



*Barbara Jo Crea, Director  
Gary Quinn, Deputy Director  
Virginia E. Haines, Commissioner  
John P. Kelly, Commissioner  
Frank Sadeghi, Commissioner*

*Tristin J. Collins, Director, Management & Budget  
Jennifer L. Bowens, Purchasing Agent*

*County of Ocean  
Administration Building  
101 Hooper Avenue  
Toms River, NJ 08754*

***BID***

***SEPTIC TANK AND SEWAGE EJECTOR PIT PUMPING AND DISPOSAL***

***2024***

***ADVERTISEMENT DATE: July 31, 2024***

***OPENING: August 20, 2024, 11:00 am***

***Bid Category: 16- Maintenance and Repair of Equipment  
22- Public Works, Park Equipment and Construction Services***

## *Notice to Bidders*

**NOTICE IS HEREBY GIVEN** that sealed bids for the furnishing and delivery of **SEPTIC TANK AND SEWAGE EJECTOR PIT PUMPING AND DISPOSAL** for the County of Ocean, will be received by the Purchasing Agent of the County of Ocean on **Tuesday, August 20, 2024 at 11:00 am**, prevailing time.

Bids will be received electronically via the County's Online Procurement Portal. Specifications are available on the Procurement Portal or for viewing only, in the Department of Purchase, Room #224, Administration Building, 101 Hooper Avenue, Toms River, New Jersey. Direct all inquiries to Jennifer L. Bowens, Purchasing Agent.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and P.L. 1975 C. 127 (N.J.A.C. 17:27-1 et seq.) regarding equal employment opportunities and with the requirements of P.L. 1977 C.33 regarding corporate and/or partnership ownership.

The right to reject any and all bids is reserved in accordance with applicable law.

By order of the Board of Commissioners of the County of Ocean.

Signed:

**BARBARA JO CREA**, Director

**JENNIFER L. BOWENS**, Purchasing Agent

## ***Contact Information and Project Timeline***

### **Summary**

The purpose of this bid package is to provide the County of Ocean with a Contractor who will supply the goods or services described and specified herein.

### **Contact Information**

For further information regarding these specifications, contact

**Jessica Hannold**

Buyer

101 Hooper Ave.

Room 224

Toms River, NJ 08753

Email: [jhannold@co.ocean.nj.us](mailto:jhannold@co.ocean.nj.us)

Phone: [\(732\) 929-2103](tel:(732)929-2103)

**Department:**

Buildings and Grounds

### **Timeline**

<b>Advertising Date</b>	July 31, 2024
<b>Bid Opening Date</b>	August 20, 2024, 11:00am Administration Building, 101 Hooper Ave., Room 119, Toms River, NJ, 08753

## ***Important Instructions for Electronic Submittal***

### **Instructions for Electronic Bid Submission**

The County is accepting electronic bid submissions with Open Gov by following these instructions:

Sign up for a FREE account at <https://procurement.opengov.com/portal/oceancounty>

Once you have completed account registration, browse back to this page: [County's OpenGov Electronic Bid Portal \(https://procurement.opengov.com/portal/oceancounty/\)](https://procurement.opengov.com/portal/oceancounty/)

Click on the bid of interest, then click "Draft Response".

Follow the instructions to submit the electronic bid.

It is important to note that this process should be completed well in advance of the bid deadline / bid opening. DO NOT WAIT UNTIL THE LAST MINUTE. The County's electronic submission system will not allow electronic bids to be submitted once the deadline has passed, even if you've already started the process. The deadline is based on the countdown timer found on the OpenGov bid submission page.

## ***Instructions to Bidders***

### **Bid Opening**

All bids will be opened publicly in the Administration Building, Room 119, 101 Hooper Avenue, Toms River, New Jersey, commencing at 11:00 am, prevailing time on Tuesday, August 20, 2024.

### **Electronic Bid Submissions**

Bids must be submitted electronically through Ocean County's Procurement Portal by the date and time stipulated in the Notice to Bidders.

### **Deadline Instructions**

The County will not be responsible for late bids, and no bids will be accepted if received after the time stipulated in the notice to bidders.

### **Completion of all Documents**

Bidders shall complete all documents and acknowledge all terms included with the bid package. All documents should be from this bid package and must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

**NOTE: In order to access any DocuSign forms in this solicitation, you must first click "Draft Response".**

***Instructions on how to access the forms through DocuSign are available in the Attachments. Please note that in order to view the forms as a .pdf document, you must access DocuSign first. Once you access DocuSign, the option to download, save, print and complete the forms becomes available***

### **Right to Reject**

The County reserves the right to reject all bids in accordance with N.J.S.A. 40A:11-13.2, to waive any informalities in the bid and to accept the lowest responsible bid in accordance with applicable law.

### **Bidder Default**

In case of default by the bidder or contractor, the County of Ocean may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.

### **Indemnity**

The bidder, if awarded a contract, agrees to protect, defend and save harmless the County against any damage for payment for the use of any patented material process, article or device that may

enter into the manufacture, construction or form a part of the work covered by either order or contract, and he further agrees to indemnify and save harmless the County from suits or actions of every nature and description brought against it, for, or on account of injuries or damages received or sustained by any party or parties by, or from any of the negligent acts of the contractor, his servants or agents.

**Specifications**

It is to be understood by the bidder that this bid is submitted on the basis of specifications prepared by the County and the fact that any bidder is not familiar with these specifications or conditions will not be accepted as an excuse.

