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Jennifer L. Bowens, Purchasing Agent*

*County of Ocean  
Administration Building  
101 Hooper Avenue  
Toms River, NJ 08754*

***REQUEST FOR QUALIFICATIONS  
PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR OCEAN  
COUNTY AIRPORT, BERKELEY AND LACEY TOWNSHIPS, OCEAN  
COUNTY***

***ADVERTISEMENT DATE: August 3, 2023  
OPENING: September 7, 2023, 4:00 pm***

## ***REQUEST FOR QUALIFICATIONS***

The Ocean County Board of Commissioners is requesting qualifications for vendors to provide **Professional Engineering Consulting Services for Ocean County Airport, Berkeley and Lacey Townships, Ocean County.**

The Request for Qualifications (RFQ) is available on the [County's OpenGov Electronic Bid Portal](https://procurement.opengov.com/portal/oceancounty/) (<https://procurement.opengov.com/portal/oceancounty/>) or by contacting the Ocean County Purchasing Department at (732) 929-2101.

All proposals must be received prior to **4:00 pm**, prevailing time on **Thursday, September 7, 2023**. The County will not be responsible for late submissions and no proposals will be accepted after the time stipulated on this notice.

By order of the Board of Commissioners of the County of Ocean.

Signed:

**JOSEPH H. VICARI**, Director

**JENNIFER L. BOWENS**, County Purchasing Agent

# ***INTRODUCTION TO PROPOSERS***

## **Summary**

The Ocean County Board of Commissioners is requesting qualifications for the services for Professional Engineering Consulting Services for Ocean County Airport, Berkeley and Lacey Townships, Ocean County.

## **Contact Information**

For further information regarding these specifications, contact

**Jennifer Bowens**

Purchasing Agent

Email: [ocpurchasing@co.ocean.nj.us](mailto:ocpurchasing@co.ocean.nj.us)

Phone: [\(732\) 929-2101](tel:(732)929-2101)

**Department:**

Planning

## **Timeline**

<b>Advertising Date</b>	August 3, 2023
<b>RFQ Receipt Date</b>	September 7, 2023, 4:00pm

# ***INSTRUCTIONS TO PROPOSERS***

## **INTRODUCTION**

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The County of Ocean is a County of Fifth Class as defined in N.J.S.A. 40A:6-1 et seq. Pursuant to N.J.S.A. 19:44A-20.4 et seq., the County of Ocean requests qualifications from vendors capable of providing professional engineering services for Ocean County Airport in Berkeley and Lacey Townships, Ocean County for a five year contract term.

The successful vendor(s) must have a minimum of five years' experience in providing professional engineer consulting services to general aviation airports.

Ocean County Airport is a County-owned facility located on 822 acres within the 955-acre Robert J. Miller Airpark in Berkeley and Lacey Townships. The facility is a general aviation airport featuring the following attributes: (a). 5,949' x 100' runway (including displaced threshold) with full length taxiway; (b). 3,600' x 75' crosswind runway with full length taxiway; (c). high intensity lighting system; (d). precision approach equipment; (e). 660,000 square foot parking apron, (f). 11,600 square foot terminal building, (g). six "t-hangar" buildings incorporating 57 aircraft parking units, (h). two open bay hangars; (i). 8,150 square foot maintenance hangar; (j). 4050 square foot general storage building; (k). fuel dispensing area with three underground storage tanks containing two (2) 12,000 gallon jet fuel tanks and one (1) 12,000 gallon AV gasoline tank; (l). Additional ancillary aviation related structures.

The airport is located within the Pinelands Comprehensive Management Area of New Jersey, and there is no residential development adjacent to the facility. The lack of existing and future residential conflicts is a major plus for this aviation facility. Although the airport is located within the environmentally sensitive Pinelands, the owners have coordinated a productive working relationship between the NJ Pinelands Commission, the Soil Conservation District, the FAA and the NJ DOT Division of Aeronautics. In June of 2013, Ocean County and the Pineland Commission executed an MOA for the full build-out of the airport. The MOA was the result of seven years of intensive research and negotiations to balance the improvement needs of the airport with the protection and enhancement of the natural environment. In addition, the County completed a Land Release to legally separate all non-airport related uses from the defined property. The County also recently completed an update to the Airport Layout Plan.

Over \$42 million in major improvement projects and programs have been completed or authorized at the airport since 1990, most of which were completed using federal and state grants. A list of these projects is attached as Schedule B. Many of these projects were designed to bring the airfield into conformance with various safety and environmental regulations. In the next five years, Ocean County plans to initiate several new projects such as construction of an 8-Bay Box Hangar, Rehabilitation of Airport Taxiways, and Replacement of Airfield Wildlife Fencing. All these planned improvement projects will serve to carry out the Airport Capital Improvement Plan (ACIP). The County also intends to continue to maintain and restore existing airfield facilities in order to promote safety and capacity at the airport.

## **METHOD OF SUBMISSION**

The County of Ocean is accepting **only** electronic proposals for this RFQ. Submitting your proposal manually is cause for rejection.

You may only submit one (1) proposal. **DO NOT** submit a hard copy of your electronic submission.

**NOTE: In order to access any DocuSign forms in this solicitation, you must first click "Draft Response".**

*Instructions on how to access the forms through DocuSign are available in the Attachments. Please note that in order to view the forms as a .pdf document, you must access DocuSign first. Once you access DocuSign, the option to download, save, print and complete the forms becomes available*

## ***IMPORTANT INSTRUCTIONS FOR ELECTRONIC SUBMITTAL***

The County is accepting electronic bid submissions with Open Gov by following these instructions:

Sign up for a FREE account at <https://procurement.opengov.com/portal/oceancounty>

Once you have completed account registration, browse back to this page: [County's OpenGov Electronic Bid Portal \(https://procurement.opengov.com/portal/oceancounty/\)](https://procurement.opengov.com/portal/oceancounty/)

Click on the bid of interest, then click "Draft Response".

Follow the instructions to submit the electronic bid.

It is important to note that this process should be completed well in advance of the bid deadline / bid opening. **DO NOT WAIT UNTIL THE LAST MINUTE.** The County's electronic submission system will not allow electronic bids to be submitted once the deadline has passed, even if you've already started the process. The deadline is based on the countdown timer found on the OpenGov bid submission page.

