



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Virginia E. Haines
Commissioner Barbara Jo Crea
Commissioner Gary Quinn
Commissioner Joseph H. Vicari

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Board Meeting Agenda

Date: March 16, 2022 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of ROUTE 37 BUS SERVICE to Stout's Charter Service, Inc., the sole qualified bidder. (B2022-36)

Official Resolution#	2022000366						
Meeting Date	03/16/2022						
Introduced Date	03/16/2022						
Adopted Date	03/16/2022						
Agenda Item	m-8						
CAF #							
Purchase Req. #	B2022-36						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly		✓					
Haines	✓				✓		
Crea	✓				✓		
Quinn	✓			✓	✓		
Vicari	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board



RESOLUTION

March 16, 2022

WHEREAS, on February 15, 2022, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of ROUTE 37 BUS SERVICE for the County of Ocean; and

WHEREAS, at the advertised time, one response was received from the following bidder:

<u>Name of Bidder</u>	<u>Address of Bidder</u>
Stout's Charter Service, Inc.	20 Irven Street Trenton, NJ 08638 (609) 883-8891

; and

WHEREAS, after the receipt and examination of same, the County Purchasing Agent has now recommended to this Board that the sole qualified bid, that of, STOUT'S CHARTER SERVICE, INC. be accepted for Item Nos. 1, 2, 3, 4 and 5. For a Total Lump Sum Award of \$1,722,561.08 for years 1 and 2, plus the optional year 3 extension of \$897,697.72.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract accepting the bid for the furnishing and Delivery of Route 37 Bus Service for the County of Ocean. The contract shall be in effect for two (2) years from date of award, or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract for one (1) additional year with mutual agreement between the County and the Contractor at the prices in the bid proposal. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15, as follows:

STOUT'S CHARTER SERVICE, INC. for five (5) items, to wit:

ITEM NOS. 1, 2, 3, 4 and 5.

For a Total Lump Sum Award of \$1,722,561.08 for years 1 and 2, plus the optional year 3 extension of \$897,697.72.

Year 1 (4/1/22 – 3/31/23)

Year 2 (4/1/23 – 3/31/24)

Optional Extension Year 3 (4/1/24 – 3/31/25)

2. Payments for the services to be acquired by this contract shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. Funds for the equipment and services shall be available within the following funding Sources: Transportation Department O.E.

4. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2022-36.

5. **BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to the County Auditor, County Department of Purchasing, Department of Finance, Transportation Department, and Stout's Charter Service, Inc. the successful bidder.

IFB#

**PROPOSAL PACKAGE
PROPOSAL CERTIFICATION FORM**

Res-Pg:m.8-4

Stout's Charter Service Inc.

**OPTIONAL
EXTENSION
YEAR 3**

OPERATING STATISTICS	YEAR 1 (4/1/22 - 3/31/23)	YEAR 2 (4/1/23 - 3/31/24)	TOTAL	(4/1/24 - 3/31/25)
ANNUAL OPERATING COSTS:				
TRANSPORTATION	\$ 620,152.15	\$ 636,710.82	\$ 1,256,862.97	\$ 654,318.79
MAINTENANCE	\$ 53,225.56	\$ 54,822.23	\$ 108,047.79	\$ 56,467.00
FACILITY/GARAGE	\$ 30,946.50	\$ 31,874.90	\$ 62,821.40	\$ 32,831.14
ADMINISTRATION	\$ 50,840.35	\$ 52,365.56	\$ 103,205.91	\$ 53,936.53
PROFIT/FEE	\$ 94,395.57	\$ 97,227.44	\$ 191,623.01	\$ 100,144.26
TOTAL OPERATING COST	\$ 849,560.13	\$ 873,000.95	\$ 1,722,561.08	\$ 897,697.72
TOTAL COST - YEARS 1 and 2	→		\$ 1,722,561.08	
 ANNUAL SERVICE HOURS	9,100	9,100	18,200	9,100
TOTAL COST PER HOUR	\$ 93.36	\$ 95.93	\$ 94.65	\$ 98.65

Introduced on: March 16, 2022
 Adopted on: March 16, 2022
 Official Resolution#: 2022000366

PROPOSAL DOCUMENT REPORT
 Bid No. TBD
 ROUTE 37 BUS SERVICE

ROUTE 37 BUS SERVICE - YEARS 1 AND 2

See the Vendor Questionnaire for additional documents related to Cost that need to be completed in order for your submission to be considered complete. Quantity is for summation purposes only. Total Lump Sum of Costs should be considered for all line items. End the Lump Sum of costs for the year in the "Cost" Column.

Line Item	Description	Quantity	Unit of Measure	Cost	Total	No Bid	Comments
OPERATING STATISTICS							
YEAR 1 - ANNUAL OPERATING COSTS							
✓ 1	Transportation	1	LS	\$620,152.15	\$620,152.15		there was no detailed transportation expense report to fill out so we used old one from last bid
✓ 2	Maintenance	1	LS	\$53,225.56	\$53,225.56		
✓ 3	Facility/Garage	1	LS	\$30,946.50	\$30,946.50		
✓ 4	Administration	1	LS	\$50,840.35	\$50,840.35		
✓ 5	Profit/Fee	1	LS	\$94,395.57	\$94,395.57		
YEAR 2 - ANNUAL OPERATING COSTS							
✓ 1	Transportation	1	LS	\$636,710.82	\$636,710.82		there was no detail sheet so we used one from prior bid
✓ 2	Maintenance	1	LS	\$54,822.23	\$54,822.23		

STOUT'S CHARTER SERVICE, INC.

PROPOSAL DOCUMENT REPORT
 Bid No. TBD
 ROUTE 37 BUS SERVICE

Line Item	Description	Quantity	Unit of Measure	Cost	Total	No Bid	Comments	
✓ 3	Facility/Garage	1	LS	\$31,874.90	\$31,874.90			
✓ 4	Administration	1	LS	\$52,365.56	\$52,365.56			
✓ 5	Profit/Fee	1	LS	\$97,227.44	\$97,227.44			
TOTAL							\$1,722,561.08	

ROUTE 37 BUS SERVICE - OPTIONAL YEAR 3 EXTENSION

See the Vendor Questionnaire for additional documents related to Cost that need to be completed in order for your submission to be considered complete. Quantity is for summation purposes only. Total Lump Sum of Costs should be considered for all line items. End the Lump Sum of costs for the year in the "Cost" Column.

Line Item	Description	Quantity	Unit of Measure	Cost	Total	No Bid	Comments
OPERATING STATISTICS							
YEAR 3 - ANNUAL OPERATING COSTS							
✓ 1	Transportation	1	LS	\$654,318.79	\$654,318.79		there was not detail transportaion worksheet so we used one from old bid.
✓ 2	Maintenance	1	LS	\$56,467.00	\$56,467.00		
✓ 3	Facility/Garage	1	LS	\$32,831.14	\$32,831.14		
✓ 4	Administration	1	LS	\$53,936.53	\$53,936.53		
✓ 5	Profit/Fee	1	LS	\$100,144.26	\$100,144.26		

STOUT'S CHARTER SERVICE, INC.

Res-Pg:m.8-7

PROPOSAL DOCUMENT REPORT
Bid No. TBD
ROUTE 37 BUS SERVICE

Line Item	Description	Quantity	Unit of Measure	Cost	Total	No Bid	Comments
TOTAL					\$897,697.72		