**Bid Security**

NO BID SECURITY

**Performance Bond**

NO PERFORMANCE BOND

**Pricing Proposal**

Bidders must use the pricing proposal provided in the bid specifications. Failure to use the pricing proposal in the bid specifications shall be cause for rejection of the bid.

**Pricing**

Insert prices for furnishing all of the material and/or labor described or required. Prices shall be net, including any charges for packing, crating, containers, etc. and all transportation charges fully prepaid by the contractor F.O.B. destination and placement at locations specified by the County. No additional charges will be allowed for any transportation costs resulting from partial shipments made at the vendor's convenience when a single shipment is ordered.

**Payment**

Payments will be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. The County will not pay interest or late fees regardless of language provided.

**Discrepancy in Pricing**

In the event that there is a discrepancy between the unit prices and the extended totals, the unit prices shall prevail. In the event there is an error of the summation of the extended totals, the computation by the OWNER of the extended totals shall govern.

**Award Timeframe**

Award will be made by Ocean County Board of Commissioners within sixty (60) days after receipt of bids.

**Equal or Tie Bids**

The County of Ocean reserves the right to award at their discretion to any one of the tie bidders where it is most advantageous for the County to do so, pursuant to N.J.S.A. 40A:11-6.1.

**Tax Exempt**

The County of Ocean is exempt from any State sales tax or Federal excise tax.

**Equivalent Product**

For purpose of evaluation where an equivalent product is being furnished, bidder must indicate any variation to our specifications no matter how slight. If no variations are indicated, it will be construed that the bid fully complies with our specifications.

**Quantities**

The quantities shown on the pricing proposal are **estimates only**, and Ocean County will not guarantee any minimum purchase. The County reserves the right to decrease or omit quantities as needed over the course of the contract. The county will not consider any minimum requirements imposed on order quantities. The County also reserves the right to increase quantities to twenty (20) percent of the maximum quantities listed at the unit price bid, in accordance with N.J.A.C. 5:30-11.3. *Note: Actual orders are placed upon receipt of a Purchase Order, on an as needed basis. The County will not be responsible to pay for any product that was not ordered through a Purchase Order.*

**Delivery of Goods and Services**

Delivery of items shall only be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

**American Goods and Products**

All contractors must comply with the provisions of New Jersey Statute Title 40A:11-18, when applicable.

**Assignment**

This agreement shall not be assigned without the written consent of the County of Ocean.

### **NJ One Call**

By presenting a bid, contractor declares that he is aware of and, if required, will comply with the requirements of the "Underground Facility Protection Act (Public Law 1994, Chapter 118)" prior to commencing any intended excavation. The telephone number to call is 1-800-272-1000.

### **Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq**

The bidder must comply with the provisions of "The Public Works Contractor Registration Act", if applicable.

- All named contractors must be registered with the Department of Labor and Workforce Development pursuant to the Public Works Contractor Registration Act at the time the proposal is received, or the proposal will be determined to be non-responsive.
- Any non-listed contractor must be registered with the Department of Labor and Workforce Development prior to physically starting work. It is the responsibility of the General Contractor to insure that all non-listed sub-contractors comply.
- Contractors are encouraged to submit their and all named sub-contractors' Public Works Contractor Registration Certificates with the bid.

### **Prevailing Wage & Labor Laws**

The New Jersey Prevailing Wage Act (P.L. 1963, Chapter 150) and provisions of the State Labor Laws must be complied with by the successful bidder, if applicable. The current Prevailing Wage Rates can be found online at <https://www.nj.gov/labor/wageandhour/prevailing-rates/public-works/currentprevailingwage.shtml>

### **Special Surety Bid Requirements for Certain Construction Projects**

The attention of the bidder is called to the provisions of N.J.S.A. 2A:44-143 which requires that the County of Ocean shall only accept performance and payment bonds from surety companies meeting the requirements of that statute. The bidder shall deliver with its bid a Consent of Surety. The Bidder's Surety Company shall complete the "Certificate of Surety Company" which bidder shall submit with its bid.

### **New Jersey Business Registration Requirements**

Pursuant to N.J.S.A. 52:32-44, Ocean County ("Contracting Agency") is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

**Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).**

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

### **Pay to Play Requirements**

Starting in January 2007, all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at [www.elec.state.nj.us](http://www.elec.state.nj.us).

### **Statement of Ownership**

The provisions of N.J.S.A. 52:25-24.2 applies to all forms of corporations and partnerships, including, but not limited to, limited partnerships, limited liability corporations, limited liability partnerships, and Subchapter S corporations.

### **Disclosure of Investment Activities in Iran**

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at [www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf).

The Chapter 25 list must be reviewed prior to completing the certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule or contract, including but not limited to imposing sanctions, seeking

compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. Prior to contract award or authorization, the contractor shall provide the Contracting Agency with a completed Certification on Disclosure of Investment Activities in Iran.