## ***EVALUATION CRITERIA***

<b>No.</b>	<b>Evaluation Criteria</b>	<b>Scoring Method</b>	<b>Weight (Points)</b>
1.	<b>Qualifications</b> Qualifications of the firm including: relevant experience of the firm, quality of previous projects, current workload, knowledge of FAA & NJDOT policies and recent experience in airport projects comparable to the proposed project	Points Based	15 <i>(15% of Total)</i>
2.	<b>Key Personnel</b> Key personnel's background and caliber and availability for the proposed project	Points Based	10 <i>(10% of Total)</i>
3.	<b>Experience</b> Experience working with FAA's Harrisburg Airport District Office and its' personnel	Points Based	10 <i>(10% of Total)</i>
4.	<b>Technical Quality</b> Technical Quality of the proposal	Points Based	10 <i>(10% of Total)</i>
5.	<b>Responsiveness</b> Responsiveness to the Request for Qualifications and Scope of Work	Points Based	5 <i>(5% of Total)</i>
6.	<b>Understanding</b> Understanding of the technical, environmental, engineering and financial issues related to the continued development of Ocean County Airport	Points Based	10 <i>(10% of Total)</i>
7.	<b>Affirmative Action Program</b> Evidence that the consultant has established and implemented an Affirmative Action Program	Points Based	5 <i>(5% of Total)</i>
8.	<b>Capability to Complete Projects</b> Capability to complete projects without having major cost escalations or overruns	Points Based	5 <i>(5% of Total)</i>

9.	<b>Qualification of Outside Consultants</b> Qualifications and experience of outside consultants regularly engaged by the consultant under consideration, and prior experience working with said consultants	Points Based	10 <i>(10% of Total)</i>
10.	<b>Ability to Perform Tasks</b> Ability to perform tasks and respond to site specific issues in a timely fashion	Points Based	5 <i>(5% of Total)</i>
11.	<b>Location</b> Location (distance) and familiarity with the geographic location of the airport	Points Based	5 <i>(5% of Total)</i>
12.	<b>Approach</b> Proactive approach and suggestions for Ocean County Airport	Points Based	5 <i>(5% of Total)</i>
13.	<b>Thoroughness and Completeness</b> Thoroughness and completeness of the applicant's submittal	Points Based	5 <i>(5% of Total)</i>



## ***MANDATORY EQUAL EMPLOYMENT OPPORTUNITY***

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

## ***AMERICANS WITH DISABILITIES ACT***

### Equal Opportunity For Individuals With Disabilities

The CONTRACTOR and the COUNTY do hereby agree that the provisions of title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the COUNTY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the COUNTY in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect and save harmless the COUNTY, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the COUNTY'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the COUNTY which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the COUNTY or if the COUNTY incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The COUNTY shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the COUNTY or any of its agents, servants and employees, the COUNTY shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the COUNTY or its representatives.

It is expressly agreed and understood that any approval by the COUNTY of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect and save harmless the COUNTY pursuant to this paragraph.

It is further agreed and understood that the COUNTY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provision of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the COUNTY from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

## ***SCOPE OF WORK***

### **SCOPE OF WORK**

Please refer to the PDF under "Attachments - Project Documents" to view the downloadable RFQ document and Scope of Work.

# ***VENDOR QUESTIONNAIRE***

## **DOCUMENTS TO BE EXECUTED\***

Documents include:

- Signature Page
- Non Collusion Certification
- Affirmative Action Questionnaire
- **Statement of Ownership (N.J.S.A. 52:25-24.2) (Mandatory Document)**
- Prohibited Russia-Belarus Activities & Iran Investment Activities

**FAILURE TO SUBMIT ANY OF THESE DOCUMENTS MAY BE CAUSE FOR REJECTION OF YOUR PROPOSAL.**

All documents should be from this proposal package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising.

**NOTE: For detailed instructions on how to complete the forms via DocuSign, please access the "Instructions for Completing Forms in DocuSign" document available in the Attachments.**

**Please note: The County's preferred method of submission is DocuSign.**

[Click here to go to the form](#)

\*Response required

## **Certificate of Employee Information Report**

**Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, a Contractor should present one of the following to the County of Ocean:**

- (a) An existing federally approved or sanctioned affirmative action program.
- (b) A New Jersey Certificate of Employee Information Report Approval.
- (c) **If the Contractor cannot present "a" or "b", the Contractor is required to submit a completed Employee Information Report (Form AA302). This form will be made available to the Contractor by the County of Ocean.**

**QUESTIONS BELOW MUST BE ANSWERED BY ALL CONTRACTORS:**

1. Do you have a Federally approved or sanctioned Affirmative Action Program?

**If yes, please upload a photocopy of such approval.**

2. Do you have a State of New Jersey "Certificate of Employee Information Report" approval?

**If yes, please upload a photocopy of such certificate.**

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Copy of New Jersey Business Registration Certificate**

A Valid BRC is required Prior to Award of Contract. Please upload your company's BRC.

Use the following link to check the status of your company's BRC:

[https://www1.state.nj.us/TYTR\\_BRC/jsp/BRCLoginJsp.jsp](https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp)

NOTE: a BRC is not required at the time of submission, only prior to award of the contract.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Mandatory Equal Employment Opportunity Statement\***

Does the PROPOSER comply with the [#Mandatory Equal Employment Opportunity Statement?](#)

Yes

No

\*Response required

**Americans with Disabilities Act Provisions\***

Does the PROPOSER comply with the [#Americans with Disabilities Act Provisions?](#)

Yes

No

\*Response required

**RESPONSE/ QUALIFICATIONS\***

Please upload your vendor response including qualifications for Professional Engineering Consulting Services for Ocean County Airport, Berkeley and Lacey Townships, Ocean County.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

\*Response required

**REFERENCES**

Please use this space to upload references.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

### **CERTIFICATE OF INSURANCE**

Please use this space to upload your certificate of insurance.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

### **ADDITIONAL VENDOR DOCUMENTATION**

Please use this space to upload any additional information you would like to be considered as part of this RFQ.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

### **PROPOSAL SUBMISSION ACKNOWLEDGMENT\***

The County of Ocean is accepting **only electronic proposals** for this RFQ. Submitting your proposal manually is cause for rejection.

You may only submit one (1) proposal. **DO NOT** submit a hard copy of your proposal.

Please confirm that you understand that the method of submission for Professional Engineering Consulting Services for Ocean County Airport, Berkeley and Lacey Townships, Ocean County is electronic **ONLY** and that submitting a proposal manually is automatic cause for rejection.

