



Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS  
  
Director Barbara Jo Crea  
Deputy Director Gary Quinn  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly  
Commissioner Frank Sadeghi

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

Board Meeting Agenda

Date: August 7, 2024 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Competitive Contract to Big Brothers Big Sisters of Coastal & Northern NJ to provide Mentor Capacity Building services for the OC Department of Human Services, in the amount of \$150,000.00, for the period of 9/1/2024 through 12/31/2025. (CC2024-96)

Official Resolution#	2024001239						
Meeting Date	08/07/2024						
Introduced Date	08/07/2024						
Adopted Date	08/07/2024						
Agenda Item	m-3						
CAF #							
Purchase Req. #	CC2024-96						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Crea	<				<		
Quinn	<			<	<		
Haines	<		<		<		
Kelly	<				<		
Sadeghi	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

August 7, 2024

WHEREAS, the Ocean County Board of Commissioners has developed a Recovery Plan for the purposes of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) through the American Rescue Plan Act (ARPA), a component of which is to provide infrastructure, training, and activities that support and expand volunteer driven mentorship programs, thus enhancing child and adolescent outcomes through mentoring and advocacy; and

WHEREAS, on June 5, 2024, the Ocean County Board of Commissioners adopted a resolution authorizing the use of competitive contracting for the procurement of Mentor Capacity Building; and

WHEREAS, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and

WHEREAS, the Ocean County Department of Human Services has received and reviewed proposals for Mentor Capacity Building and recommends that an Agreement be awarded to the **Big Brothers Big Sisters of Coastal & Northern NJ**, 305 Bond Street, Asbury Park, NJ 07712 to provide such services, for the period September 1, 2024 through December 31, 2025, as set forth in the Agreement; and

WHEREAS, funds up to the total amount of \$150,000.00 will be appropriated for these services, contingent upon the availability of funds, as follows:

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
ARPA- Mentor Capacity Building	021-205-AR29	\$150,000.00

WHEREAS, this Competitive Contract will be resolicited to obtain additional vendors to allocate remaining available funding; and

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS, OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

- 1) The Director and Clerk of the Board are hereby authorized to enter into an Agreement with **Big Brothers Big Sisters of Coastal & Northern NJ** for the period of September 1, 2024 through December 31, 2025, contingent upon the availability of funds.
- 2) The Director and Clerk of the Board are hereby authorized and directed to execute any necessary subsequent and related documents.
- 3) The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said agreement, that number being CC2024-96
- 4) A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to the Ocean County Department of Finance, County Auditor, Department of Human Services and Big Brothers Big Sisters of Coastal & Northern NJ.