### **Certification of Non-Involvement in Prohibited Activities in Russia or Belarus**

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter “Vendor”) that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### **Insurance Requirements**

The contractor shall maintain primary insurance to protect against all claims under Workmen's Compensation, Comprehensive General Liability and Automobile. Except for Workmen’s Compensation, all coverage shall apply as primary coverage with respect to any other insurance or self-insurance program afforded to the County. There shall be no endorsement or modification of this coverage to make it excess over other available insurance/coverage; alternatively, if the CGL and umbrella, excess of reinsurance states that it is pro rata, it shall be endorsed to be primary with respect to the County. Primary Coverage shall be subject to approval for adequacy of protection as per the following limits:

#### **Worker's Compensation**

1. Limits according to Worker's compensation Laws of the State of New Jersey.
2. Contractor's Liability not less than \$100,000.

#### **Comprehensive General Liability**

1. Bodily Injury - \$500,000 per person; \$1,000,000 per occurrence.
2. Property Damage - \$1,000,000 per occurrence.

#### **Comprehensive General Liability Details**

Comprehensive Automobile Liability shall include the following:

Business auto liability insurance or its equivalent with a minimum limit of \$1,000,000 per accident and including coverage for all of the following:

- A. Liability arising out of the ownership, maintenance or use of any auto;
- B. Auto non-ownership and hired car coverage.

- C. Contractor's Worker's Compensation, Comprehensive General Liability and
- D. Comprehensive Automobile Liability arising out of subcontractor's operations shall be identical as that listed above.

**Proof of Insurance**

Copies of each insurance certificate shall be furnished to the County when requested.

**Open Public Records Act (OPRA)**

**\*\* ATTENTION\*\***

Responses received pursuant to this solicitation are subject to complete disclosure pursuant to the Open Public Records Act. Please note that disclosure includes any and all attachments and addenda supplementing the solicitation response. Accordingly, please do not include personal identifying information in any supplementary documents submitted with the solicitation response.

**County Cooperative Contract Purchasing System**

The County has established a "COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM" pursuant to N.J.S.A. 40a:11-1 et seq...

The IDENTIFIER for this system is:

**CK-02-OC**

This system allows local government contracting entities located within the geographical boundaries of the County to purchase goods and services awarded as a result of this bid proposal if it is extended by the low bidder.

Goods and services must be made available without substitution or deviation from specifications, size, features, quality, price or availability as herein set forth. It is understood that orders, if any, will be placed directly by contracting units, subject to the overall terms of the contract to be awarded by the County of Ocean.

The estimated quantities listed in this specification reflect only the needs of the agencies under the direct control of the Ocean County Board of Commissioners. If the vendor chooses to extend the resulting contract to all other contracting units, the quantities could be higher.

Please check (✓) the YES or NO box in the Vendor Questionnaire to indicate whether or not you will extend contract prices to all contracting units.

***Award Method***

Contract will be awarded on a lump sum basis.

## ***Mandatory Equal Employment Opportunity***

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

## *Americans with Disabilities Act*

### Equal Opportunity For Individuals With Disabilities

The CONTRACTOR and the COUNTY do hereby agree that the provisions of title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the COUNTY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the COUNTY in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect and save harmless the COUNTY, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the COUNTY'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the COUNTY which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the COUNTY or if the COUNTY incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The COUNTY shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the COUNTY or any of its agents, servants and employees, the COUNTY shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the COUNTY or its representatives.

It is expressly agreed and understood that any approval by the COUNTY of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect and save harmless the COUNTY pursuant to this paragraph.

It is further agreed and understood that the COUNTY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provision of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the COUNTY from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

## *Intent*

### **CONTRACT TERMS**

The contract shall be for one (1) year from date of award, or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15. The County reserves the right to extend the contract for one (1) additional year by mutual agreement between the County and the Contractor with no increase in base price.

### **INTENT**

The purpose of this bid package is to provide the County of Ocean with a Contractor who will supply the materials described and specified herein.

### **BID REVIEW**

Bids may be reviewed at the bid opening and results will be made available online through the County's procurement portal once the bid meeting has concluded. Additionally, bid results are available in the Ocean County Purchasing Department on the day following the bid openings for any interested party that may wish to review them.

### **AVAILABILITY OF FUNDS**

The County's obligation hereunder is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the County for payment of any money shall arise unless, and until funds are made available each year to the Ocean County Purchasing Agent.

### **MODIFICATIONS AND WITHDRAWALS**

Bids may be withdrawn from the bidder prior to the time fixed for opening. No right for withdrawal exists after the bid has been opened. Written request for withdrawal shall be signed by the bidder or proper corporate officers.

### **USE OF OTHER NAMES AND REFERENCES**

Unless otherwise stated, the use of manufacturers' names and product numbers are for descriptive purposes, and establishing general quality levels only. They are not intended to be restrictive. Bidders are required to state exactly what they intend to furnish, otherwise it is fully understood that they shall furnish all items as stated.

### **QUALITY**

The materials and supplies called for herein, shall be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examinations and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

**WARRANTY**

Manufacturer's warranty shall apply.

**AVAILABILITY AND DELIVERY**

The bidder should indicate the number of days required for the delivery After Receipt of Order (A.R.O.). If not submitted with the bid proposal, the County reserves the right to request this information prior to the award of contract.

**TRANSITIONAL PERIOD**

In the event services are terminated by contract expiration or by voluntary termination by either the Contractor or the County of Ocean, the Contractor shall continue all terms and conditions of said contract for a period not to exceed one (1) month at the County's request.