Please confirm

\*Response required

### **SUBMISSION OF PROPOSAL FORMS\***

Proposers shall complete all documents and acknowledge all terms included with this package. All documents should be from this proposal package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

Please confirm

\*Response required

## **SCOPE OF WORK**

The Ocean County Board of Commissioners is issuing this Request for Qualifications (RFQ) to obtain professional engineering consulting services consistent with FAA requirements. Proposals will be evaluated based on the ability of the firm to provide engineering design and construction management services for Capital Improvement Projects planned for Ocean County Airport, and to perform general engineering and aviation consulting services, such as assistance with airport planning, preparation of grant funding applications, bid specifications, contract documents, and permit applications. The consultant selection process will adhere to the provisions outlined in the FAA Advisory Circular AC 150/5100-14E. As such, the award of this service will be for a five year period from the date of execution.

***Capital Improvement Projects – The selected consulting firm will provide the following services where and as directed:***

- A. Provide engineering design services for proposed projects contained within the current Airport Capital Improvement Plan for Ocean County Airport, as listed in Schedule A.
- B. Provide construction management, inspection, survey, and other field services required for construction and inspection of approved capital improvement projects to assure compliance with any and all applicable rules and regulations. Knowledge of the FAA AGIS system is required.
- C. Provide environmental consulting services for proposed projects contained within the current Airport Capital Improvement Plan for Ocean County Airport, in accordance with all applicable regulations.
- D. Prepare applications for the FAA and NJDOT funding opportunities for improvements to Ocean County Airport consistent with the approved Pinelands MOA, Airport Master Plan, Stormwater Management Plan, and Airport Capital Improvement Plan.
- E. Prepare project design in accordance with all County, FAA, NJDOT, and all relevant permitting agency plans for approved projects and prepare all necessary permit applications to construct said projects.
- F. Prepare bid specifications and contract documents meeting all County, FAA, and NJDOT requirements for approved projects.
- G. Provide professional advice and recommendations on the review and award of contractor bids for approved projects.
- H. Provide necessary contract administration and maintain all FAA and NJDOT records relating to construction, contract payments, and any other relevant documentation to enable the County to receive reimbursement for eligible costs. Experience with DELPHI eInvoicing and SAGE grant application programs is required.
- I. In addition, the selected consultant shall maintain and file on an annual basis or, as required any FAA and NJDOT reports regarding disadvantaged business enterprise, affirmative action, minority-owned business, or other reporting requirements.

### ***Work Products:***

For professional engineering consulting services, the selected firm will be required to prepare and submit all reports, applications, plans, and specifications in a timely manner, as directed by the County. All airport mapping must include creation of an electronic file (compatible with FAA AGIS, ArcMap, or ArcInfo), and all engineer designs must be compatible with Bentley Microstation version V8or better, which will be provided to the County of Ocean and the Completion of the project.

For Capital Improvement projects, the selected firm will be required to provide deliverables as outlined in Schedule A.



## **METHOD OF SUBMISSION**

The County of Ocean is accepting **only electronic proposals** for this RFQ. Submitting your proposal manually is cause for rejection.

Proposals must be received prior to 4:00pm, prevailing time on the date on which they are to be unsealed

You may only submit one (1) proposal. **DO NOT** submit a hard copy of your electronic submission.

The County will not be responsible for late submissions and no responses to this RFQ will be accepted by the County if received after the time stipulated above.

## **ALL SUBMISSIONS MUST INCLUDE THE FOLLOWING MINIMUM INFORMATION:**

- A. The proposal should include a brief description of the firm's experience and qualifications in the area of airport development. The full names, experience, and qualifications of the staff that will be assigned to the project must also be included. Prior relevant work experience with New Jersey airports should be included. If the submitting firm intends to partner or subcontract work with another firm, the proposal must include a description of that firm's experience and qualifications, as outlined in this Request for Qualifications.
- B. A description of the firm's experience with applicable regulatory agencies, including but not limited to the Federal Aviation Administration, the NJ Department of Transportation Division of Aeronautics, the NJ Pinelands Commission, Ocean County Soil Conservation District, and the NJ Department of Environmental Protection.
- C. A description of how the tasks and services presented in the Scope of Work section of this Request for Qualifications will be addressed and completed.
- D. A statement concerning the ability of the vendor to perform tasks assigned by the County in a timely fashion.
- E. A signed, completed copy of the enclosed RFQ Document Checklist and documents required therein.
- F. A presentation of the cost of services is not to be made in this proposal. Costs and other terms will be negotiated with the firm(s) determined to have made the best technical proposal. The County reserves the right, if such negotiations are unsuccessful in a 30-day period, to negotiate instead with the firm determined to have submitted the second best technical proposal. All cost proposals for both FAA & NJDOT funded projects must be approved by the FAA & NJDOT prior to an award.

## **EVALUATION CRITERIA**

The Director of Planning shall designate a committee to review and rank all responses. The selection criteria to be used in awarding a contract for the services described herein, shall include:

- 1. Qualifications of the firm including: relevant experience of the firm, quality of previous projects, current workload, knowledge of FAA & NJDOT policies and recent experience in airport projects comparable to the proposed project. (15%)
- 2. Key personnel's background and caliber and availability for the proposed project. (10%)
- 3. Experience working with FAA's Harrisburg Airport District Office and its' personnel. (10%)
- 4. Technical Quality of the proposal. (10%)
- 5. Responsiveness to the Request for Qualifications and Scope of Work. (5%)

6. Understanding of the technical, environmental, engineering and financial issues related to the continued development of Ocean County Airport. (10%)
7. Evidence that the consultant has established and implemented an Affirmative Action Program. (5%)
8. Capability to complete projects without having major cost escalations or overruns. (5%)
9. Qualifications and experience of outside consultants regularly engaged by the consultant under consideration, and prior experience working with said consultants. (10%)
10. Ability to perform tasks and respond to site specific issues in a timely fashion. (5%)
11. Location (distance) and familiarity with the geographic location of the airport. (5%)
12. Proactive approach and suggestions for Ocean County Airport. (5%)
13. Thoroughness and completeness of the applicant's submittal. (5%)

### **CANDIDATE INTERVIEWS (IF NECESSARY)**

In the event that the review committee judges more than one response to meet or exceed the above criteria, the Director of the Department of Planning may convene an interview of selected candidates.

If necessary, interviews will be conducted on **September 14, 2023**. Selected candidates will be notified of the time and location.

### **AWARD**

The County of Ocean shall award a contract to the vendor or vendors that best meet the needs and interests of Ocean County. The County reserves the right to negotiate the terms and conditions of a contract with the successful vendor or vendors to obtain the most cost advantageous services for the County.

