



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari
Deputy Director Gary Quinn
Commissioner Barbara Jo Crea
Commissioner Virginia E. Haines
Commissioner John P. Kelly

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Board Meeting Agenda

Date: January 18, 2023 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Authorizing a one (1) year Professional Services Contract extension with Conner Strong & Buckelew Companies, Inc. to provide continued Insurance Brokerage Services, for the period of 2/1/2023 through 1/31/2024. (QP2021-10)

Official Resolution#	2023000118						
Meeting Date	01/18/2023						
Introduced Date	01/18/2023						
Adopted Date	01/18/2023						
Agenda Item	p-37						
CAF #							
Purchase Req. #	QP2021-10						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Joseph H.	✓				✓		
Gary	✓		✓		✓		
Barbara Jo	✓				✓		
Virginia E.	✓			✓	✓		
John P.	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

January 18, 2023

WHEREAS, the County desires to review its existing insurance coverages and to purchase and procure such renewal and additional insurance coverages that are necessary to adequately protect and insure the operations, facilities and interests of the County of Ocean; and

WHEREAS, the County of Ocean has publicly solicited a Request for Qualifications for the provision of insurance brokerage, consulting and risk management services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

WHEREAS, the Ocean County Consultant Selection Committee recommended the award of an Agreement with **Conner Strong & Buckelew Companies, Inc.**, for insurance brokerage, consulting and risk management services effective February 1, 2021 for an initial term of one (1) year, with an option to extend the contract for up to two (2) additional one (1) year terms.

WHEREAS, the County of Ocean wishes to extend the agreement for the 2nd additional one (1) year term beginning February 1, 2023 through January 31, 2024.

WHEREAS, the not to exceed amount for these services is estimated at \$200,000.00 based on a reasonable estimate required for the term of the contract. This not to exceed amount is not necessarily indicative of the amount that will be expended; and

WHEREAS, funds for these services shall be available within the following funding source 016-080-4040-6900 in the 2023 Temporary Budget; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of an Agreement for insurance brokerage, consulting and risk management services and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW
JERSEY, as follows:**

1. The Commissioner Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with **CONNER STRONG & BUCKELEW COMPANIES, INC.**, for a term of one (1) year, commencing on February 1, 2023.

2. A copy of this Agreement shall be kept on file and available for public inspection at the Office of the Board of Commissioners, Ocean County Administration Building, Hooper Avenue, Toms River, New Jersey.

3. This Agreement is awarded in accordance with the provisions of N.J.S A. 40A:11-5 of the Local Public Contracts Law which recognizes that the purchase and procurement of insurance consultant services, such as the services required in connection with this Agreement, are specialized and qualitative in nature and **Conner Strong & Buckelew Companies, Inc.**, is a licensed insurance producer.

4. A notice of this action shall be published once as required by law.

5. The Contractor shall include the contract number on all papers, documents, invoices and vouchers pertaining to this Agreement.

6. Certified copies of this resolution shall be forwarded to:

Ocean County Department of Finance,
Ocean County Auditor,
Ocean County Department of Employee Relations,
Division of Risk Management,
Conner Strong & Buckelew Companies, Inc., and
Ocean County Counsel.