**COMPLIANCE TO MINIMUM BID REQUIREMENTS / EQUIVALENT PROPOSALS**

It is the intent of these specifications to describe and govern the purchase of a new and unused SEPTIC TANK AND SEWAGE EJECTOR PIT PUMPING AND DISPOSAL with any and all accessories as noted herein. The unit shall conform to the highest quality of manufacturing and design standards. Any item or items not specifically mentioned herein, but which would be required to produce a complete working unit, shall be supplied by the vendor.

All bidders must answer compliance questions in full. A general exception cannot be taken for any paragraph or item. If a bidder is basing his proposal on equipment other than what is specified in these bid documents and wishes the equipment he proposes to be considered as an "approved equal", he shall submit on a separate sheet, in the exact format of the technical specifications contained herein, an item by item description of that which he proposes to substitute including any and all variations from or exceptions to the conditions and specifications of this bid. Failure to comply may result in rejection of bid.

**CURRENT BID RESULTS**

If there is a current contract in place for this bid, those results may be obtained by accessing our procurement portal at the below link:

<https://procurement.opengov.com/portal/oceancounty>

Once you have clicked the link, click "Advanced Search" to begin searching for the current opportunity.

## *Specifications and Scope of Work*

### **SCOPE OF WORK**

Please see "Attachments", "Project Documents" for detailed specifications.

Please see Question #14 in the Vendor Questionnaire for the Contractor Qualifications and Compliance Page for this bid. Please download, complete, and upload the Compliance page to Question #14.

## *Vendor Questionnaire*

### **OpenGov Vendor Account Verification\***

I have verified that I am logged into OpenGov using an **account name** that corresponds to the **Tax ID number** and **Business Name** used throughout all documentation in this solicitation. I further understand that should my company be awarded a contract with Ocean County, the company information listed on in the **Contract Information Field** will be used to generate all contract documents.

Please confirm

\*Response required

### **County Cooperative Contract Purchasing System\***

Vendor will extend contract prices to "County Cooperative Contract Purchasing System" Participants as described in [Instruction to Bidders](#) .

Yes

No

\*Response required

### **BID DOCUMENTS TO BE EXECUTED\***

Documents include:

- Signature Page
- Non-Collusion Certification
- Affirmative Action Questionnaire
- **Statement of Ownership (N.J.S.A. 52:25-24.2) (Mandatory Document)**
- Disclosure of Investment Activities in Iran
- Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

**FAILURE TO SUBMIT ANY OF THESE DOCUMENTS MAY BE CAUSE FOR REJECTION OF YOUR PROPOSAL.**

All documents should be from this proposal package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising.

**NOTE: For detailed instructions on how to complete the forms via DocuSign, please access the "Instructions for Completing Forms in DocuSign" document available in the Attachments.**

***Please note: The County's preferred method of submission is DocuSign.***

[Click here to go to the form](#)

\*Response required

**CONTRACT INFORMATION\***

Should your company be awarded a contract with Ocean County, please provide the contact name and address where the contract documents should be mailed.

\*Response required

**Copy of Bidder's Certificate of Employee Information Report**

**Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, a Contractor should present one of the following to the County of Ocean:**

- (a) An existing federally approved or sanctioned affirmative action program.
- (b) A New Jersey Certificate of Employee Information Report Approval.
- (c) If the Contractor cannot present "a" or "b", the Contractor is required to submit a completed Employee Information Report (Form AA302 for Goods and Services; Form AA201 for Construction). This form is available [here](#).

**QUESTIONS BELOW MUST BE ANSWERED BY ALL CONTRACTORS ON THE AFFIRMATIVE ACTION DOCUMENT:**

1. Do you have a Federally approved or sanctioned Affirmative Action Program?

**If yes, please upload a photocopy of such approval.**

2. Do you have a State of New Jersey "Certificate of Employee Information Report" approval?

**If yes, please upload a photocopy of such certificate.**

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Copy of Bidder's New Jersey Business Registration Certificate**

Please use this area to upload your company's BRC.

Use this link to verify your company's BRC:

[https://www1.state.nj.us/TYTR\\_BRC/jsp/BRCLoginJsp.jsp](https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp)

Please note that a BRC is not required at the time of bid submission but shall be required prior to the award of a contract.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Mandatory Equal Employment Opportunity Statement\***

Does the BIDDER comply with the [#Mandatory Equal Employment Opportunity Statement?](#)

Yes

No

\*Response required

**Americans with Disabilities Act Provisions\***

Does the BIDDER comply with the [#Americans with Disabilities Act Provisions?](#)

Yes

No

\*Response required

**Public Works Registration Certificate\***

All workers performing public works activities for subcontractors awarded contracts by an energy services company pursuant to this section shall be paid prevailing wages in accordance with the “New Jersey Prevailing Wage Act,” P.L.1963, c.150 (C.34:11-56.25 et seq.). All subcontractors shall comply with the provisions of "The Public Works Contractor Registration Act," P.L.1999, c.238 (C.34:11-56.48 et seq.). Only firms appropriately classified as contractors by the Division of Property Management and Construction shall be eligible to be awarded a contract as a subcontractor of an energy services company under this section for performing public works activities pursuant to regulations adopted by the Division of Property Management and Construction.

Bidder shall provide with their bid a copy of the Public Works Registration Certificate for all Public Works Bids.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

\*Response required

**Certificate of Insurance**

Please upload your company's certificate of insurance.

**CERTIFICATION OF NON-DEBARMENT FOR PUBLIC WORKS CONTRACTS\***

Before a contracting agency can award a contract for public work as defined in P.L. 2019, c.406, the contractor must provide a written certification to the contracting unit that neither the contractor nor the contractor’s affiliates are debarred by the federal government from contracting with a federal agency.