The County reserves the right to reject any or all proposals in accordance with N.J.S.A. 40A:11-13.2, or to waive any informalities and non-material defects in the proposals and to accept any proposal deemed in the best interest of the County.

It is to be understood by the proposer that their proposal is submitted on the basis of specifications prepared by the County and the fact that any proposer is not familiar with these specifications or conditions will not be accepted as an excuse.

The Board of Commissioners intends to award a professional services contract to the selected firm for professional engineering consulting services at Ocean County Airport for a five-year term from the date of execution, consistent with FAA Advisory Circular AC 150/5100-14E. All work performed will be when and as directed in accordance with approved cost proposals and established fee schedules. It should be noted that it is the intent of the County to apply for and receive grant funds for airport improvement projects and that generally engineering fees will be reimbursed from such grants as eligible expenses.

### **INDEMNITY CLAUSE**

The proposer, if awarded a contract, agrees to protect, defend and save harmless the County against any damage for payment for the use of any patented material process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract, and he further agrees to indemnify and save harmless the County from suits or actions of every nature and description brought against it, for, or on account of injuries or damages received or sustained by any party or parties by, or from any of the negligent acts of the contractor, his servants or agents.

## **INSURANCE REQUIREMENTS**

The contractor shall maintain primary insurance to protect against all claims under Worker's Compensation, Comprehensive General Liability and Automobile. Except for Worker's Compensation, all coverage shall apply as primary coverage with respect to any other insurance or self-insurance program afforded to the County. There shall be no endorsement or modification of this coverage to make it excess over other available insurance/coverage; alternatively, if the CGL and umbrella, excess of reinsurance states that it is pro rata, it shall be endorsed to be primary with respect to the County. Primary coverage shall be subject to approval for adequacy of protection as per the following limits:

### Worker's Compensation

1. Limits according to Worker's compensation Laws of the State of New Jersey.
2. Contractor's Liability not less than \$100,000.

### Comprehensive General Liability

1. Bodily Injury - \$500,000 per person; \$1,000,000 per occurrence.
2. Property Damage - \$1,000,000 per occurrence.

### Comprehensive General Liability shall include the following:

1. Coverage for explosion, collapse or underground hazards.
2. Occurrence basis coverage.
3. Broad form property damage coverage.
4. Coverage for personal injury sustained by any person as a result of an offense directly or indirectly related to the employment of such person by the insured.

### Comprehensive Automobile Liability, if applicable, shall include the following:

Business auto liability insurance or its equivalent with a minimum limit of \$1,000,000 per accident and including coverage for all of the following:

- a. Liability arising out of the ownership, maintenance or use of any auto;
- b. Auto non-ownership and hired car coverage.
- c. Contractor's Worker's Compensation, Comprehensive General Liability and Comprehensive Automobile Liability arising out of subcontractor's operations shall be identical as that listed above.

Copies of each insurance certificate shall be furnished to the County with Proposal (when requested).

## **ADDITIONAL INFORMATION**

Payments will be made upon the approval of vouchers submitted by the successful proposer in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. The County will not pay interest or late fees regardless of language provided.

The County of Ocean is exempt from any State sales tax or Federal excise tax.

Ocean County Board of Commissioners will make award within sixty (60) days after receipt of proposals.

“All contractors must comply with the provisions of New Jersey Statute Title 40A:11-18, when applicable.”

## **PAY TO PLAY REQUIREMENTS**

Starting in January 2007, all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at [www.elec.state.nj.us](http://www.elec.state.nj.us).

## **CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN IRAN**

Pursuant to N.J.S.A. 52:32-58, the proposer must certify that neither the proposer, nor one of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e)(3)), is listed on the Department of the Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f). If the proposer is unable to so certify, the proposer shall provide a detailed and precise description of such activities. Prior to contract award or authorization, the contractor shall provide the Contracting Agency with a completed Certification on Non-Involvement in Prohibited Activities in Iran.

## **CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS**

Pursuant to N.J.S.A. 52:32-60.1, the “person or entity” (as defined in N.J.S.A. 52:32-60.1, et seq) seeking to enter into or renew a contract for the provision of goods or services or the purchase of bonds or other obligations shall certify that it is not “engaging in prohibited activities in Russia or Belarus” (as such term is defined in as defined in N.J.S.A. 52:32-60.1, et seq. If the person or entity is unable to certify, the person or entity shall provide a detailed and precise description of such activities. The N.J.S.A. 52:32-60.1 certification form must be completed prior to contract award and is provided in the specification documents (DocuSign).

Vendors may view the Precluded Entities List Here:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>

## **TRANSITIONAL PERIOD** (excluding Professional Contracts)

In the event services are terminated by contract expiration or by voluntary termination by either the Contractor or the County of Ocean, the Contractor shall continue all terms and conditions of said contract for a period not to exceed one month, at the County’s request.

## **NEW JERSEY BUSINESS REGISTRATION CERTIFICATE**

Pursuant to N.J.S.A. 52:32-44, Ocean County (“Contracting Agency”) is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at [www.state.nj.us/treasury/revenue/busregcert.shtml](http://www.state.nj.us/treasury/revenue/busregcert.shtml).

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

### **COMPLETION OF DOCUMENTS**

Proposer's shall complete all documents and acknowledge all terms included with this proposal package. All documents should be from this proposal package and must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

## **EXHIBIT A**

### **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

# ***AMERICANS WITH DISABILITIES ACT***

## **Equal Opportunity for Individuals with Disabilities**

The CONTRACTOR and the COUNTY do hereby agree that the provisions of title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the COUNTY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the COUNTY in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect and save harmless the COUNTY, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the COUNTY'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the COUNTY which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the COUNTY or if the COUNTY incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The COUNTY shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the COUNTY or any of its agents, servants and employees, the COUNTY shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the COUNTY or its representatives.

It is expressly agreed and understood that any approval by the COUNTY of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect and save harmless the COUNTY pursuant to this paragraph.

It is further agreed and understood that the COUNTY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provision of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the COUNTY from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.



