



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari
Deputy Director Gary Quinn
Commissioner Barbara Jo Crea
Commissioner Virginia E. Haines
Commissioner John P. Kelly

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Toms River, New Jersey
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Board Meeting Agenda

Date: May 3, 2023 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Competitive Contract to Community Health Law Project to provide Eviction, Foreclosure and Homelessness Prevention Legal Services Program services for the OC Department of Human Services, in the amount of \$159,000.00, for the period of 5/1/2023 through 12/31/2023, with the option to extend for one (1) additional year. (CC2023-73)

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|-----------------------------|-------------------|-------------|-------------|------------|------------|------------|--------------|
| Official Resolution# | 2023000655 | | | | | | |
| Meeting Date | 05/03/2023 | | | | | | |
| Introduced Date | 05/03/2023 | | | | | | |
| Adopted Date | 05/03/2023 | | | | | | |
| Agenda Item | n-6 | | | | | | |
| CAF # | | | | | | | |
| Purchase Req. # | CC2023-73 | | | | | | |
| Result | Adopted | | | | | | |
| COUNTY COMMISSIONER | PRES. | ABS. | MOVE | SEC | AYE | NAY | ABST. |
| Joseph H. | < | | | | < | | |
| Gary | < | | | < | < | | |
| Barbara Jo | < | | | | < | | |
| Virginia E. | < | | | | < | | |
| John P. | < | | < | | < | | |

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

May 3, 2023

WHEREAS, the COUNTY of OCEAN, has funds available for EVICTION, FORECLOSURE AND HOMELESSNESS PREVENTION LEGAL SERVICES PROGRAM to provide comprehensive outreach, advocacy, and legal aid to seniors and individuals with disabilities facing housing instability in Ocean County; and

WHEREAS, on February 15, 2023, the Ocean County Board of Commissioners adopted a resolution authorizing the use of competitive contracting for the procurement of Eviction, Foreclosure, and Homelessness Prevention Legal Services Program; and

WHEREAS, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and

WHEREAS, the Ocean County Department of Human Services has received and reviewed proposals for Eviction, Foreclosure, and Homelessness Prevention Legal Services Program and recommends that an Agreement be awarded to **Community Health Law Project, 250 Washington Street, Suite 5, Toms River, NJ 08753 to provide such services, for May 1, 2023 through December 31, 2023, with an option to renew up to one (1) twelve month period, as more specifically set forth in the Agreement; and**

WHEREAS, funds up to the total amount of \$159,000.00 will be appropriated for these services, contingent upon the availability of funds, as follows:

| <u>Fund</u> | <u>Account</u> | <u>Amount</u> |
|------------------------------|----------------|---------------|
| ARPA- Legal Services Housing | 021-205-AR05 | \$159,000.00 |

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

- 1) The Director and Clerk of the Board are hereby authorized to enter into an Agreement with The Mental Health Association in New Jersey, Inc. for the period of May 1, 2023 through December 31, 2023, contingent upon the availability of funds.
- 2) The Director and Clerk of the Board are hereby authorized and directed to execute any necessary subsequent and related documents.
- 3) The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said agreement, that number being CC2023-73.
- 4) A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Auditor, Department of Human Services and Community Health Law Project.