
Virginia E.	<				<		
John P.	<		<		<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

**May 3, 2023**

**WHEREAS, the COUNTY of OCEAN, has funds available for Benefits Navigator services to provide comprehensive assistance with multiple human service systems and programs to residents of Ocean County; and**

**WHEREAS, on December 7, 2022, the Ocean County Board of Commissioners adopted a resolution authorizing the use of competitive contracting for the procurement of Benefits Navigator services; and**

**WHEREAS, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and**

**WHEREAS, the Ocean County Department of Human Services, Human Services Advisory Council has received and reviewed proposals for Benefits Navigator services and recommends that an Agreement be awarded to The Mental Health Association in New Jersey, Inc., 673 Morris Avenue, Springfield, NJ 07081 to provide such services, for May 1, 2023 through December 31, 2023, with an option to renew up to one (1) twelve month period, as more specifically set forth in the Agreement; and**

**WHEREAS, funds up to the total amount of \$450,000.00 shall be made available through the Ocean County American Rescue Plan.**

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
ARPA- Benefit Navigator	021-205-AR02	\$450,000.00

**NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

- 1) The Director and Clerk of the Board are hereby authorized to enter into an Agreement with The Mental Health Association in New Jersey, Inc. for the period of May 1, 2023 through December 31, 2023, contingent upon the availability of funds.
- 2) The Director and Clerk of the Board are hereby authorized and directed to execute any necessary subsequent and related documents.
- 3) The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said agreement, that number being CC2023-71.
- 4) A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Auditor, Department of Human Services and The Mental Health Association in New Jersey, Inc.