



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari  
Deputy Director Gary Quinn  
Commissioner Barbara Jo Crea  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly

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Toms River, New Jersey  
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### Board Meeting Agenda

Date: September 20, 2023 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Competitive Contract to St. Francis Community Center, LBICC, Inc. to provide Work Related Activity Provider - WorkFirst New Jersey services, for the period of 10/1/2023 through 9/30/2024, in the amount of \$650,000.00, with the option to renew for one (1) additional twelve (12) month period. (CC2023-115)

<b>Official Resolution#</b>	<b>2023001379</b>						
Meeting Date	09/20/2023						
Introduced Date	09/20/2023						
Adopted Date	09/20/2023						
Agenda Item	I-8						
CAF #							
Purchase Req. #	CC2023-115						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Vicari	<				<		
Quinn	<			<	<		
Crea	<				<		
Haines	<		<		<		
Kelly	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**

**September 20, 2023**

**WHEREAS**, there exists a need to provide Work Related Activity Providers for the Ocean County Local Workforce Area as required by the New Jersey Combined State Plan for the Workforce Innovation and Opportunity Act (WIOA) 2016; and

**WHEREAS**, on August 16, 2017, the Board of Chosen Freeholders adopted a resolution authorizing the use of competitive contracting for the procurement of Work Related Activity Providers; and

**WHEREAS**, Competitive Contracting Procedures have been followed in accordance with N.J.S.A. 40A:11-4.3 for the services listed above; and

**WHEREAS**, Ocean County Department of Human Services, Workforce Development Board has received and reviewed proposals for Work Related Activity Providers-WorkFirst New Jersey and recommends that an Agreement be awarded to **St. Francis Community Center, LBICC, Inc.**, 4700 Long Beach Blvd, Long Beach Twp., New Jersey 08008 to provide such services, for October 1, 2023 through September 30, 2024, with an option to renew up to one (1) twelve month period, as more specifically set forth in the Agreement; and

**WHEREAS**, funds totaling \$650,000.00 will be appropriated for these services as follows:

<u>Service</u>	<u>Fund</u>	<u>Account</u>	<u>Amount</u>
WorkFirst New Jersey	WFNJ FY 23/24	017-818-6546	\$650,000.00

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY** that the Director and Clerk of the Board are hereby authorized to enter into and execute an Agreement with **St. Francis Community Center, LBICC, Inc.**, to provide Work Related Activity services, contingent upon the availability of said funds.

**BE IT FURTHER RESOLVED**, that the contract number CC2023-115 must be placed on all papers, documents, invoices and vouchers pertaining to this Agreement.

**BE IT FURTHER RESOLVED**, that the Director and the Clerk of the Board are hereby authorized and directed to execute any necessary subsequent related documents.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution shall be made available to Ocean County Counsel, Auditor, Department of Human Services and St. Francis Community Center, LBICC, Inc.