



Ocean County Board of Chosen Freeholders

OFFICE OF THE
OCEAN COUNTY FREEHOLDERS

Freeholder Director Joseph H. Vicari
Deputy Director Gary Quinn
Freeholder Virginia E. Haines
Freeholder John P. Kelly
Freeholder Gerry P. Little

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Board Meeting Agenda

Date: April 1, 2020 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract to County Business Systems, Inc. for New Vision Software, Upgrades, Enhancement and Maintenance Services for Document Recording and Indexing System, for the period of 4/1/2020 through 12/31/2021. (CP2020-64)

Official Resolution#	202000475						
Meeting Date	04/01/2020						
Introduced Date	04/01/2020						
Adopted Date	04/01/2020						
Agenda Item	m-4						
CAF #							
Purchase Req. #	CP2020-64						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Vicari	✓				✓		
Quinn	✓			✓	✓		
Haines	✓		✓		✓		
Kelly	✓				✓		
Little	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, NJ AT THE MEETING REFERENCED THEREON

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Clerk Of The Board

RESOLUTION

April 1, 2020

WHEREAS, the Ocean County Clerk's Office has maintained an indexing system for all land records in the County since 1850; and

WHEREAS, the County of Ocean previously entered into an agreement with County Business Systems, Inc. to evaluate and upgrade the County Clerk's existing computerized indexing and digital imaging system to enhance public access to the land records maintained by the Ocean County Clerk; and

WHEREAS, as a result of that agreement, County Business Systems designed, implemented and installed an upgraded and improved digital imaging and record information system based upon proprietary software developed by New Vision Corporation (Records NG) and modified and maintained by County Business Systems, Inc.; and

WHEREAS, the existing Software Maintenance and Support Service Agreement with County Business Systems, Inc. has expired and the County Clerk wishes to renew that agreement for an initial term from 4/1/2020 through 12/31/2021, with the County having the option to extend the term of that Agreement for two (2) additional one (1) year periods (calendar years 2022 and 2023) in accordance with N.J.S.A. 40A:11- 15; and

WHEREAS, the County of Ocean has publicly solicited a Request for Proposals for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Evaluation Committee designated by the County Clerk in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders and set forth in the Request for Proposals; and

WHEREAS, the Ocean County Clerk has certified that such services are unique in nature and the Local Public Contracts Law specifically exempts services for the support and maintenance of proprietary software from the bidding requirements under the Act; and

WHEREAS, on the basis of the above, the Ocean County Clerk and the Ocean County Selection Review Committee have recommended that an Agreement be awarded to County Business Systems, Inc. for the provision of such Software Maintenance and Support Services, including notification of any and all system upgrades and enhancements available for purchase by separate purchase order, for an initial term commencing on April 1, 2020 and ending on

December 31, 2021, with the County having the option to extend the term of that Agreement for two (2) additional one (1) year periods (calendar years 2022 and 2023), in accordance with N.J.S.A. 40A:11- 15; and

WHEREAS, funds for services to be provided under this Agreement in 2020, in the amount of One Hundred Forty Seven Thousand Two Hundred Forty Five Dollars and Seventy Five Cents (\$147,245.75), in account number 016-055-4022; and

WHEREAS, funds for services to be provided under this Agreement in the subsequent contract years are contingent upon the adoption of the budgets for those years, at which time the Department of Finance will notify the appropriate County official when funds have become available; and;

WHEREAS, any system upgrades or enhancements may be purchased by use of separate purchase order only during the term of this within Agreement, and

WHEREAS, the County reserves the right to cancel this Agreement if at any time during the contract period said funds are not appropriated and made available for the balance of the work to be performed under this Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Ocean County Board of Chosen Freeholders hereby authorizes and directs the Freeholder Director and Clerk of the Board to enter into and execute an Agreement with County Business Systems, Inc. for Software Maintenance and Support Services, including notification of any and all system upgrades and enhancements available for purchase by separate purchase order for the Ocean County Clerk's digital recording information system, for an initial term commencing on April 1, 2020 through December 31, 2021, with the County having the option to extend the term of that Agreement for two (2) additional one (1) year periods (calendar years 2022 and 2023), in accordance with N.J.S.A. 40A:11- 15, in accordance with the terms and conditions more specifically set forth in said Agreement.
2. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

3. The contract number shall be placed on all papers, documents, invoices and vouchers pertaining to this Agreement.
4. Copies of this Resolution together with a copy of the Agreement for such services shall be placed on file and be kept available for public inspection in office of the Clerk of the Board during normal business hours.
5. A notice of this action shall be published once as required by law.
6. Copies of this Resolution shall be forwarded to the following:

Ocean County Clerk;
Ocean County Comptroller;
Director, Dept. of Management and Budget,
County Counsel; and
County Business Systems, Inc.