



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

101 Hooper Avenue  
Toms River, New Jersey  
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### Board Meeting Agenda

Date: October 4, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Amending the award of a Competitive Contract with Community Health Law Project to provide Eviction, Foreclosure and Homelessness Prevention Legal Services Program for the OC Department of Human Services, to reflect the correct term of award of 5/1/2023 through 12/31/2023 with the option to extend for two (2) additional twelve (12) month periods and to specifically delineate the requisite mandatory minimum insurance coverage. (CC2023-73)

|                             |              |                   |             |            |            |            |              |
|-----------------------------|--------------|-------------------|-------------|------------|------------|------------|--------------|
| <b>Official Resolution#</b> |              | <b>2023001462</b> |             |            |            |            |              |
| Meeting Date                |              | 10/04/2023        |             |            |            |            |              |
| Introduced Date             |              | 10/04/2023        |             |            |            |            |              |
| Adopted Date                |              | 10/04/2023        |             |            |            |            |              |
| Agenda Item                 |              | m-19              |             |            |            |            |              |
| CAF #                       |              |                   |             |            |            |            |              |
| Purchase Req. #             |              | CC2023-73         |             |            |            |            |              |
| Result                      |              | Adopted           |             |            |            |            |              |
| <b>COUNTY COMMISSIONER</b>  | <b>PRES.</b> | <b>ABS.</b>       | <b>MOVE</b> | <b>SEC</b> | <b>AYE</b> | <b>NAY</b> | <b>ABST.</b> |
| Vicari                      | ✓            |                   |             |            | ✓          |            |              |
| Quinn                       | ✓            |                   |             | ✓          | ✓          |            |              |
| Crea                        | ✓            |                   |             |            | ✓          |            |              |
| Haines                      | ✓            |                   |             |            | ✓          |            |              |
| Kelly                       | ✓            |                   | ✓           |            | ✓          |            |              |

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

## RESOLUTION

October 4, 2023

**WHEREAS**, Ocean County is the recipient of America Rescue Plan Act, (ARPA), funding for which US Treasury created guidance memos as to the expenditure, encumbrance and delivery of service deadlines, which were somewhat ambiguous; and

**WHEREAS**, based upon the interpretation of the deadline and guidance by the County's ARPA consultant, departments within the County solicited by competitive contract for various services and programs eligible for the subrecipient grants in Ocean County; and

**WHEREAS**, competitive contract solicitation for **EVICTION, FORECLOSURE AND HOMELESSNESS PREVENTION LEGAL SERVICES PROGRAM** services was issued February 22, 2023 seeking such services to be delivered by December 31, 2023, with an option to renew up to one (1) twelve month period through December 31, 2024; and

**WHEREAS**, on May 3, 2023, Community Health Law Project was awarded a Competitive Contract to provide Eviction, Foreclosure and Homelessness Prevention Legal Program services for the Ocean County Department of Human Services and was assigned Contract No. CC2023-73; and

**WHEREAS**, clearer guidance from US Treasury has confirmed that delivery of Eviction, Foreclosure and Homelessness Prevention Legal Services Program services are eligible for ARPA funding is now September 30, 2026 provided the funds for such services are encumbered by December 31, 2024; and

**WHEREAS**, in addition, due to a scrivener's error, the specific delineation of all minimum mandatory insurance coverage requirements was not set forth in the Subrecipient Agreement; and

**WHEREAS**, the service provider did provide the requisite insurance certificates with the requisite insurance coverages to Ocean County at the time of the execution of the ARPA Subrecipient Services Agreement; and

**WHEREAS**, it is now necessary to amend the Competitive Contract awarded to Community Health Law Project, to reflect the correct term of award for providing and include the specific delineation of mandatory insurance coverages required.

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the Director and Clerk of the Board are hereby authorized to execute an Amendatory Agreement with Community Health Law Project to provide **EVICTION, FORECLOSURE AND HOMELESSNESS PREVENTION LEGAL SERVICES PROGRAM** services, as follows:

1. The Competitive Contract term is May 1, 2023 through December 31, 2023, with the option to renew for two (2) additional twelve month periods through December 31, 2025.
2. Any additional funding for additional services to the end date of delivery that may become available shall be identified in the contract renewal(s).
3. The specific delineation of all minimum mandatory insurance coverage requirements is identified in the Amendatory Agreement.

**BE IT FURTHER RESOLVED** that certified copies of the Resolution shall be made available to Ocean County Counsel, County Auditor, County Comptroller, County Department of Human Services, and Community Health Law Project.