



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea  
Deputy Director Gary Quinn  
Commissioner Virginia E. Haines  
Commissioner John P. Kelly  
Commissioner Frank Sadeghi

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: April 3, 2024 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Contract to EB Employee Solutions, LLC as Third Party Administrator for Healthcare Reimbursement Account Services, for the period of 7/1/2024 through 12/31/2024, in the estimated amount of \$550,000.00 with the option to extend for two (2) additional one-year periods. (QP2023-145)

<b>Official Resolution#</b>	<b>2024000486</b>						
Meeting Date	04/03/2024						
Introduced Date	04/03/2024						
Adopted Date	04/03/2024						
Agenda Item	m-4						
CAF #							
Purchase Req. #	QP2023-145						
Result	Adopted						
<b>COUNTY COMMISSIONER</b>	<b>PRES.</b>	<b>ABS.</b>	<b>MOVE</b>	<b>SEC</b>	<b>AYE</b>	<b>NAY</b>	<b>ABST.</b>
Crea	✓				✓		
Quinn		✓					
Haines	✓				✓		
Kelly	✓		✓		✓		
Sadeghi	✓			✓	✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

---

Clerk Of The Board

**RESOLUTION**

**April 3, 2024**

**WHEREAS**, the County of Ocean is subject to the requirements of the Local Public Contracts Law and authorized to offer health benefits coverage to all full-time employees; and

**WHEREAS**, the Ocean County Board of Commissioners has determined that a need exists for a Third Party Administrator for services necessary to administer a Health Reimbursement Account ("HRA") for the County of Ocean; and

**WHEREAS**, the County of Ocean publicly solicited a Request for Qualifications for such work in accordance with N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, on December 20, 2023, the Board of Commissioners qualified EB Employee Solutions, LLC d/b/a Difference Card as Third-Party Administrator for Healthcare Reimbursement Account Services, for the period of 12/21/2023 through 12/31/2024, with the option to extend for two (2) additional one-year periods, and was assigned Contract No. QP2023-145; and

**WHEREAS**, it is the County of Ocean's intention to offer its employees the opportunity to enroll in the Direct Access 2035 plan with a fully funded Health Reimbursement Account in the amount of \$15,120 for each employee regardless of level of coverage (single, member/spouse, parent/child, family) to be effective 7/1/2024; and

**WHEREAS**, EB Employee Solutions, LLC d/b/a Difference Card has provided a proposal as Third-Party Administrator for Healthcare Reimbursement Account Services for the period of 7/1/2024 through 12/31/2024 with the option to extend for two (2) additional one-year periods; and

**WHEREAS**, the estimated not to exceed amount for these services to be provided for the period of 7/1/2024 through 12/31/2024 is \$550,000.00; and

**WHEREAS**, funding shall be made available from Account No. 2024-016-045-4034; and

**WHEREAS**, the contract is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4, et seq., the New Jersey "Pay-to-Play" Law:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The Director and Clerk of the Board are hereby authorized to execute a Contract with EB Employee Solutions, LLC d/b/a The Difference Card, 200 Business Park Drive, Suite 311, Armonk, New York, 10504, as Third Party Administrator for

Health Reimbursement Account Services for the term of 7/1/2024 through 12/31/2024, in an estimated amount of \$550,000.00, with funding available in Account No. 2024 016-045-4034, with the option to extend the contract for two (2) additional one-year periods.

2. The Director and Clerk of the Board are hereby authorized and directed to execute the necessary documents and contracts set forth in this Resolution with terms and conditions identified in the contract documents including but not limited to the Account Services Agreement and Business Associate Agreement.
3. The County Administrator, County Comptroller or Director of Employee Relations are hereby authorized to execute any necessary additional/subsequent documents.
4. All associated fees due to EB Employee Solutions, LLC d/b/a Difference Card will be paid directly to vendor.
5. Certified copies of this Resolution, together with a copy of the Contract, executed by both parties, shall remain on file and be made available for public inspection in the Office of the Clerk of the Board of Commissioners.
6. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to this contract.
7. A notice of this action shall be published once as required by law.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to the County Administrator, County Counsel, County Auditor, Finance Department, Purchasing Department, Employee Relations Department, and EB Employee Solutions, LLC d/b/a Difference Card.