



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly  
Deputy Director Frank Sadeghi  
Commissioner Robert S. Arace  
Commissioner Jennifer Bacchione  
Commissioner Virginia E. Haines

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: August 20, 2025 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to Owen, Little & Associates, Inc. to provide Land Surveying Services for the OC Natural Lands Trust Fund Program, in an amount not to exceed \$3,535.00. (QP2025-40)

<b>Official Resolution#</b>	<b>2025001244</b>
Meeting Date	08/20/2025
Introduced Date	08/20/2025
Adopted Date	08/20/2025
Agenda Item	n-4
CAF #	
Purchase Req. #	QP2025-40
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓				✓		
Haines	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

---

Clerk Of The Board

**RESOLUTION**

**August 20, 2025**

**WHEREAS**, on June 18, 2025 the Ocean County Board of Commissioners approved the acquisition of Block 270, Lots 37 & 38 in the Township of Little Egg Harbor under the Ocean County Natural Lands Trust Fund, by Resolution #2025000858; and

**WHEREAS**, surveying services are required for the transfer of title of this property from the seller to the County of Ocean; and

**WHEREAS**, the Consultant Selection Review Committee recommended twenty-three (23) firms to be qualified to provide Professional Land Surveying Services for Various Projects in Ocean County, Where and As Directed by Various Departments of Ocean County; and

**WHEREAS**, twenty-three (23) firms are qualified and eligible to perform Professional Land Surveying Services for Various Projects in Ocean County by resolution dated February 19, 2025 referred to as contract number QP2025-40; and

**WHEREAS**, the County of Ocean has requested three proposals from the list of eligible firms and the lowest qualified bidder is Owen, Little & Associates, Inc., Beachwood, New Jersey; and

**WHEREAS**, the bidder submitted a proposal for land surveying services in the lump sum fee of \$3,535.00; and

**WHEREAS**, this contract is awarded in compliance with the provisions of N.J.S.A 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. Authorizing a purchase order in an amount not exceed \$3,535.00 for land surveying services to Owen, Little & Associates, Inc. from the Ocean County Natural Lands Trust Fund, Account Number 225-155-0151.
2. Certified copies of this Resolution shall be made available to the Ocean County Administrator, Planning Department, Finance Department, County Auditor, County Counsel, County Natural Lands Trust Fund Advisory Committee and Owen, Little & Associates, Inc.