The term “affiliate” means any entity that directly, indirectly, or constructively controls the contractor, or any entity that the contractor directly, indirectly, or constructively controls, or is subject to the control of a common entity. The law considers an entity to be in control of another entity if it owns, directly or indirectly, more than 50% of the ownership.

Please complete the Certification of Non-Debarment form by clicking on the link. Make sure that the email you complete the form with matches the email of your vendor account.

**NOTE: For detailed instructions on how to complete the forms via DocuSign, please access the "Instructions for Completing Forms in DocuSign" document available in the Attachments.**

**Please note: The County's preferred method of submission is DocuSign.**

[Click here to go to the form](#)

\*Response required

**Contractor's Data Sheet\***

As evidence of the bidder's qualifications, (s)he shall be required to submit with this bid proposal information requested on the Contractor's Data Sheet.

Please complete the form by clicking on the link. Make sure that the email you complete the form with matches the email of your vendor account.

Please download the below documents, complete, and upload.

- [CONTRACTORS\\_DATA\\_SHEET\\_and\\_...](#)

\*Response required

**CONTRACTOR QUALIFICATIONS AND COMPLIANCE PAGES FOR SEPTIC TANK AND SEWAGE EJECTOR PIT PUMPING AND DISPOSAL\***

Please download the below documents, complete, and upload.

- [CONTRACTOR\\_QUALIFICATIONS\\_&...](#)

\*Response required

**ADDITIONAL VENDOR DOCUMENTATION**

Please submit any additional information you wish to be considered as part of your bid package.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Acknowledgement of Submission of Forms from Current Bid Package\***

Bidders shall complete all documents and acknowledge all terms included with the bid package. All documents should be from this bid package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

Please confirm

\*Response required

**Submission of Bid Package\***

By submitting a response to this solicitation, the Vendor understands and acknowledges that all required documents to this solicitation must be submitted and that failure to do so may be cause for rejection.

Bidder also understands that only one (1) bid submission shall be considered. Please DO NOT Submit a manual bid response. Submitting a manual response in addition to the electronic response is cause for rejection of your bid.

Please confirm

\*Response required

## *Pricing Proposal*

### SEPTIC TANK AND SEWAGE EJECTOR PIT PUMPING AND DISPOSAL

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	Comments:
<b>Septic Tank and Disposal</b>						
1	Tank Pump Out & Disposal On Call Basis 1,000 Gallon Tanks, any location	15	EA			
2	Tank Pump Out & Disposal On Call Basis 2,000 Gallon Tanks, any location	15	EA			
<b>Sewage Ejector Pit Pump Out and Disposal</b>						
3	Price for the first 1,000 gallons, per pumpout (County estimates 6,000 gallons per year)	6,000	GALLONS			
4	Price for additional gallons - to be used after the 1st 1,000 gallons (Item #3), per 100 gallons, per pumpout (County estimates 800 gallons per year)	800	GALLONS			
5	Specialized Location: Justice Complex #19	1	EA			
6	Specialized Location: Prosecutor's Office #16	6	EA			
7	Price to Pressure Wash Ejector Pit - County estimates 6 washes per year	6	EA			
<b>Allowance</b>						
8	Allowance for other service costs pertaining to Disposal (ie, sludge removal, grease trap pump outs, equipment), as needed.	1	LS	\$10,000.00		
<b>Highland Tank Oil Water Separator Maintenance</b>						

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total Cost	Comments:
9	Highland Tank Oil Water Separator Maintenance, Annual tank pump out shall be performed in September	11	EA			
<b>JR Smith Oil Water Separator Maintenance</b>						
10	JR Smith Oil Water Separator Maintenance	2	EA			
<b>Hourly Labor Rate</b>						
11	Regular Labor Hours for Maintenance	200	HR			
<b>Percentage of Markup on Parts/Materials</b>						
12	Calculate percentage of markup charges on Parts/Materials by multiplying \$6,000.00 by your standard mark-up (show bid mark-up in COMMENTS.) Materials/Parts plus mark-up % ( $\$6,000.00 \times \frac{\quad}{\quad} \%$ ) + \$6,000.00= ENTER YOUR CALCULATED LUMP SUM IN THE UNIT COST COLUMN.	1	LS			

**CONTRACTOR QUALIFICATIONS & COMPLIANCE**

The bidder shall be of known reputation and shall have sufficient qualified personnel and equipment to adequately service the County. Contractor shall be fully insured, licensed and comply with all State DEP and County Board of Health regulations. **Provide with bid a copy of the State DEP A901 license.**

Contractor to provide with bid, a list of disposal facilities to be utilized. The County reserves the right to check listed disposal facilities for compliance.

Contractor shall have vehicles with hoses of at least 300 feet to access pits in building basements and down multiple levels.

	<b><u>COMPLIANCE</u></b>	
	<b><u>YES</u></b>	<b><u>NO</u></b>
1. Contractor can accommodate the need for 300 ft. of hose down multiple levels at the Justice Complex.	<input type="checkbox"/>	<input type="checkbox"/>
2. Contractor can accommodate the need for 200 ft. of hose to basement at the Prosecutor's Office.	<input type="checkbox"/>	<input type="checkbox"/>
3. Contractor can accommodate pumping of Kitchen oil and grease solids of high content from Justice Complex #19 kitchen as allowed for on item 8.	<input type="checkbox"/>	<input type="checkbox"/>

**SITE INSPECTION**

It shall be the responsibility of the bidder to make a thorough examination of the equipment described within the buildings listed prior to the submission of his bid.

