

## Ocean County Board of Chosen Freeholders

OFFICE OF THE  
OCEAN COUNTY FREEHOLDERS

Freeholder Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Freeholder Virginia E. Haines  
Freeholder John P. Kelly  
Freeholder Gerry P. Little

101 Hooper Ave  
Toms River, New Jersey  
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### Board Meeting Agenda

Date: November 4, 2020 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of MONITORING OF THE OCEAN COUNTY JAIL'S HEALTH CARE SERVICES to Herrera Correctional Management Systems, LLC, the lowest qualified bidder. (B2020-143)

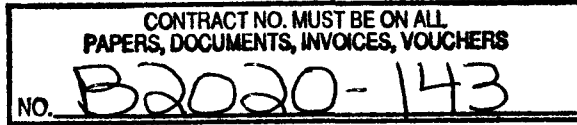
<b>Official Resolution#</b>	<b>2020001336</b>						
Meeting Date	11/04/2020						
Introduced Date	11/04/2020						
Adopted Date	11/04/2020						
Agenda Item	I-2						
CAF #							
Purchase Req. #	B2020-143						
Result	Adopted						
<b>FREEHOLDER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Vicari	✓				✓		
Quinn		✓					
Haines	✓				✓		
Kelly	✓			✓	✓		
Little	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, NJ AT THE MEETING REFERENCED THEREON

*MACilento*

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Clerk Of The Board



## RESOLUTION

November 4, 2020

WHEREAS, on September 22, 2020, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of MONITORING OF THE OCEAN COUNTY JAIL'S HEALTH CARE SERVICES for the County of Ocean; and

WHEREAS, at the advertised time, responses were received from the following bidders:

Name and Address of Bidder

Herrera Correctional Management  
Systems, LLC  
2929 Seasons Blvd.  
Sarasota, FL 34240  
(941) 952-8122

Name and Address of Bidder

NCCHC Resources, Inc.  
1145 W Diversey Parkway  
Chicago, IL 60614  
(773) 880-1460

; and

WHEREAS, after the receipt and examination of same, the County Director of Purchase has now recommended to this Board that the lowest qualified bid, according to specifications, be accepted, namely, HERRERA CORRECTIONAL MANAGEMENT SYSTEMS, LLC.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract, accepting the bid for the furnishing and delivery of Monitoring of the Ocean County Jail's Health Care Services for the County of Ocean, the contract shall be in effect for one (1) year from date of award through November 3, 2021 or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract for a one (1) year period upon mutual agreement between the County and the awarded vendor as follows:

**HERRERA CORRECTIONAL MANAGEMENT SYSTEMS, LLC for one**

(1) item, to wit:

**ITEM NO. 1.**

2. Payments for the services to be acquired by these contracts shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Chosen Freeholders and subject to the Board of Freeholders customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2020-143.

4. Be it further resolved that certified copies of this Resolution shall be made available to the County Auditor, County Director of Purchase, Department of Finance, County Corrections Department, and Herrera Correctional Management Systems., LLC the successful bidder.

**Program Narrative**

Ocean County has entered into a contract with CFG Health Systems , LLC to provide health care services to the Ocean County Jail for the contract year beginning September 1, 2016 through August 31, 2019, with 2 (two) one-year options to renew at the sole discretion of the County. Currently, this contract is in its final year of extension. In order to ensure that all services are rendered in accordance with this contract, and that all inmates at the Ocean County Jail are provided health care services in complete compliance with all applicable state and federal standards, the County desires to obtain the services of a qualified contract monitor. It is the intent of this bid to secure an independent contract monitor specializing in correctional healthcare services, capable of monitoring all aspects of healthcare and will ensure the delivery of a high quality healthcare system for all adult inmates. It is also our intent to secure a monitor that will work jointly with the medical contractor, and to promote a working partnership between County Management, Jail Administrators and the medical contractor.