## ***ATTACHMENTS***

Schedule A: Airport Capital Improvement Plan

Schedule B: Projects Completed or Initiated since 1990 – Ocean County Airport

Schedule C: Airport Layout Plan

# Schedule A: Airport Capital Improvement Plan

Federal Aviation Administration  
**Capital Improvement Plan Spreadsheet**  
 Harrisburg Airports District Office



LOCID	MJX		Airport	Ocean County Airport					State	NJ	Date of Submission			12/12/2022		
FY	Description	Phase	Work Code	NPR	FEDERAL Entitlement (1000's)	FEDERAL Discretionary (1000s)	PFC (1000s)	BIL FUNDING (1000s)	STATE funds (1000s)	LOCAL funds (1000s)	TOTAL (1000s)	Environmental Type	Environmental Status	Environmental Approval / Submission Date	Project Start (MM/DD/YY)	Project Completion (MM/DD/YY)
<b>2023</b>																
2023	Carryover Entitlement to 2024															
2023	8-Bay Box Hangar-6 (Design)		OT BD CO	46	\$0	\$0		\$0	\$0	\$100	\$100	CATEX	Needs Submitted	12/31/2022	11/30/2023	12/31/2027
2023	8-Bay Box Hangar-6 (Construction)	1/2	OT BD CO	46	\$0	\$0		\$0	\$0	\$4,020	\$4,020	CATEX	Needs Submitted	12/31/2022	6/1/2023	5/1/2027
2023	Airfield Taxiway Crack Repair (Design and Construct)	1/1	RE TW IM	76	\$0	\$0		\$0	\$622	\$87	\$709				6/1/2023	1/1/2027
<b>2023 Totals</b>					<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$622</b>	<b>\$4,207</b>	<b>\$4,829</b>					
<b>2024</b>																
2024	Rehab T/Ws A, C, D, E, F, G, H, J & K - Pave (Design)	1/3	RE TW IM	76	\$300	\$6		\$0	\$17	\$17	\$340	CATEX	Needs Submitted	4/15/2023	7/1/2024	6/1/2028
2024	8-Bay Box Hangar-6 (Reimbursement)	1/2	OT BD CO	46	\$0	\$0		\$885	\$0	\$98	\$983	CATEX	Needs Submitted	3/1/2023	6/1/2024	5/1/2028
<b>2024 Totals</b>					<b>\$300</b>	<b>\$6</b>		<b>\$885</b>	<b>\$17</b>	<b>\$115</b>	<b>\$1,323</b>					
<b>2025</b>																
2025	Carryover Entitlement to 2026				\$0	\$0		\$0	\$0	\$0	\$0					
<b>2025 Totals</b>					<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>					
<b>2026</b>																
2026	Rehab T/Ws A, C, D, E, F, G, H, J & K - Pave (Constr Ph 1)	2/3	RE TW IM	76	\$300	\$1,725		\$0	\$113	\$113	\$2,250	CATEX	Needs Submitted	4/15/2023	7/1/2026	6/1/2030
2026	8-Bay Box Hangar-6 (Reimbursement)	2/2	OT BD CO	46	\$0	\$0		\$590	\$0	\$66	\$656	CATEX	Needs Submitted	3/1/2023	7/1/2026	6/1/2030
<b>2026 Totals</b>					<b>\$300</b>	<b>\$1,725</b>		<b>\$590</b>	<b>\$113</b>	<b>\$178</b>	<b>\$2,906</b>					
<b>2027</b>																
2027	Rehab T/Ws A, C, D, E, F, G, H, J & K - Pave (Constr Ph 2)	3/3	RE TW IM	76	\$150	\$1,920			\$115	\$115	\$2,300	CATEX	Needs Submitted	4/15/2023	7/1/2027	6/1/2031
<b>2027 Totals</b>					<b>\$150</b>	<b>\$1,920</b>			<b>\$115</b>	<b>\$115</b>	<b>\$2,300</b>					
<b>2028</b>																
2028	Replace Airfield Wildlife Fence (Design)	1/4	ST OT MS	31	\$150	\$12			\$9	\$9	\$180	CATEX	Needs Submitted	4/14/2027	7/1/2028	6/1/2033
<b>2028 Totals</b>					<b>\$150</b>	<b>\$12</b>			<b>\$9</b>	<b>\$9</b>	<b>\$180</b>					
<b>2029</b>																
2029	Carryover Entitlement to 2030				\$0	\$0			\$0	\$0	\$0					
<b>2029 Totals</b>					<b>\$0</b>	<b>\$0</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>					
<b>2030</b>																
2030	Replace Airfield Wildlife Fence (Constr Ph 1)	2/4	ST OT MS	31	\$300	\$1,050			\$75	\$75	\$1,500	CATEX	Needs Submitted	4/14/2027	7/1/2030	6/1/2034
<b>2030 Totals</b>					<b>\$300</b>	<b>\$1,050</b>			<b>\$75</b>	<b>\$75</b>	<b>\$1,500</b>					
<b>2031</b>																
2031	Replace Airfield Wildlife Fence (Constr Ph 2)	3/4	ST OT MS	31	\$0	\$1,395			\$78	\$78	\$1,550	CATEX	Needs Submitted	4/14/2027	7/1/2031	6/1/2035
<b>2031 Totals</b>					<b>\$0</b>	<b>\$1,395</b>			<b>\$78</b>	<b>\$78</b>	<b>\$1,550</b>					
<b>2032</b>																
2032	Replace Airfield Wildlife Fence (Constr Ph 3)	4/4	ST OT MS	31	\$0	\$1,440			\$80	\$80	\$1,600	CATEX	Needs Submitted	4/14/2027	7/1/2032	6/1/2036
<b>2032 Totals</b>					<b>\$0</b>	<b>\$1,440</b>			<b>\$80</b>	<b>\$80</b>	<b>\$1,600</b>					
<b>2033</b>																
2033	Carryover Entitlement to 2034				\$0	\$0			\$0	\$0	\$0					
<b>2033 Totals</b>					<b>\$0</b>	<b>\$0</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>					
<b>2034</b>																
2034	Rehab Taxiways Lighting & Airfield Signage (Design)	1/2	RE TW LI	76	\$216	\$0			\$12	\$12	\$240	CATEX	Needs Submitted	4/15/2033	7/1/2034	6/1/2038
<b>2034 Totals</b>					<b>\$216</b>	<b>\$0</b>			<b>\$12</b>	<b>\$12</b>	<b>\$240</b>					
<b>2035</b>																
2035	Rehab Taxiways Lighting & Airfield Signage (Construction)	2/2	RE TW LI	76	\$234	\$2,286			\$140	\$140	\$2,800	CATEX	Needs Submitted	4/15/2033	7/1/2035	6/1/2039
<b>2035 Totals</b>					<b>\$234</b>	<b>\$2,286</b>			<b>\$140</b>	<b>\$140</b>	<b>\$2,800</b>					
<b>2036</b>																
2036	Obstruction Study	1/2	SP OT VI	47	\$150	\$300			\$25	\$25	\$500	ADMIN CATEX	Needs Submitted	4/15/2036	7/1/2036	6/1/2040
2036	Construct Box Hangar 7 and T/L 7 (Design)	1/2			\$0	\$0			\$0	\$400	\$400	CATEX	Needs Submitted	4/15/2036	3/1/2036	12/31/2036
2036	Construct 8-Bay Box Hangar 7 and T/L 7 (Construction)	2/2			\$0	\$0			\$0	\$5,000	\$5,000	CATEX	Needs Submitted	4/15/2036	6/1/2037	12/31/2038
<b>2036 Totals</b>					<b>\$150</b>	<b>\$300</b>			<b>\$25</b>	<b>\$5,425</b>	<b>\$5,900</b>					