If the bidder wishes to make a tour of any facilities, he should contact Joseph Meyers or his designee at (732) 929-2039. No special considerations will be given after the bids are opened because of the bidder's failure to be knowledgeable of all existing conditions at the various sites.

**COORDINATION**

The Contractor shall coordinate his work with the Buildings & Grounds Superintendent or designee. All work shall be performed so that any interruption of the normal operations shall be minimized.

The contractor shall provide cellular telephone numbers for managers, supervisors and technicians as requested by the Department head or Buildings & Grounds Superintendent or designee.

**ACCESS TO COUNTY LOCATIONS**

Contractor's staff must wear photo identification displaying the company name and employee name on their person when performing work at any County building.

All personnel or agents or the contractor must observe all rules and regulations in effect at the buildings.

Employees or agents of the contractor, while on County property, shall be subject to the control of the County, but under no circumstances shall persons be deemed to be employees or agents of the County.

**EXPERIENCE**

Contractor shall have a minimum of three (3) years' experience working on similar scope and size projects. Submit with the bid, references of at least three (3) recent projects applicable to this application.

**LABOR CHARGES**

Quantities are shown in the proposal page for bid purposes only. We have attempted to accurately reflect a true picture of the approximate amount of service calls that the County anticipates.

The County does not guarantee any minimum number of service calls and will pay only for the actual number of work authorized and performed.

The labor charge shall include all travel time, materials and disposal fees. No additional travel time will be honored.

The County reserves the right to delete or add additional units/ locations as needed, at contract bid prices.

**INVOICING**

Separate accounts shall be established and invoices shall be sent to the Departmental Contacts for that particular department.

One invoice will be generated after all Preventive Maintenance service has been performed for each cycle, except as hereafter noted.

Each service call or additional work request shall generate a separate invoice detailing the labor charge and the parts and materials. Attach materials invoices as per materials paragraph above.

Each invoice shall reference the corresponding bid item number for each separate line item amount billed. All invoices must have matching hours between service tickets and invoice.

All invoices shall be submitted in hard copy with attached County issued Work Order and Service Ticket. Indicate on invoice if work is continued under another estimate.

Invoices not in this format shall be returned for revision.

Complete invoices, once approved and certified by County, shall be processed for payment in accordance with the provisions of Prompt Payment Act.

Proof of disposal and Work tickets shall accompany each invoice. Proof of disposal shall be in the form of bill of lading or manifest signed by the accepting disposal facility. Work tickets shall reference the building name/location, date and time of service, gallons pumped.

**PUMP HOURS**

Tanks may be pumped from 8:00 a.m. until dusk. *Early morning hours are preferred.* Timing is very important to prevent closing of restrooms to the public. Regular service is to be provided within twenty-four (24) hours after request. Emergency service shall be provided within three (3) hours of call to vendor.

**JOB COMPLETION**

All premises are to be left in a clean, sanitary condition after each service call.

**PUMPING INTERVALS**

All tank pump outs will be on an on call basis unless other arrangements are agreed upon.

**SEPTIC TANK PUMP OUT AND DISPOSAL**

All services to be provided on an on-call basis.

ITEM 1 – Price for 1,000 gallon tanks (including the 500 gallon and 1200 gallon tanks)

ITEM 2 – Price for 2,000 gallon tanks

If prices vary per site locations, average out for bid price line entry.

**SEWAGE EJECTOR PIT PUMP OUT AND DISPOSAL**

All services to be provided on an on-call basis.

- ITEM 3 – Price per 1<sup>st</sup> 1,000 gallons - County estimates 6,000 gallons for the one (1) year contract term.
- ITEM 4 – Price per hundred gallons (after the 1<sup>st</sup> 1,000 gallons, Item #3) - County estimates 800 gallons for the one (1) year contract term.
- ITEM 5 – Specialized Location: Justice Complex #19 – County estimates 1 pump out for the one (1) year contract term. Price per pump out. (Based on full tank at 1,000 gallons).  
NOTE: Justice Complex #19 **kitchen pit includes kitchen oils and grease solids of high content.** Laundry/sewage pit is in Mechanical Room #2. Disposal is required in order to pump out. Contractor shall expect access to be determined by Department of Corrections liaison. Pump out requires pressure washing each time. **Include this in the pricing for item 5.**
- ITEM 6 – Specialized Location: Prosecutor's Office #16 – County estimates 6 pump outs for the one (1) year term. Price per pump out. (Based on full tank at 1,000 gallons).
- ITEM 7 – Price to Pressure Wash Ejector Pit – County estimates 6 washes for the one (1) year contract term.
- ITEM 8 – Allowance for Disposal cost for other services as needed. Assume \$10,000.00 for the one (1) year contract term.

