



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Frank Sadeghi
Commissioner Robert S. Arace
Commissioner Jennifer Bacchione
Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: November 5, 2025 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a one (1) year Contract extension to County Business Systems, Inc. to provide continued New Vision Software, Upgrades, Enhancements and Maintenance Services for Document Recording and Indexing System, in an amount not to exceed \$201,510.00, contingent upon adoption of the 2026 Temporary County Budget and the 2026 County Budget, for the period of 1/1/2026 through 12/31/2026. (CP2023-140)

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|-----------------------------|-------------------|
| Official Resolution# | 2025001584 |
| Meeting Date | 11/05/2025 |
| Introduced Date | 11/05/2025 |
| Adopted Date | 11/05/2025 |
| Agenda Item | I-9 |
| CAF # | |
| Purchase Req. # | CP2023-140 |
| Result | Adopted |

| COUNTY COMMISSIONER | PRES. | ABS. | MOVE | SEC | AYE | NAY | ABST. |
|---------------------|-------|------|------|-----|-----|-----|-------|
| Kelly | | ✓ | | | | | |
| Sadeghi | ✓ | | | | ✓ | | |
| Arace | ✓ | | ✓ | | ✓ | | |
| Bacchione | ✓ | | | | ✓ | | |
| Haines | ✓ | | | ✓ | ✓ | | |

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

November 5, 2025

WHEREAS, on December 20, 2023, Contract CP2023-140 was awarded to County Business Systems, Inc. to provide **NEWVISION SOFTWARE, UPGRADES, ENHANCEMENTS AND MAINTENANCE SERVICES FOR DOCUMENT RECORDING AND INDEXING SYSTEM**; and

WHEREAS, the term of the contract is for two (2) years with the option to extend for two (2) additional one (1) year periods; and

WHEREAS, the Ocean County Clerk desires to exercise the first one (1) year extension option for the period of 1/1/2026 through 12/31/2026 as services have been provided to the County in an efficient and effective manner; and

WHEREAS, County Business Systems, Inc. has agreed to the contract extension in writing,

WHEREAS, funds for services to be provided under this Agreement in 2026, in the amount of Two Hundred One Thousand Five Hundred Ten Dollars (\$201,510.00), shall be made available contingent upon the adoption of the 2026 Temporary County Budget and 2026 County Budget, account number 016-055-4022; and

WHEREAS, funds for services to be provided under this Agreement in the subsequent contract years are contingent upon the adoption of the budgets for those years, at which time the Department of Finance will notify the appropriate County official when funds have become available; and;

WHEREAS, any system upgrades or enhancements may be purchased by use of separate purchase order only during the term of this within Agreement, and

WHEREAS, the County reserves the right to cancel this Agreement if at any time during the contract period said funds are not appropriated and made available for the balance of the work to be performed under this Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute a contract extension with County Business Systems, Inc., 11 Penns Trail, Suite 400, Newtown, PA 18940, for the provision of NewVision Software Upgrades, Enhancement and Maintenance Services for Document Recording and Indexing System for a term of one (1) year, commencing January 1, 2026.
2. The contract number must be placed on all papers, documents, invoice and vouchers pertaining to this Agreement.
3. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.
4. Certified copies of this Resolution shall be made available to the Ocean County Clerk, County Comptroller, County Counsel and County Business Systems, Inc.