



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Frank Sadeghi
Commissioner Robert S. Arace
Commissioner Jennifer Bacchione
Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: December 17, 2025 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Professional Services Contract with Holman, Frenia and Allison, P.C. to provide Auditing Services for the Department of Senior Services and Office of the Fire Marshal, for the period of 1/1/2026 through 12/31/2026, in an amount not to exceed \$41,500.00, contingent upon adoption of the 2026 Temporary County Budget and the 2026 County Budget. (QP2025-117)

Official Resolution#	2025001843
Meeting Date	12/17/2025
Introduced Date	12/17/2025
Adopted Date	12/17/2025
Agenda Item	k-12
CAF #	
Purchase Req. #	QP2025-117
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

December 17, 2025

WHEREAS, there exists a need for the services to perform audit services for the Ocean County Department of Senior Services and conduct an agreed upon procedures engagement for the Standard Operating Procedures Manual for the Ocean County Office of the Fire Marshal; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of audit services for the County of Ocean in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluations of the same; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for special auditing services to Holman, Frenia and Allison, P.C. for one (1) year effective January 1, 2026; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection; and

WHEREAS, for the special audit for the Ocean County Department of Senior Services, funding for these services in the amount of \$26,500.00 have been made available in Account No. 016-215-5058-6600, contingent upon the adoption of the 2026 temporary County Budget and 2026 County Budget; and

WHEREAS, for the agreed upon procedures engagement for the Ocean County Department of Fire Marshal, funding for these services in the amount of \$15,000.00 have been made available in Account No. 9999-211-117-0057; and

NOW, THEREFORE, BE IT RESOLVED, BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, STATE OF NEW JERSEY, as follows:

1. The Director and the Clerk of the Board are hereby authorized and directed to execute an Agreement for audit services with the firm Holman, Frenia and Allison, P.C., 101 Hooper Avenue, PO Box 2191, Toms River, New Jersey 08754-2191, for the Ocean County Department of Senior Services and Ocean County Department of Fire Marshal for one (1) year effective January 1, 2026.
2. A copy of this Agreement shall be kept on file and available for public inspection at the Office of the Clerk of the Ocean County Board of Commissioners, Ocean County Administration Building, Hooper Avenue, Toms River, New Jersey.

3. The contract is awarded as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), as the services required in connection with this Agreement shall be provided by the licensed accountants and constitute professional services as defined herein.
4. A notice of this action shall be published once as required by law.
5. The Contractor shall include the contract number on all papers, documents, invoices and vouchers pertaining to said contract.
6. Certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Counsel, Holman, Frenia and Allison, P.C., Ocean County Office of Senior Services, and the Office of the Fire Marshal.