



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Frank Sadeghi
Commissioner Robert S. Arace
Commissioner Jennifer Bacchione
Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
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Board Meeting Agenda

Date: February 19, 2025 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract to The Production House, Inc. for the Creation, Design and Production of Video/Audio Programs for use in conjunction with the Ocean County Education and Arts Network (Channel 20), on the County Website and for Radio, in an amount not to exceed \$80,000.00, for the period of 2/1/2025 through 1/31/2026 with the option to extend for one (1) additional one-year period. (CP2025-36)

Official Resolution#		2025000240					
Meeting Date		02/19/2025					
Introduced Date		02/19/2025					
Adopted Date		02/19/2025					
Agenda Item		n-2					
CAF #							
Purchase Req. #		CP2025-36					
Result		Adopted					
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly		✓					
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

February 19, 2025

WHEREAS, there exists a need for the Creation, Design and Production of Video/Audio Programs for use in conjunction with the Ocean County Education and Arts Network (Channel 20), on the County Website and for Radio; and

WHEREAS, the County of Ocean publicly solicited a Request for Proposals to acquire such services in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and New Jersey Pay to Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, four (4) responses received by the County of Ocean were reviewed by the Evaluation Committee designated in the RFP in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

WHEREAS, the Public Information Division and Ocean County Consultant Selection Review Committee have recommended that an Agreement be awarded to The Production House, Inc., 751 Heritage Way, Toms River, New Jersey 08753 to perform such services; and

WHEREAS, funds will be appropriated and encumbered in the Public Information Division, Special Services Account No. 016-051-4020-6900, in an amount not to exceed \$80,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with The Production House, Inc., 751 Heritage Way, Toms River, New Jersey 08753 for the Creation, Design and Production of Video/Audio Programs for use in conjunction with the Ocean County Education and Arts Network (Channel 20), on the County Website and for Radio, for a term of one (1) year commencing February 1, 2025 with the option to extend for one (1) additional year, in accordance with the terms and conditions set forth in the Agreement.
2. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
3. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Commissioners.

4. A notice of this action shall be printed in a local newspaper.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to Ocean County Counsel, County Comptroller, and The Production House, Inc.