## Ocean County Airport - Projects

<b>Project</b>	<b>Completed</b>	<b>Total Cost</b>	<b>Grants</b>	<b>County Funds</b>
Beacon / Wind Tee (100% NJDOT)	1991	\$42,754	\$42,754	\$0
Airport Master Plan	1991	\$206,053	\$195,750	\$10,303
Storm water Master Plan	1992	\$210,849	\$200,307	\$10,542
Airfield Signage / Taxiway Lights / Obstruction Removal	1992	\$762,106	\$724,001	\$38,105
Storm water Control (I) / Taxiway "B" Extension	1992&94	\$800,000	\$760,000	\$40,000
Replacement of Runway Lights	1993	\$221,973	\$210,874	\$11,099
Storm water Control Phase II	1995	\$350,000	\$332,500	\$17,500
New T-Hangars (4 twin end units/8 single end units)	1996	\$354,622	\$0	\$354,622
Runway 6-24 Rehabilitation Design	1997	\$221,145	\$210,088	\$11,057
Storm water Control Phase IIA	1997	\$316,365	\$300,547	\$15,818
Replace Fuel Farm	1997	\$432,000	\$0	\$432,000
Taxiway "B" Extension Phase II	1998	\$325,000	\$308,750	\$16,250
Runway 6-24 Rehabilitation - Construction	1999	\$1,500,000	\$1,425,000	\$75,000
12 Unit T-Hangar Building	1999	\$400,000	\$0	\$400,000
Storm water Control Phase III	2002	\$210,000	\$189,000	\$21,000
Crosswind Runway 14-32 Environmental Assessment	2003	\$96,000	\$91,200	\$4,800
Snow Removal Equipment	2005	\$24,211	\$23,000	\$1,211
Taxiway "B" Extension	2005	\$150,000	\$135,000	\$15,000
Taxiway / Apron Overlay	2005	\$1,687,770	\$1,518,996	\$168,774
Obstruction Study	2006	\$80,000	\$78,000	\$2,000
Apron Rehab/Extension (Design)	2006	\$202,106	\$197,053	\$5,053
Design of Crosswind Runway 14-32 (Phase I)	2006	\$300,000	\$292,500	\$7,500
Apron Rehabilitation Construction (Phase I)	2006	\$552,632	\$538,816	\$13,816
Apron Rehabilitation Construction (Phase II)	2006	\$894,737	\$872,368	\$22,368
Apron Rehabilitation Construction (Phase III)	2008	\$747,368	\$728,684	\$18,684
Design of Crosswind Runway 14-32 (Phase I) (Increase)	2008	\$47,368	\$45,000	\$2,368
Environmental/Inspection Services of Crosswind Runway	2008	\$45,000	\$41,500	\$4,500
Airport Apron Expansion (Design)	2008	\$80,000	\$78,000	\$2,000
Runway 6-24 Crack Sealing (DOT)	2008	\$80,000	\$76,000	\$4,000
Grass/Weed Guards (DOT)	2008	\$5,000	\$4,750	\$250
Replace Airfield Signage and Taxiway Lights (Design)	2010	\$150,000	\$146,250	\$3,750
NJDOT Security Cameras (DOT)	2011	\$150,000	\$150,000	\$0
Runway Crack Repair (DOT)	2011	\$700,000	\$665,000	\$35,000
New 12,000 gallon Fuel Tank (DOT)	2011	\$280,000	\$266,000	\$14,000
Replace Airfield Signage and Taxiway Lights (construct)	2011	\$1,673,000	\$1,631,175	\$41,825
ALP Update	2012	\$122,556	\$119,503	\$3,053
Obstruction Removal Design (Frm C & Permitting)	2012	\$157,895	\$153,948	\$3,948
Design and Construction of New Terminal Building	2012	\$3,445,288	\$0	\$3,445,288
Homeland Security Upgrades	2012	\$250,000	\$250,000	\$0
Crosswind Runway 14-32 Final Design	2012	\$342,105	\$333,553	\$8,553
Crosswind Runway Construction Phase 1	2013	\$6,877,285	\$6,532,249	\$345,036
Crosswind Runway Construction Phase 2	2014	\$1,377,928	\$1,240,135	\$137,793
Obstruction Removal Construction Phase 2	2015	\$1,550,597	\$1,473,067	\$77,530
Helipad Lighting (Construction)	2016	\$306,000	\$261,250	\$44,750
Runway 6-24 Lighting/Pavement (Design) Phase 1	2017	\$600,490	\$569,090	\$31,401
Runway 6-24 Lighting (Construction) Phase 2	2017	\$810,064	\$768,514	\$41,550
Runway 6-24 PAPI and REIL (Construction)	2018	\$265,000	\$229,500	\$35,500
Runway 6-24 Pavement (Construction) Phase 2	2018	\$2,939,183	\$2,789,462	\$149,721
<b>Total 1991-2018</b>		<b>\$33,342,450</b>	<b>\$27,199,133</b>	<b>\$6,144,316</b>
<b>Project</b>	<b>Completed</b>	<b>Total Cost</b>	<b>Grants</b>	<b>County Funds</b>
Expand General Aviation (Design) Phase 2	2019	\$99,300	\$89,335	\$9,965
Install Airport Beacons (Design) Phase 1	2019	\$44,800	\$42,560	\$2,240
<b>Total 2019</b>		<b>\$144,100</b>	<b>\$131,895</b>	<b>\$12,205</b>
Expand General Aviation (Construction) Phase 3	2020	\$1,257,280	\$1,192,466	\$64,814
Wildlife Hazard Site Visit	2020	\$27,795	\$1,442.50	\$26,352.50
Install Airport Beacons (Construction) Phase 2	2020	\$239,789.44	\$239,789.44	\$0
Replace Wind cones	2020	\$10,183.35	\$0	\$10,183.35
<b>Total 2020</b>		<b>\$1,535,047.79</b>	<b>\$1,433,698</b>	<b>\$101,349.85</b>
12 Unit T-Hangar Building and Taxiplanes (Design)	2020	\$222,500	\$0	\$222,500
12 Unit T-Hangar Building and Taxiplanes (Construction)	2021	\$3,063,242	\$0	\$3,063,242
Rehabilitate Apron (Design) Phase 1	2021	\$586,000	\$586,000	\$0
<b>Total 2021</b>		<b>\$3,871,742</b>	<b>\$586,000</b>	<b>\$3,285,742</b>
Remarking 14-32 and Taxiways	2022	\$107,713.27	\$69,000	\$38,713
Rehabilitate Apron (Construction) Phase II	2022	\$1,458,080	\$1,458,080	\$0
Rehabilitate Apron (Construction) Phase III	2022	\$166,667	\$150,000	\$16,667
Rehabilitate Apron (Construction) Phase IV	2022	\$1,340,654	\$1,206,588	\$134,066
<b>Total estimated for 2022</b>		<b>\$3,073,114</b>	<b>\$2,883,668</b>	<b>\$189,446</b>
Construct Box Hangar and Taxilane Modification Design	2022	\$230,000	\$0	\$230,000
Construct Box Hangar and Taxilane Modification Construction	2023	TBD	TBD	TBD
<b>Total estimated for 2023</b>		<b>\$230,000</b>	<b>\$0</b>	<b>\$230,000</b>
<b>SUB TOTAL PROJECTS</b>		<b>\$42,196,453</b>	<b>\$32,234,393</b>	<b>\$9,963,059</b>
<i>Not completed</i>				

