



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari
Deputy Director Gary Quinn
Commissioner Barbara Jo Crea
Commissioner Virginia E. Haines
Commissioner John P. Kelly

101 Hooper Avenue
Toms River, New Jersey
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Board Meeting Agenda

Date: July 19, 2023 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of ENGINEERING AND DRAFTING SUPPLIES NO. II to Office Basics, the sole qualified bidder. No bids were received on Item Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 41, 42, 43, 45, 47, 49, 51, 52 and 53. The Purchasing Agent is given the authority to enter into a negotiated contract pursuant to N.J.S.A. 40A:11-5(3) for all No Bid Items, as no responsive bids were received for a second time. (B2023-127)

Official Resolution#	2023001020						
Meeting Date	07/19/2023						
Introduced Date	07/19/2023						
Adopted Date	07/19/2023						
Agenda Item	m-3						
CAF #							
Purchase Req. #	B2023-127						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Vicari		✓					
Quinn	✓				✓		
Crea	✓			✓	✓		
Haines	✓				✓		
Kelly	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

CONTRACT NO. MUST BE ON ALL PAPERS, DOCUMENTS, INVOICES, VOUCHERS
NO. B2023-127

RESOLUTION

July 19, 2023

WHEREAS, on June 21, 2023, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of ENGINEERING AND DRAFTING SUPPLIES NO. II for the County of Ocean; and

WHEREAS, at the advertised time, responses were received from the following bidders:

<u>Name of Bidder</u>	<u>Address of Bidder</u>
Office Basics	22 Creek Circle Boothwyn, PA 19061 (610) 471-1000

; and

WHEREAS, after the receipt and examination of same, the County Purchasing Agent has now recommended to this Board that the sole qualified bid, according to specifications, be accepted, namely that of OFFICE BASICS. No bids were received on Item Nos. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 41, 42, 43, 45, 47, 49, 51, 52 and 53. The Purchasing Agent is given the authority to enter into a negotiated contract pursuant to N.J.S.A. 40A:11-5(3) for all No Bid Items, as no responsive bids were received for a second time.

WHEREAS, N.J.S.A. 40A:11-5(3) provides that, in the event no qualified bids are received on two occasions, a governing body may enter into a negotiable contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into contracts, accepting bids for the furnishing and delivery of ENGINEERING AND DRAFTING SUPPLIES NO. II for the County of Ocean, for the contract period from date of award through July 18, 2024, a period of one (1) year, or until delivery is complete. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15 as follows:

OFFICE BASICS for seven (7) items, to wit:

ITEM NOS. 11, 13, 38, 44, 46, 48 and 50.

This vendor has extended this contract to County Cooperative Contract System Participants.

2. Payments for the materials to be acquired by this contract shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2023-127.

4. BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the County Auditor, County Department of Purchasing, Department of Finance, Engineering Department and Office Basics, the successful bidder.

OFFICE BASICS

PROPOSAL DOCUMENT REPORT
 Bid No. TBD
 ENGINEERING AND DRAFTING SUPPLIES NO. II

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	No Bid	Manufacturer	Product Name/Number	Delivery A.R.O.	Comments
11	Scotch Apramount Adhesive 3M# 6065, or Equal	6	EA	\$12.04	\$72.24		3M	MMMM6065	1 DAY	
12	Peel Off Erasers, MUST be White, (12/box)		BX	No Bid	No Bid	X				
13	No. E Faber #101- Bx 12 Pink Pearl Erasers, San-70521 (12/box), or Equal	2	BX	\$5.15	\$10.30		SANFORD	PAP 70521	1 DAY	
14	Foamcore Board, 4x8x3/16" (25 SHEETS MIN. ORDER)		EA	No Bid	No Bid	X				
15	White Foam Boards - 30 x 40		EA	No Bid	No Bid	X				
16	Aeroc Regular Survey Marking Paint, SKU 229, Fluorescent Pink, (12-20 oz. cans/case) Top Nozzle Spray ONLY, NO SUBSTITUTIONS		CASE	No Bid	No Bid	X				

