



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea
Deputy Director Gary Quinn
Commissioner Virginia E. Haines
Commissioner John P. Kelly
Commissioner Frank Sadeghi

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: February 21, 2024 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT to Specialty Underwriters, LLC, the lowest qualified bidder. No bids were received on Item Nos. 13 and 14. They will be rebid. (B2024-16)

Official Resolution#		2024000245					
Meeting Date		02/21/2024					
Introduced Date		02/21/2024					
Adopted Date		02/21/2024					
Agenda Item		k-3					
CAF #							
Purchase Req. #		B2024-16					
Result		Adopted					
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Crea	<				<		
Quinn	<			<	<		
Haines	<		<		<		
Kelly	<				<		
Sadeghi	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

CONTRACT NO. MUST BE ON ALL
PAPERS, DOCUMENTS, INVOICES, VOUCHERS
NO. B2024-16

RESOLUTION

February 21, 2024

WHEREAS, on December 27, 2023, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT for the County of Ocean; and

WHEREAS, at the advertised time, responses were received from the following bidders:

Name and Address of Bidder

Specialty Underwriters, LLC
9667 South 20th Street
Oak Creek, WI 53154
(414) 281-1100

Name and Address of Bidder

Canon Solutions America, Inc.
One Canon Park
Melville, NY 11747
(800) 815-4000

; and

WHEREAS, after the receipt and examination of same, the County Director of Purchase has now recommended to this Board that the lowest qualified bid, according to specifications, namely that of, SPECIALTY UNDERWRITERS, LLC be accepted. No bids were received on Item Nos. 13 and 14, they will be rebid.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract for the Service and Maintenance Agreement For Printing and Graphics Equipment for the County of Ocean, for the contract period from date of award through February 20, 2025, a period of one (1) year, or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15. The reserves the right to extend the contract for one (1) additional year by mutual agreement between the County and the Contractor with no increase in base price.

A. SPECIALTY UNDERWRITERS, LLC for twelve (12) items; to wit: ITEM NOS. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12.

This vendor has extended this contract to County Cooperative Contract System Participants.

2. Payments for the services and maintenance to be acquired by this contract shall be made upon the approval of vouchers submitted by the successful bidder in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2024-16.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the County Auditor, County Director of Purchase, Department of Finance, Printing and Graphic Arts, and Specialty Underwriters, LLC, the successful bidder.

PROPOSAL DOCUMENT REPORT

Bid No. TBD

SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT

PRICE TABLES

SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT

Line Item	Description	Est. Qty.	Unit of Meas.	Unit Price	Total Price	No Bid	Comments
1	Maintenance and Service of: (1) Apple iMac Desktop Computer, Serial # W89510SH5PK	12	MO	\$35.00	\$420.00		Includes (limit): Software with an allowance of \$300.00
2	Maintenance and Service of: (1) Baum 15 Folder, Model #2015	12	MO	\$188.00	\$2,256.00		

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Bid No. TBD

SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT

Line Item	Description	Est. Qty.	Unit of Meas.	Unit Price	Total Price	No Bid	Comments
3	Maintenance and Service of: (1) Canon Image ProGraf IPF-815, Serial # AAKJ0146	12	MO	\$61.00	\$732.00		EXCLUDES: CONSUMABLE PARTS AND SUPPLIES, INCLUDING BUT NOT LIMITED TO MAINTENANCE KITS, PREVENTIVE MAINTENANCE KITS, TONER, DEVELOPER, DRUMS, IMAGING UNITS, PRINT HEADS, TRANSFER BELTS, TRANSFER KITS, WASTE TRAYS, FUSERS, FUSER ROLLERS, FEED ROLLERS, TRANSFER ROLLERS, PICK UP ROLLER AND SEPARATOR ROLLERS
4	Maintenance and Service of: (1) Challenge EH-3C 3 Hole Punch Drill, Serial #065426	12	MO	\$75.00	\$900.00		
5	Maintenance and Service of: (1) Challenge Spartan 185A Cutter Serial #: 185-A-171068	12	MO	\$147.00	\$1,764.00		
6	Maintenance and Service of: (1) Challenge Titan 265 XG 26 Inch Paper Cutter, Serial # 081788	12	MO	\$312.00	\$3,744.00		
7	Maintenance and Service of: (1) GBC Magnapunch, Serial # TC62228E	12	MO	\$100.00	\$1,200.00		

Introduced on: February 21, 2024
 Adopted by: PROPOSAL DOCUMENT REPORT

Official Resolution #: 2024000245
 Bid No. SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT

PROPOSAL DOCUMENT REPORT

Bid No. TBD

SERVICE AND MAINTENANCE AGREEMENT FOR PRINTING AND GRAPHICS EQUIPMENT

Line Item	Description	Est. Qty.	Unit of Meas.	Unit Price	Total Price	No Bid	Comments
✓ 8	Maintenance and Service of: (1) Graphic Whizard GW3000 Numbering System, Serial # 2105189	12	MO	\$63.00	\$756.00		
✓ 9	Maintenance and Service of: (1) iJet Pro 1175P Envelope Printer and Tower, Serial #HC2105	12	MO	\$550.00	\$6,600.00		
✓ 10	Maintenance and Service of: (5) Parker Powis Fastback Model #15, Serial #'s 2028, 10311, 13713, 15607 and 17137	12	MO	\$118.00	\$1,416.00		
✓ 11	Maintenance and Service of: (2) Parker Powis Fastback Model #20, Serial #'s 1778 and 1781	12	MO	\$60.00	\$720.00		

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Line Item	Description	Est. Qty.	Unit of Meas.	Unit Price	Total Price	No Bid	Comments
12	Maintenance and Service of: (5) Parker Powis Printer Model #31, Serial #'s 01450, 02828, 03311, 03442 and 03651	12	MO	\$108.00	\$1,296.00		EXCLUDES: CONSUMABLE PARTS AND SUPPLIES, INCLUDING BUT NOT LIMITED TO MAINTENANCE KITS, PREVENTIVE MAINTENANCE KITS, TONER, DEVELOPER, DRUMS, IMAGING UNITS, PRINT HEADS, TRANSFER BELTS, TRANSFER KITS, WASTE TRAYS, FUSERS, FUSER ROLLERS, FEED ROLLERS, TRANSFER ROLLERS, PICK UP ROLLER AND SEPARATOR ROLLERS
13	Maintenance and Service of: (1) Presstek DPM34C Digital Platemaker, Serial # 58-1109		MO	No Bid	No Bid	X	
14	Maintenance and Service of: (1) Presstek Scanmaster, Serial # W6836800289		MO	No Bid	No Bid	X	