# Schedule C: Airport Layout Plan

DEVELOPMENT PROJECT PHASING

**Phase 1 (2012-2014)**

- 1-1 Construct Runway 14-32
- 1-2 Helipad Lighting
- 1-3 Homeland Security Grant
- 1-4 Construct 12-Bay T-Hangar
- 1-5 Expand Apron - 21,000 SY (Construction)
- 1-6 Construct Conventional Hangar
- 1-7 Relocate FAA Localizer Bldg.

**Phase 2 (2015-2019)**

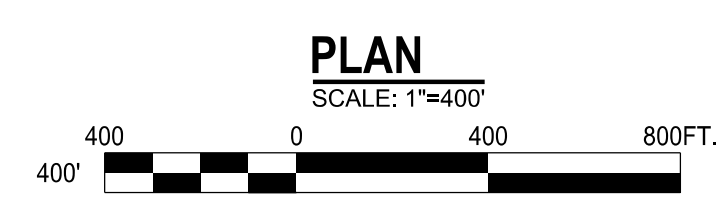
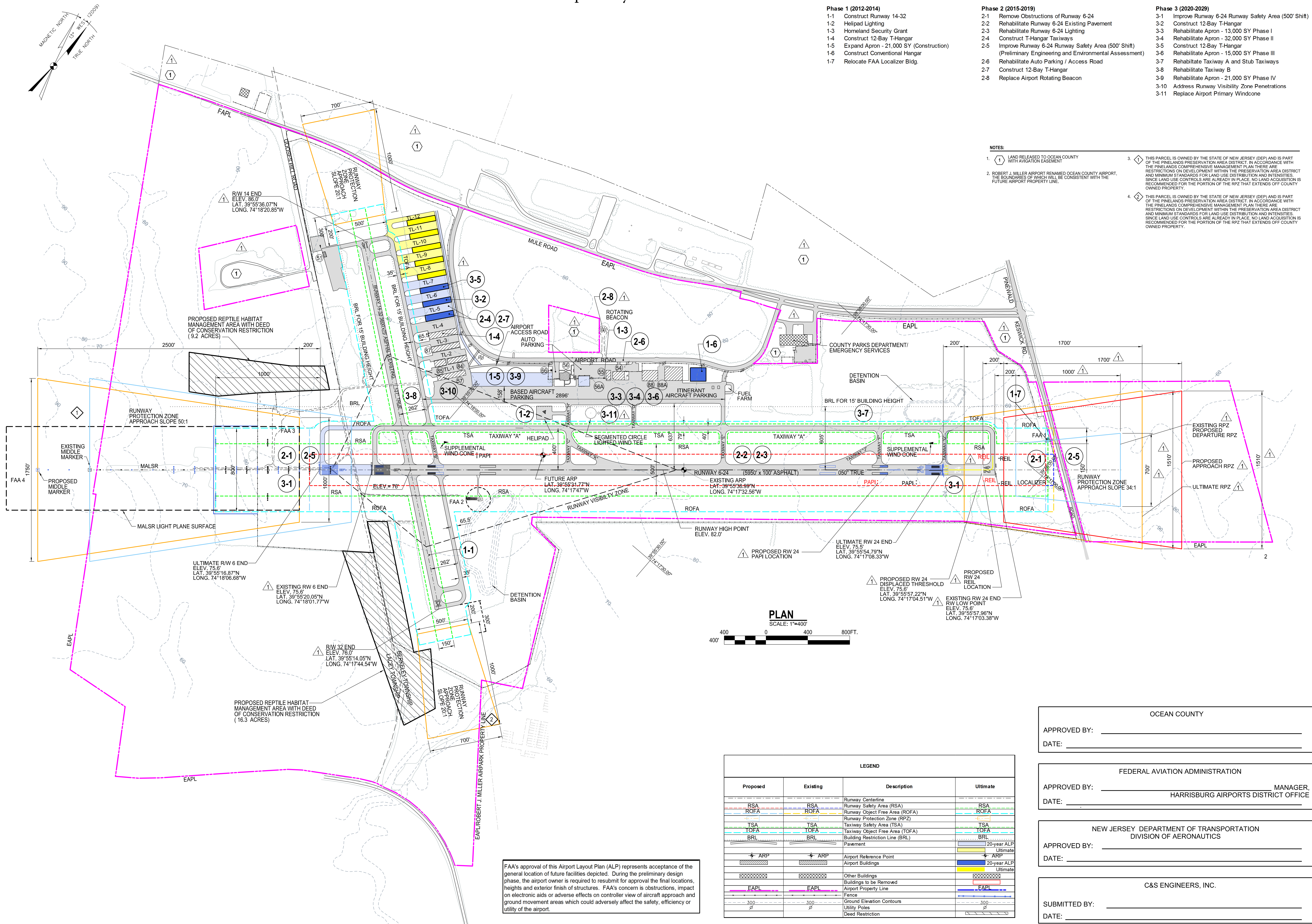
- 2-1 Remove Obstructions of Runway 6-24
- 2-2 Rehabilitate Runway 6-24 Existing Pavement
- 2-3 Rehabilitate Runway 6-24 Lighting
- 2-4 Construct T-Hangar Taxiways
- 2-5 Improve Runway 6-24 Runway Safety Area (500' Shift)
- 2-6 Rehabilitate Auto Parking / Access Road
- 2-7 Construct 12-Bay T-Hangar
- 2-8 Replace Airport Rotating Beacon