OFFICE BASICS

PROPOSAL DOCUMENT REPORT
 Bid No. TBD
 ENGINEERING AND DRAFTING SUPPLIES NO. II

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	No Bid	Manufacturer	Product Name/Number	Delivery A.R.O.	Comments
33	Rapidesign Architectural and Contractors Templates Abc Architectural, 1/4 In = 1 ft. (R22)		EA	No Bid	No Bid	X				
34	MOTORHEAD Smart Digital Torpedo Level		EA	No Bid	No Bid	X				
35	M-d SmartTool 24 In. Level with Soft Case		EA	No Bid	No Bid	X				
36	Keson Road Runner Model RRT6 Measuring Wheel or equal		PER	No Bid	No Bid	X				
37	32" Rust-Oleum Marking Stick with built in trigger or equal		PER	No Bid	No Bid	X				
PENS, PENCILS & ACCESSORIES										
38	Graphic Pencil, Pentel Graph Gear 1000, 0.5mm #PG1015, or Equal	12	EA	\$17.25	\$207.00		PENTEL	PENPG1015	1 DAY	
39	Leads, Pentel #100, H, 2H, 3H, 4H, 0.5MM P100-Degree, 12 Lead Tube per box, or Equal		BX	No Bid	No Bid	X				

PROPOSAL DOCUMENT REPORT
 Bid - ENGINEERING AND DRAFTING SUPPLIES NO. II
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PROPOSAL DOCUMENT REPORT
 BID No. TBD
 ENGINEERING AND DRAFTING SUPPLIES NO. II

OFFICE BASICS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	No Bid	Manufacturer:	Product Name/Number:	Delivery A.R.O.:	Comments:
40	Leads, Super Hi-Polymer, H, 2H, 3H, 4H, 0.7MM, Pentel #50, or Equal, 12 Lead Tube per Box									
41	Pentel Energize Deluxe Automatic Pencils 0.5 mm Black, #PL75A, or Equal		EA	No Bid	No Bid	X				
42	Ticonderoga Erasable Checking Pencils - Red Lead - Red Wood Barrel - 4/Pack MO SUBSTITUTIONS		PACK	No Bid	No Bid	X				
43	Dixon Walnut Lumber Crayon Holder 813468 for 4 - 1/2" x 1/2" round and hexagon crayons, or Equal		EA	No Bid	No Bid	X				
44	Black Permanent Markers Chisel Tip, Dixon Redmark or equal (Case of 12)	10	CASE	\$13.80	\$138.00		SANFORD	SAN15001A	1 DAY	
45	Yellow Markel Paintstik "B" or equal (Case of 12)		CASE	No Bid	No Bid	X				

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PROPOSAL DOCUMENT REPORT
 Bid No. TBD
 ENGINEERING AND DRAFTING SUPPLIES NO. II

OFFICE BASICS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	No Bid	Manufacturer	Product Name/Number	Delivery A.R.O.	Comments
PAPER SUPPLIES										
46	20 lb. Laser Bond, 36" x 500' roll, 3" core, 2 rolls/pkg, Dietzgen #430C36L, or Equal	22	PKG	\$72.72	\$1,599.84		ICONEX	ICX90750205	1 DAY	
47	20 lb. Laser Bond, 18" x 500' roll, 3" core, 2 rolls/pkg, Dietzgen #430C18L-2b, or Equal									
48	20 lb. Laser Bond, 24" x 500' roll, 3" core, 2 rolls/pkg, Dietzgen #430C24L, or Equal	2	PKG	\$44.74	\$89.48		ICONEX	ICX90750202	1 DAY	
49	24 lb. Inkjet Bond, 36" x 300' roll, 2" core, 2 rolls/pkg, Dietzgen #731360U, or Equal		PKG	No Bid	No Bid	X				
50	24 lb. Inkjet Bond, 36" x 150' roll, 2" core, 2 rolls/pkg, Dietzgen #731365U, or Equal	2	PKG	\$80.00	\$160.00		ICONEX	ICX90750213	1 DAY	