**LOCATIONS**

Court House #20  
118 Washington Street  
Toms River, NJ

Justice Complex #19  
**(requires approx. 300 foot hose down multiple levels, Interior)**  
120 Hooper Avenue  
Toms River, NJ

Manahawkin Truck Wash #107  
Haywood Road  
Manahawkin, NJ

PEER Building/ #15  
129 Hooper Avenue  
Toms River, NJ

Plumsted Truck Wash #46B  
273 Lakewood-New Egypt Road  
Plumsted, NJ

Prosecutor's #16  
**(requires approx. 200 foot hose to basement, Interior)**  
119 Hooper Avenue  
Toms River, NJ

Security Building #43  
Ocean County Park  
Route 88  
Lakewood, NJ

Sign Shop/Engineering Support Building #33  
141 Maple Tree Road  
Toms River, NJ

Stanley H. 'Tip' Seaman County Park  
Lakeside Drive  
Tuckerton, NJ

Toms River Truck Wash #31B  
152 Chestnut Street  
Toms River, NJ

Vehicle Services #31  
152 Chestnut Street  
Toms River, NJ

**GREASE TRAP PUMP LOCATIONS (All Interior Kitchen Locations)**

Justice Complex #19  
120 Hooper Avenue  
Toms River, NJ

J.I.N.S. #36  
155 Sunset Avenue  
Toms River, NJ

Juvenile Detention Center #37  
165 Sunset Avenue  
Toms River, NJ

Northern Resource Center #41  
225 4<sup>th</sup> Street  
Lakewood, NJ

Southern Resource Center #116  
179 South Main Street  
Manahawkin, NJ

Cuisine on the Green at Atlantis Golf Course #P115  
201 Country Club Boulevard  
Little Egg Harbor Township, NJ

Annual Maintenance shall be performed in September. Jet vac shall be utilized.

Pre-Separator Chamber: check to insure the level of sand, dirt, or debris has accumulated to a point no higher than about a foot from the bottom of the tank with a wooden gauge stick. If solids have accumulated to a 12" depth, remove the accumulated material with a suction hose or a vacuum or portable sludge pump. To then clean the oil water separator chamber, pump out all fluid from the oil water separator. Direct a high pressure hose downward to loosen up any caked oily solids. Remove the slurry with a suction hose or a vacuum or portable sludge pump.

Separator Chamber: check to insure the level of oil and grease has accumulated to a point no lower than the radius of the separator (about 50% of the separator volume). Remove the accumulated oil with a suction hose or a vacuum or portable oil pump. Clean the compartment as needed.

Coalescer: remove the coalescer from the oil water separator and hose it down upstream of the separator drains in order to wash off any debris or gummy deposits that have accumulated on the fibers. Remove and reinsert the coalescer through the access manhole in the oil water separator top.

Oil Water Separator: remove the oil build-up on surfaces of the oil water separator walls and coalescer plates with steam or high pressure wash. Pump-out all fluid from the oil water separator tank. Direct the high pressure wash against the oil water separator walls and coalescer plates. A wand extension nozzle may be required to reach into and around the oil water separator tank. Rotate the nozzle sufficiently so that all areas are reached with the spray. If contaminants are present, or if detergents are used in the cleaning process, always be sure to pump out before reactivating the system and reopening the valve on the influent line. Since oil water separator designs will vary with sites, it is essential to adhere strictly to the manufacturer's instructions for cleaning and maintenance.

Upon arrival, and prior to the start of maintenance, vendor shall provide the following:

- 1.) Provide proof of Confined Space Entry Policy Permit
- 2.) Certify that the Above-Ground Safety Supervisor shall be responsible for monitoring all work to be completed
- 3.) Verification of Class B entry equipment, including but not limited to:
  - a. Atmospheric Testing Meter,
  - b. Purge and Ventilation Blower
  - c. Tripod
  - d. Harness with retractable lifeline
  - e. Body Protection Suit
  - f. Eye, Foot & Head Protection
- 4.) Take pictures inside of cleaned tank and cleaned coalesce plates.
- 5.) Provide a signed report from Job Supervisor certifying the tank has been cleaned per specifications.

**ITEM # 9 - HIGHLAND TANK OIL WATER SEPARATOR MAINTENANCE (CONT'D)****LOCATIONS OF OIL WATER SEPARATOR, HIGHLAND TANK WITH OMNTEC**

- 1.) Airpark, Fuel Farm – Tank (1000 Gallon, Highland Tank, Model HTC-1000)
- 2.) Lacey Garage - Tank 3 (550 Gallon, Highland Tank Model HTC-550)
- 3.) Lakewood Garage - Tank 3 (550 Gallon, Highland Tank Model HTC-550)
- 4.) Lakewood Garage Jet Vac Pad - Tank 4 (1,000 Gallon, Highland Tank Model HTC-1000)
- 5.) Manahawkin Garage - Tank 3 (1,000 Gallon, Highland Tank Model HTC-1000)
- 6.) Northern Recycling Center Truck Wash - Tank 4 (1,000 Gallon, Highland Tank Model HTC-1000)
- 7.) Parking Garage, Hooper Ave, Toms River - Tank 1 (8,000 Gallon, Highland Tank Model HTC-8000)
- 8.) Ship Bottom Garage - Tank 2 (550 Gallon, Highland Tank Model HTC-550)
- 9.) Southern Recycling Center Transfer Building - Tank 1 (1,000 Gallon, Highland Tank Model HTC-1000)
- 10.) Southern Vehicle Services, Manahawkin - Tank 1 (1,000 Gallon, Highland Tank Model HTC-1000)
- 11.) Toms River Garage, Chestnut Street - Tank 4 (550 Gallon, Highland Tank Model HTC-550)

**ITEM #10 – J.R. SMITH OIL WATER SEPARATOR MAINTENANCE**

Toms River Garage Truck Wash at Chestnut Street is an Oil Water Separator with a 250 Gallon Waste Oil chamber that requires pump out.

