



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Gary Quinn  
Deputy Director Gerry P. Little  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly  
Commissioner Joseph H. Vicari

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
Tel: (732)929-2005  
Fax: (732)505-1918

### Board Meeting Agenda

Date: November 17, 2021 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Authorizing a one (1) year extension to the Contract Award with County Business Systems, Inc. to provide NewVision Software, Upgrades, Enhancement and Maintenance Services for Document Recording and Indexing System, in an amount not to exceed \$189,186.00 contingent upon adoption of the 2022 Temporary County Budget and 2022 County Budget, for the period of 1/1/2022 through 12/31/2022. (CP2020-64)

<b>Official Resolution#</b>	<b>2021001620</b>						
Meeting Date	11/17/2021						
Introduced Date	11/17/2021						
Adopted Date	11/17/2021						
Agenda Item	m-5						
CAF #							
Purchase Req. #	CP2020-64						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Quinn	<				<		
Little	<				<		
Haines	<		<		<		
Kelly	<				<		
Vicari	<			<	<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

**November 17, 2021**

**WHEREAS**, on April 1, 2020, Contract CP2020-64 was awarded to County Business Systems, Inc. to provide **NEWVISION SOFTWARE, UPGRADES, ENHANCEMENT AND MAINTENANCE SERVICES FOR DOCUMENT RECORDING AND INDEXING SYSTEM**; and

**WHEREAS**, the term of the contract is for two (2) years with the option to extend for two (2) additional one (1) year periods; and

**WHEREAS**, the Ocean County Clerk desires to exercise the first one (1) year extension option for the period of 1/1/2022 through 12/31/2022 as services have been provided to the County in an efficient and effective manner; and

**WHEREAS**, County Business Systems, Inc. has agreed to the contract extension in writing,

**WHEREAS**, funds for services to be provided under this Agreement in 2022, in the amount of One Hundred Eighty Nine Thousand, One Hundred Eighty Six Dollars (\$189,186.00), shall be made available contingent upon the adoption of the 2022 Temporary County Budget and 2022 County Budget, account number 016-055-4022; and

**WHEREAS**, funds for services to be provided under this Agreement in the subsequent contract years are contingent upon the adoption of the budgets for those years, at which time the Department of Finance will notify the appropriate County official when funds have become available; and;

**WHEREAS**, any system upgrades or enhancements may be purchased by use of separate purchase order only during the term of this within Agreement, and

**WHEREAS**, the County reserves the right to cancel this Agreement if at any time during the contract period said funds are not appropriated and made available for the balance of the work to be performed under this Agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY** as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute a contract extension with County Business Systems, Inc., 11 Penns Trail, Suite 400, Newtown, PA 18940, for the provision of NewVision Software Upgrades, Enhancement and Maintenance Services for Document Recording and Indexing System for a term of one (1) year, commencing January 1, 2022.
2. The contract number must be placed on all papers, documents, invoice and vouchers pertaining to this Agreement.
3. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.
4. Certified copies of this Resolution shall be made available to the Ocean County Clerk, County Comptroller, Management and Budget Department, County Counsel and County Business Systems, Inc.



October 11, 2021

Hon. Scott Colabella  
Ocean County Clerk  
118 Washington Street  
Toms River, NJ 08754

Dear Scott,

County Business Systems is pleased to confirm that we will honor the one (1) year extension for the NewVision Software Maintenance and Support Service Agreement Contract No. CP2020-64 for calendar year 2022 for the Ocean County Clerk's indexing and recording system.

We are looking forward to continuing the opportunity to work with you and your staff.

Sincerely,

**Bill Lennon**  
**County Business Systems, Inc.**

11 Penns Trail, Suite 400  
Newtown, PA 18940  
(609) 935-0180 ext. 104  
(609) 935-0177 fax  
blennon@cbs-nj.com