



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
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### Board Meeting Agenda

Date: December 20, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Contract to County Business Systems, Inc. to provide New Vision Software, Maintenance Services for Document Recording and Indexing System, for the period of 1/1/2024 through 12/31/2025, in an amount not to exceed \$201,510.00 per year, contingent upon adoption of the 2024 and 2025 County Temporary Budgets and 2024 and 2025 County Budgets, with the option to extend for two (2) additional one-year periods. (CP2023-140)

<b>Official Resolution#</b>		<b>2023001886</b>					
Meeting Date		12/20/2023					
Introduced Date		12/20/2023					
Adopted Date		12/20/2023					
Agenda Item		k-8					
CAF #							
Purchase Req. #		CP2023-140					
Result		Adopted					
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Vicari	✓				✓		
Quinn	✓				✓		
Crea	✓				✓		
Haines	✓			✓	✓		
Kelly	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

## RESOLUTION

December 20, 2023

**WHEREAS**, the Ocean County Clerk's Office has maintained an indexing system for all land records in the County since 1850; and

**WHEREAS**, the County of Ocean previously entered into an agreement with County Business Systems, Inc. to evaluate and upgrade the Ocean County Clerk's existing computerized indexing and digital imaging system to enhance public access to the land records maintained by the Ocean County Clerk; and

**WHEREAS**, as a result of that agreement, County Business Systems designed, implemented and installed an upgraded and improved digital imaging and record information system based upon proprietary software developed by New Vision Corporation (Records NG) and modified and maintained by County Business Systems, Inc.; and

**WHEREAS**, the County Clerk wishes to enter into an agreement for an initial two (2) year term, from January 1, 2024 through December 31, 2025, with two (2) additional one (1) year optional extension periods, to provide continuing maintenance and providing notice of any and all enhancements for the system available for purchase; and

**WHEREAS**, the County of Ocean has publicly solicited a Request for Proposals for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the responses received by the County of Ocean were reviewed by the Ocean County Clerk and the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners and set forth in the Request for Proposals; and

**WHEREAS**, the Ocean County Clerk has certified that such services are unique in nature and the Local Public Contracts Law specifically exempts services for the support and maintenance of proprietary software from the bidding requirements under the Act; and

**WHEREAS**, funds in the amount of Two Hundred One Thousand Five Hundred Ten Dollars (\$201,510.00) will be available upon the adoption of the 2024 Temporary County Budget and 2024 County Budget in Account No. 016-055-4022-6900; and

**WHEREAS**, any system enhancements may be purchased by use of separate purchase order only during the term of this within agreement, and

**WHEREAS**, the County reserves the right to cancel this Agreement if at any time during the contract period said funds are not appropriated and made available for the balance of the work to be performed under this Agreement; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The Director and Clerk of the Board are hereby authorized to enter into and execute an agreement with County Business Systems, Inc. for New Vision software, upgrades, Enhancements and Maintenance Services for Document Recording and Indexing System, including separate enhancements for the system to be purchased by separate purchase order, for the Ocean County Clerk's digital Document Recording and Index information system for a term of two (2) years, in a base amount not to exceed \$201,510.00 per year, in accordance with the terms and conditions more specifically set forth in said Agreement.
2. A copy of the certified Resolution together with a copy of the Agreement for such services shall be placed on file and be kept available for public inspection in office of the Clerk of the Board during normal business hours.

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be made available to Ocean County Counsel, County Clerk, County Comptroller, Dept. of Management and Budget, and County Business Systems, Inc.