



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Joseph H. Vicari
Deputy Director Gary Quinn
Commissioner Barbara Jo Crea
Commissioner Virginia E. Haines
Commissioner John P. Kelly

101 Hooper Avenue
Toms River, New Jersey
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(732)929-2005
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Board Meeting Agenda

Date: December 20, 2023 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Qualifying EB Employee Solutions, LLC as Third Party Administrator for Healthcare Reimbursement Account Services, on a project specific basis, for the period of 12/21/2023 through 12/31/2024, with the option to extend for two (2) additional one-year periods. (QP2023-145)

Official Resolution#		2023001891					
Meeting Date		12/20/2023					
Introduced Date		12/20/2023					
Adopted Date		12/20/2023					
Agenda Item		k-13					
CAF #							
Purchase Req. #		QP2023-145					
Result		Adopted					
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Vicari	✓				✓		
Quinn	✓				✓		
Crea	✓				✓		
Haines	✓			✓	✓		
Kelly	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

December 20, 2023

WHEREAS, the Ocean County Board of Commissioners has determined a need exists for a Third Party Administrator for Healthcare Reimbursement Account Services within the Department of Employee Relations; and

WHEREAS, the County of Ocean has publicly solicited a Request for Qualifications for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, two (2) proposals were received and reviewed by Employee Relations and the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners and set forth in the Request for Qualifications; and

WHEREAS, based upon its review, the Consultant Selection Review Committee has reviewed the proposals submitted and recommends the firm listed herein is qualified for the necessary services:

EB Employee Solutions, LLC
d/b/a Difference Card
200 Business Park Drive, Suite 311
Armonk, NY 10504

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The firm set forth above is qualified and eligible to provide Third Party Administrator for Healthcare Reimbursement Account Services for the necessary services from the date of Resolution through December 31, 2024, with the option to extend for up to two (2) additional one (1) year terms.
2. The services provided will be based upon a project specific proposal, when and as needed.
3. The contract number shall be placed on all paper, documents, invoices, and vouchers pertaining to the project specific proposal.
4. Funds for this service will be made available contingent upon the adoption of the 2024 Temporary County Budget and 2024 County Budget from Account No. 016-045-4018 and based upon the negotiated amount.
5. A certified copy of this Resolution shall remain on file and be available for public inspection in the Office of the Clerk of the Board of Commissioners during normal business hours.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to Ocean County Counsel, County Auditor, County Administrator, County Comptroller, Purchasing Department, Director of Employee Relations, and EB Employee Solutions, LLC dba Difference Card.