



# Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

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Director John P. Kelly  
Deputy Director Frank Sadeghi  
Commissioner Robert S. Arace  
Commissioner Jennifer Bacchione  
Commissioner Virginia E. Haines

### Board Meeting Agenda

Date: December 3, 2025 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Qualifying eight (8) firms as eligible to provide On-Call Cultural Resources Consulting Services on a project specific basis, Where and As Directed by the OC Engineer, for the period of 12/4/2025 through 12/3/2026, as follows: Dewberry Engineers, Inc.; Hunter Research, Inc.; Chronicle Heritage dba PaleoWest LLC; A.D. Marble & Co., Inc.; E2 Project Management LLC; Dan Brown and Associates LLC; Hartgen Archeological Associates, Inc.; and Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (QP2025-115)

<b>Official Resolution#</b>	<b>2025001766</b>
Meeting Date	12/03/2025
Introduced Date	12/03/2025
Adopted Date	12/03/2025
Agenda Item	I-33
CAF #	
Purchase Req. #	QP2025-115
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

Clerk Of The Board

**RESOLUTION**

**December 3, 2025**

**WHEREAS**, there exists a need for On-Call Cultural Resources Consulting Services Where and As Directed by the Ocean County Engineer; and

**WHEREAS**, the Ocean County Engineer has publicly solicited a Request for Qualifications for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4 et. seq.; and

**WHEREAS**, eight (8) firms responded with written qualifications, fee schedules and associated documentation; and

**WHEREAS**, the Consultant Selection Review Committee has reviewed the proposals submitted and has recommended eight (8) firms to be qualified to provide On-Call Cultural Resources Consulting Services, Where and as Directed by the Ocean County Engineer; and

**WHEREAS**, the responses received by the County of Ocean were reviewed by the Ocean County Engineering Department and the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners and set forth in the Request for Qualifications; and

**WHEREAS**, the Ocean County Engineering Department and the Ocean County Consultant Selection Review Committee has recommended that the eight (8) firms listed are qualified and eligible to provide On-Call Cultural Resources Consulting Services and be awarded contracts on a project specific basis for necessary services for the upcoming year:

1. **Dewberry Engineers Inc.**  
600 Parsippany Road, Suite 301  
Parsippany, New Jersey 07054
2. **Hunter Research, Inc.**  
120 West State Street  
Trenton, New Jersey 08608
3. **Chronicle Heritage dba PaleoWest, LLC**  
20 Hagerty Boulevard, Suite 3  
West Chester, Pennsylvania 19382
4. **A.D. Marble & Co., Inc.**  
2200 Renaissance Blvd, Suite 260  
King of Prussia, Pennsylvania 19406
5. **E2 Project Management LLC**  
87 Hibernia Avenue  
Rockaway, New Jersey 07866
6. **Dan Brown and Associates, LLC**  
2563 Willow Point Way  
Knoxville, Tennessee 37931

**7. Hartgen Archeological Associates, Inc.**  
1744 Washington Avenue Ext.  
Rensselaer, NY 12144

**8. Environmental Design & Research, Landscape Architecture,  
Engineering & Environmental Services, D.P.C.**  
217 Montgomery Street, Suite 1100  
Syracuse, New York 13202

on an as needed basis, as more specifically set forth in a project specific proposal utilizing their stated fee schedule provided with their qualifications; and

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY**, as follows:

1. The firms set forth above are qualified and eligible to provide On-Call Cultural Resources Consulting Services, Where and as Directed by the Ocean County Engineer and be awarded contracts for necessary services for December 4, 2025 through December 3, 2026.
2. The services to be provided will be based upon project specific proposals.
3. Copies of this Resolution shall be maintained on file and available for public inspection in the Office of the Clerk of the Board of Commissioners during normal business hours.
4. The contractor shall include the contract number on all papers, documents, invoices, and vouchers pertaining to said contract.
5. A certified copy of this Resolution shall be forwarded to the following:

1. Dewberry Engineers Inc.
2. Hunter Research, Inc.
3. Chronicle Heritage dba PaleoWest, LLC
4. A.D. Marble & Co., Inc.
5. E2 Project Management LLC
6. Dan Brown and Associates, LLC
7. Hartgen Archeological Associates, Inc.
8. Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C.