



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Virginia E. Haines
Commissioner Barbara Jo Crea
Commissioner Gary Quinn
Commissioner Joseph H. Vicari

101 Hooper Avenue
Toms River, New Jersey
08754-2191
Tel: (732)929-2005
Fax: (732)505-1918

Board Meeting Agenda

Date: December 21, 2022 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract to The Production House, Inc. to provide the Creation, Design and Production of Video/Audio Programs for use in conjunction with the Ocean County Education and Arts Network (Channel 20), on the County Website and for Radio, in an amount not to exceed \$107,350.00, for the period of one (1) year with the option to extend for one additional one (1) year period. (CP2022-170)

Official Resolution#	2022001844						
Meeting Date	12/21/2022						
Introduced Date	12/21/2022						
Adopted Date	12/21/2022						
Agenda Item	p-15						
CAF #							
Purchase Req. #	CP2022-170						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly		✓					
Haines	✓				✓		
Crea	✓			✓	✓		
Quinn	✓		✓		✓		
Vicari	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

DECEMBER 21, 2022

WHEREAS, there exists a need for multi-media services, specifically to address the creation, design and production of video/audio programs for use in conjunction with the Ocean County Education and Arts Network (Ch.20) programming and on the County of Ocean website; and

WHEREAS, the County of Ocean publicly solicited a Request for Proposals to acquire such services in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and New Jersey Pay to Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the County of Ocean received two (2) responses for such work; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

WHEREAS, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Commissioners select THE PRODUCTION HOUSE, INC. 751 Heritage Way, Toms River, 08753 to perform such services; and

WHEREAS, funds will be appropriated and encumbered in the Public Information Division, Special Services Account No. 016-051-4020, in an amount not to exceed \$107,350.00;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. THE PRODUCTION HOUSE, INC. 751 Heritage Way, Toms River, 08753 is hereby awarded an Agreement to perform the multi-media services set forth above, for a term of one (1) year, with the County having the option to extend the Agreement for one additional year, in accordance with the terms and conditions set forth in the Agreement;
2. The Director of the Board of Commissioners and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with The Production House, Inc. for such services;
3. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
4. Any County departments may request additional vendor services, as needed, for specific project needs such as Public Safety or other Educational videos, and shall be processed by purchase order only.

5. The contract number shall be placed on all papers, documents, invoices and vouchers pertaining to this agreement.
6. A notice of this action shall be printed in a local newspaper.
7. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall be placed and kept on file in the Office of the Clerk of the Board of Commissioners.
8. Certified copies of this Resolution shall be made available to Ocean County Counsel, County Comptroller, The Production House, Inc.