



Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly  
Deputy Director Virginia E. Haines  
Commissioner Barbara Jo Crea  
Commissioner Gary Quinn  
Commissioner Joseph H. Vicari

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
Tel: (732)929-2005  
Fax: (732)505-1918

Board Meeting Agenda

Date: May 18, 2022 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Accepting the Quotation of Graphic Reproductions, Inc. dba Graphic Press to provide Printing Projects for the Parks Department, in an amount not to exceed \$21,600.00. (QP2022-92)

Official Resolution#	2022000705						
Meeting Date	05/18/2022						
Introduced Date	05/18/2022						
Adopted Date	05/18/2022						
Agenda Item	o-7						
CAF #							
Purchase Req. #	QP2022-92						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	<				<		
Haines	<				<		
Crea	<			<	<		
Quinn	<				<		
Vicari	<		<		<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

## RESOLUTION

May 18, 2022

**WHEREAS**, the Ocean County Parks and Recreation Department has a need for Printing Projects; and

**WHEREAS**, the cost of these services are below the bid threshold amount; and

**WHEREAS**, the County solicited Quotes pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the County received quotes from three (3) vendors; and

**WHEREAS**, the Ocean County Parks and Recreation Department has recommended that a purchase order for Printing Projects be awarded to Graphic Reproductions Inc. DBA Graphic Press on the basis of the quote received; and

**WHEREAS**, the Local Public Contracts Law authorizes the award of such contracts pursuant to the provision of the N.J.S.A 40A:11-1 et seq.; and

**WHEREAS**, payment for this contract shall be made available from Account No. 016-250-5404-6900, in an amount not to exceed TWENTY ONE THOUSAND SIX HUNDRED DOLLARS AND ZERO CENTS (\$21,600.00).

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to accept the quotation of Graphic Reproductions Inc. DBA Graphic Press located at 2214 Garden Street, Suite B, Titusville, FL 32796, in an amount not to exceed TWENTY ONE THOUSAND SIX HUNDRED DOLLARS AND ZERO CENTS (\$21,600.00) to be authorized by purchase order only, for the furnishing and delivery of Printing Projects.
2. The contract number must be placed on all papers, documents, invoices, and vouchers pertaining to this agreement.
3. A certified copy of this Resolution shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.
4. A certified copy of this Resolution shall be made available to the Ocean County Auditor, Purchasing Department, Finance Department, Parks and Recreation Department, and Graphic Reproductions Inc. DBA Graphic Press.



County of Ocean

Purchasing

Jennifer Bowens, Purchasing Agent

Administration Building, Toms River, NJ 08754

## PROPOSAL DOCUMENT REPORT

P2P No. TBD

### PRINTING PROJECTS FOR THE PARKS DEPARTMENT

RESPONSE DEADLINE: May 3, 2022 at 4:00 pm

Report Generated: Friday, May 6, 2022

## Graphic Reproductions, Inc DBA Graphic Press Proposal

### CONTACT INFORMATION

**Company:**

Graphic Reproductions, Inc DBA Graphic Press

**Email:**

graphicpress-dan@cfl.rr.com

**Contact:**

Dan Ramsey

**Address:**

2214 Garden St

Ste B

Titusville, FL 32796

**Phone:**

(321) 267-1111

**Website:**

[www.graphicpressfla.com](http://www.graphicpressfla.com)

Introduced on: May 18, 2022

Adopted on: Submission Date

Official Resolution#: 2022000705  
May 3, 2022 7:55 AM

PROPOSAL DOCUMENT REPORT  
P2P No. TBD  
PRINTING PROJECTS FOR THE PARKS DEPARTMENT

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### ADDENDA CONFIRMATION

*No addenda issued*

### QUESTIONNAIRE

#### 1. VENDOR FORMS - VENDOR INFORMATION FORM

In order to conduct business with the County, your company must be built as a vendor in our financial system. Please download the below document, complete and upload.

- Vendor Form.docx

Vendor\_Form.pdf

#### 2. VENDOR FORMS - W9

In order to conduct business with the County, your company must be built as a vendor in our financial system. Please download the below document, complete and upload.

- W-9 form - Blank.pdf

SKM\_C754e22050303050.pdf

#### 3. Copy of New Jersey Business Registration Certificate

Please use this area to upload your company's BRC.

Use this link to verify your company's BRC:

[https://www1.state.nj.us/TYTR\\_BRC/jsp/BRCLLoginJsp.jsp](https://www1.state.nj.us/TYTR_BRC/jsp/BRCLLoginJsp.jsp)

Please note that a BRC is not required at the time of submission but shall be required prior to the award of a contract.

SKM\_C754e22050303110.pdf

Introduced on: May 18, 2022

Adopted on: May 18, 2022

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PROPOSAL DOCUMENT REPORT  
P2P No. TBD  
PRINTING PROJECTS FOR THE PARKS DEPARTMENT

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**4. Certificate of Employee Information Report**

1. Do you have a Federally approved or sanctioned Affirmative Action Program?

**If yes, please upload a photocopy of such approval.**

2. Do you have a State of New Jersey "Certificate of Employee Information Report" approval?

**If yes, please upload a photocopy of such certificate.**

No response submitted

**5. SAMPLES\***

Vendor understands that prior to award, the Parks Department may require samples. Samples will be reviewed to evaluate the vendor's quality of existing work as well as to ensure that the vendor is capable of successfully completing all tasks as outlined in the scope of work.

Any questions regarding samples should be directed to Mary Jane Bavais, Assistant Director, Parks Department at 732-506-9090.

Yes

**6. VENDOR DOCUMENTATION**

Please submit any additional information you wish to be considered as part of your submission.

No response submitted

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

<b>PRICE TABLES</b>
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**PRINTING PROJECTS FOR THE PARKS DEPARTMENT**

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Adopted on: May 18, 2022

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PROPOSAL DOCUMENT REPORT  
P2P No. TBD  
PRINTING PROJECTS FOR THE PARKS DEPARTMENT

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Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
1	Printing of Ocean County Parks and Recreation Newsletter in Brochure Format, As Specified	80,000	EA	\$0.27	\$21,600.00	
<b>TOTAL</b>					<b>\$21,600.00</b>	

Introduced on: May 18, 2022

Adopted on: May 18, 2022

Official Resolution#: 2022000705  
Quote - PRINTING PROJECTS FOR THE PARKS DEPARTMENT