



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Frank Sadeghi  
Deputy Director Jennifer Bacchione  
Commissioner Robert S. Arace  
Commissioner Sam Ellenbogen  
Commissioner Ray Gormley

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: March 4, 2026 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding Change Order No. 1 to Downes Tree Service Co., Inc. for the project entitled Forge Pond Golf Course Tree Removal Project 2025-2026, an increase to the contract in the amount of \$59,500.00. (B2025-178CA)

|                             |                   |
|-----------------------------|-------------------|
| <b>Official Resolution#</b> | <b>2026000276</b> |
| Meeting Date                | 03/04/2026        |
| Introduced Date             | 03/04/2026        |
| Adopted Date                | 03/04/2026        |
| Agenda Item                 | m-1               |
| CAF #                       |                   |
| Purchase Req. #             | B2025-178CA       |
| Result                      | Adopted           |

| COUNTY COMMISSIONER | PRES. | ABS. | MOVE | SEC | AYE | NAY | ABST. |
|---------------------|-------|------|------|-----|-----|-----|-------|
| Sadeghi             | ✓     |      |      |     | ✓   |     |       |
| Bacchione           | ✓     |      | ✓    |     | ✓   |     |       |
| Arace               | ✓     |      |      | ✓   | ✓   |     |       |
| Ellenbogen          | ✓     |      |      |     | ✓   |     |       |
| Gormley             | ✓     |      |      |     | ✓   |     |       |

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

RESOLUTION

March 4, 2026

WHEREAS, on November 19, 2025, a resolution was adopted which awarded contract No. B2025-178CA to Downes Tree Service Co, Inc. in connection with the FORGE POND GOLF COURSE TREE REMOVAL PROJECT 2025-2026, BRICK TWP., NJ; and

WHEREAS, it has been determined that revisions to the contract are necessary due to County requested additional tree removals; and

WHEREAS, the original contract has unit prices for such extra tree removal; and

WHEREAS, these costs resulted in an increase of the project costs in the amount of SEVENTY NINE THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$79,500.00); and

WHEREAS, there is a credit of Twenty Thousand Dollars and Zero Cents (\$20,000.00) for silt fence which will not be used in the project.

WHEREAS, the County of Ocean, Department of Parks & Recreation desires that these funds be used for a portion of Change Order #1; and

WHEREAS, the Stephen Kay Golf Course Architect has duly filed with this Board a request for Change Order #1 stating facts involved and certifying that the proposed Change Order #1 is consistent with the regulations for such Change Orders promulgated by the State Department of Community Affairs, Division of Local Government Services, under the authority of N.J.S.A. 52:27BB-32; and

WHEREAS, the Contractor has agreed to accept these changes to the contract; and

WHEREAS, the net increase to the contract amount shall be FIFTY NINE THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$59,500.00)

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Contract amount shall be increased by Fifty Nine THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$59,500.00) with funding available in account #301-250-X523 .

- 1 Stephen Kay, Golf Course Architect is hereby authorized to issue Change Order #1 a contract increase, in the amount of Fifty Nine THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$59,500.00) to Downes Tree Service Co, Inc., in connection with the project known as FORGE POND GOLF COURSE TREE REMOVAL PROJECT 2025-2026
- 2 The Director and Clerk of the Board are hereby authorized and directed to enter into an Amendatory Contract with Downes Tree Service Co, Inc., 6 Royal Ave. Hawthorn, NJ 07506, to cover Change Order #1 and to provide additional information and furnish such documents as may be required.
- 3 A notice of this action shall be published once as required by law
- 4 The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract the number being B2025-178CA
- 5 Certified copies of this Resolution shall be made available to the County Auditor, County Director of Purchasing, County Director of Finance, County Director of Parks & Recreation, County Counsel and Stephen Kay, Golf Course Architect.