	<u>COMPLIANCE</u>	
	<u>YES</u>	<u>NO</u>

The successful contractor shall ensure at a minimum that the following requirements are being maintained by the medical contractor:

- |   |             |       |
|---|-------------|-------|
| 1. Identify areas for efficiencies and savings in providing medical services and communicate same to the Warden and County Administration.  | rh<br>_____ | _____ |
| 2. Review all staffing and services on a monthly basis and provide a monthly report to the Warden regarding any credits or penalties which can be assessed in accordance with the contract. | rh<br>_____ | _____ |
| 3. Review a random representative sample of charts for quality control; Record, review and interpret qualitative and quantitative data from the medical services provider.                  | rh<br>_____ | _____ |
| 4. Provide monthly reports that document activities, with a focus on identifying problems and an appropriate corrective action.   | rh<br>_____ | _____ |
| 5. Provide a quality assurance plan that will be utilized for contract monitoring to the County.  | rh<br>_____ | _____ |
| 6. Propose to the County an appropriate number of site visits per month which shall be sufficient to perform the duties required pursuant to this contract.                                 | rh<br>_____ | _____ |
| 7. Attend monthly MAC meetings when necessary and requested by the County.  | rh<br>_____ | _____ |

COMPLIANCE  
YES                      NO

The successful contractor shall ensure at a minimum that the following requirements are being maintained by the medical contractor: (Cont'd)

- |   |             |       |
|---|-------------|-------|
| 8. Track and monitor outside medical care to insure that all outside medical fees are properly accrued in accordance with the contract; including quality control of contractor billing statements including Medicare and Medicaid, diagnostic-related group discount rates, and provider skills and qualifications; insure compliance with NCCHS and contract standards for the timing of initial physicals, and to insure proper follow up for medications and related treatment. | rh<br>_____ | _____ |
| 9. To monitor third party reimbursements from both inmates own health care providers and Medicaid and to ensure that the County is being credited for these reimbursements.   | rh<br>_____ | _____ |
| 10. Review all invoices for outside medical care in excess of \$35,000 to insure that the invoices received are for expenses reimbursable under the contract.   | rh<br>_____ | _____ |
| 11. Identify internal control deficiencies; determine whether appropriate fiscal procedures are in place, such as invoice accuracy, invoices are supported by adequate documentation, performance reports are complete and accurate, contractor timesheets are verified.  | rh<br>_____ | _____ |
| 12. Review ongoing compliance with NCCHC and NJDOC standards.   | rh<br>_____ | _____ |
| 13. Provide general consulting service to the Warden on an as needed basis to improve medical care at the Ocean County Jail.  | rh<br>_____ | _____ |
| 14. Identify any ongoing problems via patterns of complaints.   | rh<br>_____ | _____ |
| 15. To ensure the medical contractor is providing all clinically necessary medical/dental/psychiatric services to all inmates, principally on-site as effectively and efficiently as possible.  | rh<br>_____ | _____ |
| 16. To ensure the medical contractor is maintaining National Commission on Correctional Health Care (NCCHC) and American Correctional Association (ACA) accreditation and standards at the Ocean County Jail for the full duration of the contract and without any lapse.   | rh<br>_____ | _____ |
| 17. To ensure the medical contractor is maintaining all healthcare standards established by the New Jersey Department of Corrections (NJDOC), and pass an annual audit for compliance purposes ( <u>N.J.A.C. 10A:31-13.2 et seq.</u> , <u>N.J.A.C. 10:10 et seq.</u> and <u>N.J.A.C. 13:92-1.1 et seq.</u> ).   | rh<br>_____ | _____ |

COMPLIANCE  
YES                      NO

The successful contractor shall ensure at a minimum that the following requirements are being maintained by the medical contractor: (Cont'd)

18. To ensure the medical contractor is maintaining proper levels of professional, nursing, and medical support staff on-site for each shift at the Ocean County Jail, and fulfilling and complying with all contractual obligations of the agreement.

rh \_\_\_\_\_

The specific extent and character of the consulting services to be performed shall be subject to the general control and approval of the Warden of the Ocean County Jail. The successful firm shall understand and acknowledge that reporting of all site activities shall be made to the Warden.

