



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Frank Sadeghi
Deputy Director Jennifer Bacchione
Commissioner Robert S. Arace
Commissioner Sam Ellenbogen
Commissioner Ray Gormley

101 Hooper Avenue
Toms River, New Jersey
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Board Meeting Agenda

Date: July 29, 2026 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to Historic Building Architects to provide Preservation Architectural Consulting Services related to Construction Administration for the interior house restoration at the Mary Etta Cox House (Phase 2), Barnegat Township, NJ, in an amount not to exceed \$55,587.50. (QP2026-64)

Official Resolution#	2026001057
Meeting Date	07/29/2026
Introduced Date	07/29/2026
Adopted Date	07/29/2026
Agenda Item	n-15
CAF #	
Purchase Req. #	QP2026-64
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Sadeghi	<				<		
Bacchione	<		<		<		
Arace	<			<	<		
Ellenbogen	<				<		
Gormley	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

July 29, 2026

WHEREAS the County of Ocean owns the Mary Etta Cox House Historic site in Barnegat Township; and

WHEREAS the Ocean County Board of Commissioners qualified five (5) firms as eligible to provide Preservation Architectural Consulting Services by Resolution dated May 27, 2026, assigned Contract No. QP2026-64; and

WHEREAS the Department of Parks and Recreation desires to engage a firm to provide Preservation Architectural Consulting Services to perform Construction Administration for the Interior House Restoration at the Mary Etta Cox House (Phase 2); and

WHEREAS Historic Building Architects submitted a proposal for Preservation Architectural Consulting Services to perform Construction Administration for the Interior House Restoration at the Mary Etta Cox House (Phase 2) Barnegat Township, NJ, in the lump sum fee not to exceed Fifty-Five Thousand Five Hundred Eighty-Seven Dollars and Fifty Cents (\$55,587.50); and

WHEREAS, funding is available for these services in the Redevelopment of Various Parks Account, Account No. 301-250-X224.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The County Purchasing Agent is hereby authorized and directed to issue a Purchase Order to Historic Building Architects, 312 W, State Street, Trenton New Jersey to provide Preservation Architectural Consulting Services related to the Construction Administration Services for the Interior House Restoration at the Mary Etta Cox House (Phase 2), Barnegat Township, NJ in an amount not to exceed Fifty-Five Thousand Five Hundred Eighty-Seven Dollars and Fifty Cents (\$55,587.50) from the Redevelopment of Various Parks Account, Account No. 301-250-X224.
2. The Director and Clerk of the Board are hereby authorized and directed to execute any necessary subsequent documents pertaining to the award of this Project Specific Proposal.
3. A certified copy of this Resolution shall remain on file and be available for public inspection in the Office of the Clerk of the Board of Commissioners during regular business hours.
4. A notice of this action shall be published once as required by law.
5. The contract number must be placed on all papers, documents, invoices, and vouchers pertaining to said Agreement.

6. A notice of this action shall be published once by law.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to County Administrator, County Finance Director, County Auditor, County Counsel, County Purchasing Agent, County Parks Director, and Historic Building Architects.