



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

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Toms River, New Jersey  
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### Board Meeting Agenda

Date: September 20, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Authorizing a one (1) year Competitive Contract extension with St. Francis Community Center, LBICC, Inc. as a Work Related Activity Provider - Workforce Learning Link services, for the period of 10/1/2023 through 9/30/2024, in an amount not to exceed \$117,500.00. (CC2022-126)

<b>Official Resolution#</b>	<b>2023001388</b>						
Meeting Date	09/20/2023						
Introduced Date	09/20/2023						
Adopted Date	09/20/2023						
Agenda Item	I-17						
CAF #							
Purchase Req. #	CC2022-126						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Vicari	<				<		
Quinn	<			<	<		
Crea	<				<		
Haines	<		<		<		
Kelly	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

September 20, 2023

**WHEREAS**, there exists a need to provide Work Related Activities for the Ocean County Local Workforce Area as required by the New Jersey Combined State Plan for the Workforce Innovation and Opportunity Act (WIOA) 2016; and

**WHEREAS**, on August 16, 2017, the Board of Chosen Freeholders adopted a resolution authorizing the use of competitive contracting for the procurement of Work Related Activity Providers; and

**WHEREAS**, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and

**WHEREAS**, on October 6, 2022, the Ocean County Board of Commissioners awarded an Agreement to **St. Francis Community Center, LBICC.**, 4700 Long Beach Blvd, Long Beach Twp., New Jersey 08008, to provide such services, in an amount not to exceed \$47,000.00, for the period of October 1, 2022 through September 30, 2023 with the option to extend for one (1) additional year; and

**WHEREAS**, on May 17, 2023, a Resolution was adopted authorizing an amendment to the Agreement to reflect an increase in funding in an amount not to exceed \$70,500.00 for a revised total amount of \$117,500.00; and

**WHEREAS**, the Ocean County Department of Human Services now desires to utilize the one year extension for the period of October 1, 2023 through September 30, 2024; and

**WHEREAS**, funds totaling \$117,500.00 shall be appropriated for these services, as follows:

<u>Service</u>	<u>Fund</u>	<u>Account</u>	<u>Amount</u>
Workforce Learning Link	WLL FY23/24	017-818-6547	\$117,500.00

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The Director and Clerk of the Board are hereby authorized to enter into and execute an Agreement with **St. Francis Community Center, LBICC, Inc.**, to provide Work Related Activity services, for the period of October 1, 2023 through September 30, 2024, in an amount not to exceed \$117,500.00, contingent upon the availability of said funds.

2. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to this Agreement, the number being CC2022-126.
3. The Director and the Clerk of the Board are hereby authorized and directed to execute any necessary subsequent related documents.
4. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to Ocean County Counsel, County Auditor, County Department of Human Services and St. Francis Community Center, LBICC, Inc.