rh \_\_\_\_\_

19. To assist in the preparation of documents for the next Request for Proposal (RFP)/Competitive Contract Package for Ocean County Jail Health Services in 2021.

rh \_\_\_\_\_

**Qualifications of Bidder:**

The following factors shall be considered in determining the qualifications of the bidder. Proof of each should be submitted with the bid proposal:

A. The Bidder's recent experience as on-site primary contract monitor with substantial knowledge of the delivery and management of comprehensive institutional healthcare services at a large-scale adult jail or state prison with 1,000 beds or larger.

rh \_\_\_\_\_

B. Whether the Bidder has been recognized and/or certified as a correctional health professional by the National Commission on Correctional Health Care (NCCHC) or the American Correctional Association (ACA).

rh \_\_\_\_\_

C. Whether the Bidder has an extensive history of on-site management experience in the capacity of Health Service Administrator or equivalent managing comprehensive correctional healthcare contracts in a large jail or prison system.

rh \_\_\_\_\_

D. The Bidder demonstrated ability to monitor all operational functions, including regular site visits to perform inspections and attend appropriate meetings as required by the Ocean County Jail.

rh \_\_\_\_\_

E. Whether the Bidder has an extensive history managing cost plus management fee contracts.

rh \_\_\_\_\_

F. The Bidder's financial background, including experience in reading financial statements, making budgeting recommendations and recommending corrective action based upon financial performance.

rh \_\_\_\_\_

**COMPLIANCE**  
**YES**                      **NO**

**Qualifications of Bidder (Cont'd):**

The following factors shall be considered in determining the qualifications of the bidder. Proof of each should be submitted with the bid proposal:

- |   |             |       |
|---|-------------|-------|
| G. The Bidder's client list of facilities or agencies in which comprehensive healthcare monitoring and consulting services have been or are being provided. Include the agency name, address and contact information. | rh<br>_____ | _____ |
| H. The Bidder's experience with electronic medical records, including a general understanding of functionality and use of same, as well as the knowledge and ability to utilize.                                      | rh<br>_____ | _____ |
| I. The Bidder's experience with New Jersey Medicaid Expansion.  | rh<br>_____ | _____ |

**Familiarization with Ocean County Health Services Delivery:**

Upon award, the bidder (or such members of the awarded bidder, as mutually determined by the awarded bidder and the County), shall conduct an initial site visit.

rh  
\_\_\_\_\_

The awarded bidder shall review and become knowledgeable about the following:

- |   |             |       |
|---|-------------|-------|
| 1. Ocean County's current health services contract with CFG Health Systems, LLC which consists of the Contract for Health Care Services for the Ocean County Department of Corrections 2016, the Competitive Contract for Health Care Services for the Ocean County Department of Corrections 2016, and the CFG Health Systems, LLC Proposal (response to Competitive Contract) – June 23, 2016 | rh<br>_____ | _____ |
| 2. CFG Health Systems, LLC site medical and mental health policies and procedures as well as corporate operating procedures and business processes.   | rh<br>_____ | _____ |
| 3. Ocean County Jail policies and procedures related to health care services.   | rh<br>_____ | _____ |
| 4. Health services utilization data.  | rh<br>_____ | _____ |

Proposal for the furnishing and delivery of **MONITORING OF THE OCEAN COUNTY JAIL'S HEALTH CARE SERVICES** for the County of Ocean.

**PRICE SCHEDULE**

<b>Item #</b>	<b>Description</b>	<b>Est. One (1) Year Qty.</b>	<b>Unit of Meas.</b>	<b>Unit Price</b>	<b>Total Price</b>
✓ 1	Monitoring of the Ocean County Jail's Health Care Services, As Specified	12	MO	\$ 3,010	\$ 36,120

**BIDDERS MUST EXPLAIN ALL EXCEPTIONS  
IN DETAIL ON BIDDERS LETTERHEAD**