



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea
Deputy Director Gary Quinn
Commissioner Virginia E. Haines
Commissioner John P. Kelly
Commissioner Frank Sadeghi

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
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Board Meeting Agenda

Date: November 6, 2024 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding an Agreement for the Creation, Design and Production of Seven (7) Documentaries on the American Revolution in What is Now Ocean County to Oak Leaf Media, LLC, for the period of 11/7/2024 through 11/6/2025, in an amount not to exceed \$153,000.00. (PP2024-123)

Official Resolution#	2024001687						
Meeting Date	11/06/2024						
Introduced Date	11/06/2024						
Adopted Date	11/06/2024						
Agenda Item	I-7						
CAF #							
Purchase Req. #	PP2024-123						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Crea	✓				✓		
Quinn	✓		✓		✓		
Haines	✓			✓	✓		
Kelly		✓					
Sadeghi	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

November 6, 2024

WHEREAS, there exists a need for multi-media services, specifically for the Creation, Design and Production of Seven (7) Documentaries on the American Revolution in What is Now Ocean; and

WHEREAS, the County of Ocean has publicly solicited a Request for Proposals to acquire such services in accordance with the requirements of N.J.S.A. 19:44A-20.4 et seq., and

WHEREAS, five (5) responses were received by the County of Ocean and reviewed by the Ocean County Parks and Recreation Department and the Ocean County Consultant Selection Review Committee, in accordance with the criteria approved by the Ocean County Board of Commissioners and as set forth in the Request for Proposals; and

WHEREAS, the Ocean County Parks and Recreation Department and the Ocean County Consultant Selection Review Committee have recommended that an Agreement be awarded to Oak Leaf Media LLC, 121 Jericho Road, Tuckerton, New Jersey, 08757 to perform such services, as more specifically set forth in their proposal, for the period of 11/7/2024 through 11/6/2025; and

WHEREAS, funding for these services shall not exceed \$153,000.00 with appropriations from Account No. 017-823-AA62 in the amount of \$148,864.00; and Account No. 016-250-5216 in the amount of \$4,136.00; and

WHEREAS, this Agreement is awarded in compliance with the provisions N.J.S.A. 40A:11-5(1) of the Local Public Contracts Law and N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay to Play Law".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to enter into an Agreement with Oak Leaf Media, LLC, 121 Jericho Road, Tuckerton, New Jersey 08087, to provide for the Creation, Design and Production of Seven (7) Documentaries on the American Revolution in What is Now Ocean, in an amount not to exceed \$153,000.00, for the period of 11/7/2024 through 11/6/2025.
2. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to this Agreement.
3. A notice of this action shall be advertised in a local newspaper.
4. A certified copy of this Resolution, together with a copy of the Agreement, executed by both parties, shall be kept on file in the Office of the Clerk of the Board's Office for public viewing during regular business hours.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to County Counsel, County Auditor, County Comptroller, County Purchasing Agent, County Department of Parks and Recreation, and Oak Leaf Media, LLC.