



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Frank Sadeghi
Deputy Director Jennifer Bacchione
Commissioner Robert S. Arace
Commissioner Sam Ellenbogen
Commissioner Ray Gormley

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: September 30, 2026 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Amending the Professional Service Agreement with Jerry W. Conaty, CPA, RMA, PS of Holman Frenia Allison, P.C. for additional Auditing Services, an increase to the Contract in an amount not to exceed \$10,000.00. (QP2026-01)

Official Resolution#	2026001330
Meeting Date	09/30/2026
Introduced Date	09/30/2026
Adopted Date	09/30/2026
Agenda Item	n-24
CAF #	
Purchase Req. #	QP2026-01
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Sadeghi	✓				✓		
Bacchione	✓		✓		✓		
Arace	✓			✓	✓		
Ellenbogen		✓					
Gormley	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

September 30, 2026

WHEREAS, on January 7, 2026, the Ocean County Board of Commissioners adopted Resolution No. 2026000023 appointing Jerry W. Conaty, CPA, RMA, PSA, of Holman Frenia Allison, P.C. ("HFA") as County Auditor and authorizing a Professional Service Agreement in an amount not to exceed \$320,880.00; and

WHEREAS, the Professional Service Agreement authorizes the County to request additional auditing and/or accounting services beyond the original scope, provided that HFA first receives an approved Purchase Order authorizing the services and establishing the applicable fee structure; and

WHEREAS, on August 19, 2026, the Ocean County Board of Commissioners adopted a resolution authorizing an additional funding source and increasing the authorized contract amount by \$15,000.00, from \$320,880.00 to \$335,880.00; and

WHEREAS, the County has determined that additional professional advisory services are required and needed to provide workflow system implementation support and a review of the standard operating procedures of the Ocean County Department of Buildings & Grounds; and

WHEREAS, HFA submitted a proposal dated August 31, 2026, to provide financial, operational, and internal control consulting services, including an evaluation of the Department's existing workflow management system and a review and revision of its related standard operating procedures, in an amount not to exceed \$10,000.00; and

WHEREAS, the County desires to increase the authorized contract amount by an additional \$10,000.00, from \$335,880.00 to a new total amount not to exceed \$345,880.00; and funds shall be made available as follows:

Fund	Account	Amount
County Administration	016-005-5679	\$10,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Purchasing Agent is hereby authorized to issue a Purchase Order to Holman Frenia Allison, P.C. for the additional professional advisory services described in its proposal dated August 31, 2026, in an amount not to exceed \$10,000.00.
2. The authorized contract amount is hereby increased by \$10,000.00, from \$335,880.00 to a new total amount not to exceed \$345,880.00.
3. The additional services described in HFA's proposal dated August 31, 2026, are authorized pursuant to the existing Professional Service Agreement.
4. Except for the additional funding source and increased contract authorization approved herein, all terms and conditions of Resolution No. 2026000023 and the Professional Service Agreement shall remain unchanged and in full force and effect.
5. A notice of this action shall be published once as required by law.
6. The contract number shall be placed on all papers, documents, invoices and vouchers pertaining to this action.

7. A certified copy of this Resolution shall remain on file and be available for public inspection in the Office of the Clerk of the Board of Commissioners.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Auditor, Ocean County Board of Social Services, and Holman Frenia Allison, P.C.