



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea  
Deputy Director Gary Quinn  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly  
Commissioner Frank Sadeghi

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
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### Board Meeting Agenda

Date: April 17, 2024 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Competitive Contract to O.C.E.A.N., Inc. for Administration of the First-Time Homebuyer Activities FY2024, in the amount not to exceed \$96,000.00, for the period of two (2) years. (CC2024-62)

<b>Official Resolution#</b>	<b>2024000570</b>						
Meeting Date	04/17/2024						
Introduced Date	04/17/2024						
Adopted Date	04/17/2024						
Agenda Item	m-1						
CAF #							
Purchase Req. #	CC2024-62						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Crea	<				<		
Quinn	<				<		
Haines	<				<		
Kelly	<		<		<		
Sadeghi	<			<	<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

**April 17, 2024**

**WHEREAS**, the County of Ocean has established the HOME First-Time Homebuyer Program to assist eligible County residents in purchasing a home; and

**WHEREAS**, this Program is administered by a Housing Counseling Organization pursuant to the terms of the Competitive Contract Award; and

**WHEREAS**, the Ocean County Planning Department has solicited a Request for Competitive Contract Proposals for **First Time Homebuyer Activities FY2024** on March 6, 2024, pursuant to the New Jersey Local Public Contracts Laws to solicit competitive proposals and to the United States Department of Housing and Urban Development regulations; and

**WHEREAS**, the Request for Competitive Contract Proposals is designated for the administration of the **First Time Homebuyer Activities FY2024** with funds allocated from the FY2021 /FY2022 HOME Program; and

**WHEREAS**, the County of Ocean has received one (1) submission from a qualified organization for the administration of said program; and

**WHEREAS**, the County of Ocean has carefully reviewed and evaluated the proposal submitted; and

**WHEREAS**, the County of Ocean has determined that the proposal submitted by **OCEAN, INC.**, is satisfactory and advantageous to the County and the Consortium; and

**WHEREAS**, the County professional staff has recommended that an agreement for the **First Time Homebuyer Activities FY2024** be awarded to **OCEAN, INC.**, having its main office at 40 Washington Street, Toms River, New Jersey 08753, on the basis of the quality of their proposal and the cost of the same as set forth therein; and

**WHEREAS**, **OCEAN, INC.** has submitted a cost proposal for services in the total amount of \$96,000.00, at \$48,000.00 per year, for a period of two years or until funds are expended; and

**WHEREAS**, funds in the amount of \$96,000.00 for the administration of the **First Time Homebuyer Activities FY2024** are available as follows: FY2021 HOME funds in account #905-155-9210 and FY2022 HOME funds in account #905-155-9213.

**NOW, THEREFORE BE IT RESOLVED** by the **BOARD OF COMMISSIONERS**, of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to execute a "Competitive Contract Award" with **OCEAN, INC.**, 40 Washington Street, Toms River, New Jersey 08753, for the administration of the **First Time Homebuyer Activities FY2024** in the a total amount of \$96,000.00 for two years or until funds are expended.
2. This contract is awarded as a Competitive Contracting Award under the provisions of the New Jersey Local Public Contracts Law.
3. The contract number must be placed on all paper, documents, invoices, and vouchers pertaining to said contract. The number for the **First Time Homebuyer Activities FY2024** being CC 2024-62.
4. A notice of this action shall be published as required by law.
5. Copies of this resolution shall be made available to the County Treasurer, Comptroller, Auditor, Director of Management and Budget, the Planning Director, US Department of Housing and Urban Development, Region II, Newark, and **OCEAN, INC.**