



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea
Deputy Director Gary Quinn
Commissioner Virginia E. Haines
Commissioner John P. Kelly
Commissioner Frank Sadeghi

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
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Board Meeting Agenda

Date: December 18, 2024 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract for the RESIDENTIAL DOCUMENT SHREDDING PROGRAM to Data-Struction, Inc., the lowest qualified bidder. (B2024-188)

Official Resolution#	2024001942						
Meeting Date	12/18/2024						
Introduced Date	12/18/2024						
Adopted Date	12/18/2024						
Agenda Item	h-4						
CAF #							
Purchase Req. #	B2024-188						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Crea	<				<		
Quinn	<				<		
Haines	<				<		
Kelly	<		<		<		
Sadeghi	<			<	<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

CONTRACT NO. MUST BE ON ALL PAPERS, DOCUMENTS, INVOICES, VOUCHERS
NO. **B2024-188**

RESOLUTION

December 18, 2024

WHEREAS, on November 7, 2024, pursuant to legal advertisements therefor, sealed bids were received for furnishing and delivery of RESIDENTIAL DOCUMENT SHREDDING PROGRAM for the County of Ocean; State of New Jersey; and

WHEREAS, at the advertised time, responses were received from the following bidders:

Name and Address of Bidder

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Data-Struction, Inc.
3532 Hampton Road
Oceanside, NY 11572
(732) 730-9939

IMWOTH, LLC dba IDS Autoshred, LLC
52 Hyers Street
Toms River, NJ 08753
(732) 244-0950

HV Shred Inc., dba Legal Shred
1014 Grand Blvd-Suite 6
Deer Park, NY 11729
(844) 747-3300

; and

WHEREAS, after the receipt and examination of same, the County Purchasing Agent has now recommended to this Board that the lowest qualified bid, according to specifications, in each instance, be accepted, namely, DATA-STRUCTION, INC.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract, for the furnishing and delivery of Residential Document Shredding Program for the County of Ocean, for the contract shall be for one (1) year from date of award through December 17, 2025, or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15. The County reserves the right to extend the contract for one (1) additional year by mutual agreement between the County and the Contractor with no increase in base price.

A. DATA-STRUCTION, INC. for one (1) item, to wit:

ITEM NO. 1.

This vendor has extended this contract to County Cooperative Contract System Participants, Identifier No. CK-02-OC.

2. Payments for the materials to be acquired by these contracts shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. Funds for these services shall be available within the following funding sources: Solid Waste Management O.E.

4. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2024-188.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the County Auditor, Department of Purchasing, Department of Finance, Solid Waste Management and Data-Struction, Inc., the successful bidder.

[DATA-STRUCTION, INC.] RESPONSE DOCUMENT REPORT
Bid No. TBD
RESIDENTIAL DOCUMENT SHREDDING PROGRAM

B2024-188

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Provide a Price Per Truck/Per Hour for Residential Document Shredding services throughout Ocean County. The County guarantees a minimum of two (2) hours of service per truck for each scheduled event: (12 events x 3 hours x 2 trucks =)	72	HOURS.	\$349.48	\$25,162.56

DATA-STRUCTION, INC.