**Phase 3 (2020-2029)**

- 3-1 Improve Runway 6-24 Runway Safety Area (500' Shift)
- 3-2 Construct 12-Bay T-Hangar
- 3-3 Rehabilitate Apron - 13,000 SY Phase I
- 3-4 Rehabilitate Apron - 32,000 SY Phase II
- 3-5 Construct 12-Bay T-Hangar
- 3-6 Rehabilitate Apron - 15,000 SY Phase III
- 3-7 Rehabilitate Taxiway A and Stub Taxiways
- 3-8 Rehabilitate Taxiway B
- 3-9 Rehabilitate Apron - 21,000 SY Phase IV
- 3-10 Address Runway Visibility Zone Penetrations
- 3-11 Replace Airport Primary Windcone

**NOTES:**

1. LAND RELEASED TO OCEAN COUNTY WITH AVIGATION EASEMENT
2. ROBERT J. MILLER AIRPORT RENAMED OCEAN COUNTY AIRPORT. THE BOUNDARIES OF WHICH WILL BE CONSISTENT WITH THE FUTURE AIRPORT PROPERTY LINE.
3. THIS PARCEL IS OWNED BY THE STATE OF NEW JERSEY (DEP) AND IS PART OF THE PINELANDS PRESERVATION AREA DISTRICT. IN ACCORDANCE WITH THE PINELANDS COMPREHENSIVE MANAGEMENT PLAN THERE ARE RESTRICTIONS ON DEVELOPMENT WITHIN THE PRESERVATION AREA DISTRICT AND MINIMUM STANDARDS FOR LAND USE DISTRIBUTION AND INTENSITIES SINCE LAND USE CONTROLS ARE ALREADY IN PLACE, NO LAND ACQUISITION IS RECOMMENDED FOR THE PORTION OF THE RPZ THAT EXTENDS OFF COUNTY OWNED PROPERTY.
4. THIS PARCEL IS OWNED BY THE STATE OF NEW JERSEY (DEP) AND IS PART OF THE PINELANDS PRESERVATION AREA DISTRICT. IN ACCORDANCE WITH THE PINELANDS COMPREHENSIVE MANAGEMENT PLAN THERE ARE RESTRICTIONS ON DEVELOPMENT WITHIN THE PRESERVATION AREA DISTRICT AND MINIMUM STANDARDS FOR LAND USE DISTRIBUTION AND INTENSITIES SINCE LAND USE CONTROLS ARE ALREADY IN PLACE, NO LAND ACQUISITION IS RECOMMENDED FOR THE PORTION OF THE RPZ THAT EXTENDS OFF COUNTY OWNED PROPERTY.



FAA's approval of this Airport Layout Plan (ALP) represents acceptance of the general location of future facilities depicted. During the preliminary design phase, the airport owner is required to resubmit for approval the final locations, heights and exterior finish of structures. FAA's concern is obstructions, impact on electronic aids or adverse effects on controller view of aircraft approach and ground movement areas which could adversely affect the safety, efficiency or utility of the airport.

Proposed	Existing	Description	Ultimate
---	---	Runway Centerline	---
---	---	Runway Safety Area (RSA)	---
---	---	Runway Object Free Area (ROFA)	---
---	---	Runway Protection Zone (RPZ)	---
---	---	Taxiway Safety Area (TSA)	---
---	---	Taxiway Object Free Area (TOFA)	---
---	---	Building Restriction Line (BRL)	---
---	---	Pavement	---
---	---	20-year ALP	---
---	---	Ultimate	---
---	---	Airport Reference Point	---
---	---	Airport Buildings	---
---	---	Other Buildings	---
---	---	Buildings to be Removed	---
---	---	Airport Property Line	---
---	---	Fence	---
---	---	Ground Elevation Contours	---
---	---	Utility Poles	---
---	---	Dead Restriction	---

OCEAN COUNTY

APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

FEDERAL AVIATION ADMINISTRATION

APPROVED BY: \_\_\_\_\_ MANAGER,  
DATE: \_\_\_\_\_ HARRISBURG AIRPORTS DISTRICT OFFICE

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF AERONAUTICS

APPROVED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

C&S ENGINEERS, INC.

SUBMITTED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_



**C&S Engineers, Inc.**  
499 Col. Eileen Collins Blvd.  
Syracuse, New York 13212  
Phone: 315-455-2000  
Fax: 315-455-9667  
www.cscos.com



MARK	DESCRIPTION	DATE
1	RW 6-24 FOR PROPOSED CONDITION	10/11/17
2	REUSED RW 14-32 END ELEVATIONS	
3	FINALIZED LAND RELEASE SHOWN	
4	T-HANGAR TLS WAIVED & PROJ. LIST	

PROJECT NO.:	C80.007.001	PROJECT MGR.:	GMM
DATE:	JUNE 2013	DESIGNED BY:	GMM
SCALE:	AS SHOWN	DRAWN BY:	SDS
CADD FILE NO.:		CHECKED BY:	GMM

NO ALTERATION PERMITTED HEREON EXCEPT AS PROVIDED UNDER SECTION 7209 SUBDIVISION 2 OF THE NEW JERSEY STATE EDUCATION LAW

OCEAN COUNTY AIRPORT  
BERKELEY TOWNSHIP, NEW JERSEY

AIRPORT LAYOUT PLAN UPDATE  
**AIRPORT LAYOUT PLAN**

SHEET REFERENCE NO.  
**3**  
SHEET 3 OF 11

Project: C80 - Ocean County C80 PLANNING Approved ALP and Pen & Ink Changes C8007001-ALP.dgn  
 10/11/17 4:23:46 PM  
 dcm