



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari
Deputy Director Gary Quinn
Commissioner Barbara Jo Crea
Commissioner Virginia E. Haines
Commissioner John P. Kelly

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
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Board Meeting Agenda

Date: December 20, 2023 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Authorizing a one (1) year Competitive Contract extension to Community Health Law Project to provide continued Eviction, Foreclosure and Homelessness Prevention Services, for the period of 1/1/2024 through 12/31/2024, in the amount not to exceed \$159,000.00. (CC2023-73)

Official Resolution#		2023001915					
Meeting Date		12/20/2023					
Introduced Date		12/20/2023					
Adopted Date		12/20/2023					
Agenda Item		k-37					
CAF #							
Purchase Req. #		CC2023-73					
Result		Adopted					
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Vicari	✓				✓		
Quinn	✓				✓		
Crea	✓				✓		
Haines	✓			✓	✓		
Kelly	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

NO. CC2023-73

RESOLUTION

December 20, 2023

WHEREAS, the COUNTY of OCEAN, has funds available for EVICTION, FORECLOSURE AND HOMELESSNESS PREVENTION LEGAL SERVICES PROGRAM to provide comprehensive outreach, advocacy, and legal aid to seniors and individuals with disabilities facing housing instability in Ocean County; and

WHEREAS, on February 15, 2023, the Ocean County Board of Commissioners adopted a resolution authorizing the use of competitive contracting for the procurement of Eviction, Foreclosure, and Homelessness Prevention Legal Services Program; and

WHEREAS, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and

WHEREAS, on May 3, 2023 the Ocean County Board of Commissioners awarded an Agreement to **Community Health Law Project, 250 Washington Street, Suite 5, Toms River, NJ 08753 to provide such services, for May 1, 2023 through December 31, 2023, not to exceed \$159,000.00, as more specifically set forth in the Agreement; and**

WHEREAS, on June 21, 2023, there was a resolution to correct the vendor name; and

WHEREAS, on October 4, 2023, an amendatory agreement was executed to correct the service term and specifically delineate the requisite minimum insurance coverages; and

WHEREAS, the Agreement was for an 8 month period and, at the successful completion, two (2) one-year extensions can be exercised; and

WHEREAS, the Ocean County Department of Human Services desires to utilize the option to extend the Agreement for January 1, 2024 through December 31, 2024; and

WHEREAS, funds up to the total amount of \$159,000.00 will be appropriated for these services, as follows:

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
ARPA- Legal Services Housing	021-205-AR05	\$159,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

- 1) The Director and Clerk of the Board are hereby authorized to enter into and execute an Agreement with Community Health Law Project for the period of January 1, 2024 through December 31, 2024, to provide Eviction, Foreclosure, and Homelessness Prevention Legal Services Program, contingent upon the availability of funds.
- 2) The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said agreement, that number being CC2023-73.
- 3) The Director and Clerk of the Board are hereby authorized and directed to execute any necessary subsequent and related documents.
- 4) A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Auditor, Department of Human Services and Community Health Law Project.