Airpark Hangar #54 is 8,000 Gallon Tank oil interceptor.

Maintenance shall be performed on an as needed basis.

Shall be cleaned in accordance with manufacturer's standards, but not less than the following:

- 1.) Unit in normal use has the line control valve open and automatic draw-off valve closed. When cleaning is required, run a full stream of hot water through interceptor. It is preferable to have this water at 140°F or higher, and running for a period of at least two (2) minutes.
- 2.) Turn off hot water running into the interceptor and wait for a period of three to five minutes for grease in the interceptor to liquefy.
- 3.) Automatic draw-off cycle can now be started. Close the line control valve.
- 4.) Open automatic draw-off valve at top of the interceptor and place a container underneath this valve. Run hot water through interceptor at a rate of between 1 ½ and 2 1/2 G.P.M.
- 5.) After water has run into interceptor at this rate for a short period, the unit will fill. Accumulated liquefied grease will be raised into cone and draw-off piping.
- 6.) Allow accumulated liquefied grease to flow out of draw-off valve until clear water appears.
- 7.) When clear water appears, shut off flow of hot water into interceptor, turn line control valve to open position. Close automatic draw-off valve at top of interceptor.
- 8.) Solids that collect in the interceptor through settling should also be removed at the same time of the grease removal.
- 9.) Check air relief port ensuring it is clear.

**LOCATIONS OF J.R. SMITH UNITS**

- 1.) Toms River Garage Truck Wash, Chestnut Street – Tank 1 (250 Gallon. J.R. Smith Model 8599-150-250)
- 2.) Airpark Hangar #54, North East Wall - (8,000 Gallon tank with Veeder Root TLS-450)

<b><u>SEPTIC TANK SITE LISTINGS</u></b>	
<b>BARNEGAT</b>	
Cloverdale Farms Park 34 Cloverdale Rd Barnegat, NJ	(2) 1000 Gallon Below Ground Tanks
Lochiel Creek County Park Barnegat Boulevard Barnegat, NJ	(1) 2100 Gallon Below Ground Tank
<b>BAYVILLE</b>	
Barnegat Branch Trail 202 E Railroad Ave Bayville, NJ	(1) 2400 Gallon Below Ground Tank
<b>BEACHWOOD</b>	
Jake's Branch Park Double Trouble Road Beachwood, NJ	(2) 2000 Gallon Below Ground Tanks
<b>BERKELEY</b>	
Airpark Terminal Building Route 530 & Mule Road Berkeley, NJ	(1) 1000 Gallon Below Ground Tank (1) 1250 Gallon Below Ground Tank
<i>Civil Air Patrol Building Route 530 &amp; Mule Road Berkeley, NJ</i>	<i>(1) 1000 Gallon Below Ground Tank *Note: Unused and capped</i>
Emergency Services (Robert Miller Airpark) Route 530 & Mule Road Berkeley, NJ	(5) 1000 Gallon Below Ground Tanks (1) 1000 Gallon Below Ground Tank
Lacey Garage Mule Road Berkeley Township, NJ	(1) 1000 Gallon Below Ground Tank
Ocean Aire Hangar Building Route 530 & Mule Road Berkeley, NJ	(3) 1000 Gallon Below Ground Tanks
Robert J. Miller Airpark Fairground Route #530 & Mule Rd Berkeley Township, NJ	(1) 2000 Gallon Below Ground Tank

<b><u>SEPTIC TANK SITE LISTINGS (CONT'D)</u></b>	
<b>BRICK</b>	
Forge Pond Golf Course Chambers Bridge Road Brick, NJ	(1) 500 Gallon Below Ground Tank
<b>JACKSON</b>	
Northern Animal Shelter 29 Route 547 Jackson Township, NJ	(1) 1000 Gallon Below Ground Tank
Patriots Park Bowman Road Jackson, NJ	(1) 2000 Gallon Below Ground Tank (1) 1000 Gallon Below Ground Tank
<b>LAKEWOOD</b>	
Lake Shenandoah - Boat House Route 88, West Lakewood, NJ	(1) 1000 Gallon Below Ground Tank
Ocean County Park Route 88 Lakewood, NJ	(1) 1200 Gallon Below Ground Septic Tank
Ocean County Park (Beach Pavilion) Route 88, West Lakewood, NJ	(2) 1000 Gallon Below Ground Tanks
Ocean County Park (Dog Park) Route 88, Lakewood, NJ	(1) 1000 Gallon Below Ground Tank
<b>LITTLE EGG HARBOR</b>	
Atlantis Golf Course County Club Boulevard Little Egg Harbor, NJ	(1) 1000 Gallon Below Ground Tank
<b>NEW EGYPT</b>	
Plumsted Garage Lakewood-New Egypt Road New Egypt, NJ	(1) 1000 Gallon Below Ground Tank
<b>OCEAN TOWNSHIP</b>	
Wells Mills Park Route 532 Ocean Township, NJ	(2) 1000 Gallon Below Ground Tanks
<b>TOMS RIVER</b>	
Parks Administration Building 1198 Bandon Road Toms River, NJ	(5) 1000 Gallon Below Ground Tanks