



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly  
Deputy Director Frank Sadeghi  
Commissioner Robert S. Arace  
Commissioner Jennifer Bacchione  
Commissioner Virginia E. Haines

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: December 3, 2025 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding Professional Services Contracts to Institute for Forensic Psychology; Shore Forensic Psychology LLC; and Jennifer Kelly PhD LLC to provide Professional Psychological Evaluations, for the period of 1/1/2026 through 12/31/2026, in an amount not to exceed \$60,000.00, contingent upon adoption of the 2026 Temporary County Budget and the 2026 County Budget. (QP2025-106)

<b>Official Resolution#</b>	<b>2025001740</b>
Meeting Date	12/03/2025
Introduced Date	12/03/2025
Adopted Date	12/03/2025
Agenda Item	I-7
CAF #	
Purchase Req. #	QP2025-106
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

December 3, 2025

**WHEREAS**, there exists a need for professional services to provide Professional Psychological Evaluations for Ocean County; and

**WHEREAS**, the County of Ocean publicly solicited a Request for Qualifications for the provision of performing Professional Psychological Evaluations for Ocean County in calendar year 2026, in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, five (5) responses were received by the County of Ocean and reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, the Ocean County Department of Employee Relations and Consultant Selection Review Committee have recommended the award of Professional Services Agreements to the three (3) respondents of the Request for Qualifications for Professional Psychological Evaluations; and

**WHEREAS**, the Local Public Contracts Law authorizes the award of such contracts for such Professional Services pursuant to the provisions of N.J.S.A. 40A:11-5 et seq.; and

**WHEREAS**, costs associated with Professional Psychological Evaluations shall not exceed \$60,000.00 with funding available in Account Numbers 045-4035-6650 and 200-4035-6650 contingent upon adoption of the 2026 Temporary County Budget and 2026 County Budget, at which time the Department of Finance will notify the appropriate County officials when funds have become available.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:**

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute Professional Services Agreements with:
  - a) Institute for Forensic Psychology  
5 Fir Ct., Ste 2  
Oakland, NJ 07436

b) Shore Forensic Psychology, LLC

2517 NJ-35

Manasquan, NJ 08736

c) Jennifer Kelly PhD LLC

501 N. Haddon Ave.

Suite 3

Haddonfield, NJ 08033

for the provision of Professional Psychological Evaluations to be performed during calendar year 2026, in an amount not to exceed \$60,000.00, with funding available in Account Numbers 045-4035-6650 and 200-4035-6650 contingent upon adoption of the 2026 Temporary County Budget and 2026 County Budget.

2. The agreements are awarded as professional services in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor.
3. The agreements are awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
4. A notice of this action shall be published once as required by law.
5. The contract number must be placed on all documents pertaining to this Agreement.
6. A certified copy of this Resolution, together with a copy of the Professional Services Agreements executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners during regular business hours.

7. Certified copies of this resolution shall be made available to the Ocean County Comptroller; County Auditor; Department of Employee Relations; Department of Purchasing; County Counsel; The Institute for Forensic Psychology; Shore Forensic Psychology, LLC; and Jennifer Kelly PhD LLC.