



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly
Deputy Director Virginia E. Haines
Commissioner Barbara Jo Crea
Commissioner Gary Quinn
Commissioner Joseph H. Vicari

101 Hooper Avenue
Toms River, New Jersey
08754-2191
Tel: (732)929-2005
Fax: (732)505-1918

Board Meeting Agenda

Date: October 6, 2022 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of ROADSIDE WILDLIFE CARCASS REMOVAL to Kelly Winthrop, LLC, the lowest qualified bidder. (B2022-120)

Official Resolution#	2022001354						
Meeting Date	10/06/2022						
Introduced Date	10/06/2022						
Adopted Date	10/06/2022						
Agenda Item	n-1						
CAF #							
Purchase Req. #	B2022-120						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	<				<		
Haines	<				<		
Crea	<				<		
Quinn	<		<		<		
Vicari	<			<	<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board



RESOLUTION

October 6, 2022

WHEREAS, on August 9, 2022, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of ROADSIDE WILDLIFE CARCASS REMOVAL for the County of Ocean; and

WHEREAS, at the advertised time, responses were received from the following bidders:

<u>Name and Address of Bidder</u>	<u>Name and Address of Bidder</u>
Kelly Winthrop, LLC 1110 New Parkview Place West Palm Beach, FL 33417 (888) 329-3357	DCRS PO Box 328 Cream Ridge, NJ 08514 (800) 509-1420

; and

WHEREAS, after the receipt and examination of same, the County Purchasing Agent has now recommended to this Board that the lowest qualified bid, according to specifications, namely that of, KELLY WINTHROP, LLC be accepted.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract with KELLY WINTHROP, LLC, accepting their bid for the furnishing and delivery of Roadside Wildlife Carcass Removal for the County of Ocean, from date of award through October 5, 2024, a period of two (2) years, OR until delivery is complete. The County reserves the right to extend the terms of the contract pursuant to N.J.S.A. 40A:11-15, as follows:

KELLY WINTHROP, LLC for one (1) item, to wit:

ITEM NO. 1.

This vendor has extended this contract to County Cooperative Contract System Participants.

2. The acceptance made in Paragraph 1. is made with the understanding that the successful bidder will enter into a written contract for the faithful performance of their bid.

3. Payments for the services to be acquired by these contracts shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

4. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2022-120.

5. BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the County Auditor, County Department of Purchasing, Department of Finance, County Road Department, and Kelly Winthrop, LLC, the successful bidder.

PROPOSAL DOCUMENT REPORT
Bid No. TBD
ROADSIDE WILDLIFE CARCASS REMOVAL

KELLY WINTHROP, LLC

10. Submission of Bid Package*

By submitting a response to this solicitation, the Vendor understands and acknowledges that all required documents to this solicitation must be submitted and that failure to do so may be cause for rejection.

Bidder also understands that only one (1) bid submission shall be considered. Please DO NOT Submit a manual bid response. Submitting a manual response in addition to the electronic response is cause for rejection of your bid.

Confirmed

PRICE TABLES
ROADSIDE WILDLIFE CARCASS REMOVAL

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
1	Cost per carcass for removal and sanitary disposal at a disposal facility licensed to receive carcasses	3,000	EA	\$39.00	\$117,000.00	

ROADSIDE WILDLIFE CARCASS REMOVAL

GENERAL DESCRIPTION

The purpose of this bid is to establish a contract for the prompt removal and sanitary disposal of wildlife carcasses such as but not limited to deer, coyotes, horses and livestock from all Ocean County Roads and rights of way within Ocean County. Service shall be at the request of representatives of the County of Ocean.

COMPLIANCE

YES **NO**

GENERAL SPECIFICATIONS

The services included under this contract shall include the removal of the carcasses from the roadway pavement and adjoining turf medians and shoulder areas within the public right-of-way by 5:00 PM on the calendar day following the request, seven (7) days a week.

All work of this contract shall be completed during daylight hours.

Contractors shall not remove carcasses from any area deemed private property due to personal and public liability.

The carcass shall be immediately taken to a disposal facility licensed to receive carcasses.

The contractor shall comply with any and all disposal regulations in effect during the term of this contract.

All licensing and permits are the responsibility of the contractor.

No additional compensation will be made for failure to obtain required permits.

The contractor shall notify the Supervisor of Roads, in writing, as to which disposal facility they will be using.

Notification must be made to this same individual within forty-eight (48) hours of any change in the source of disposal.

The contractor shall maintain a daily log of all activities that occur within the context of this contract.

Records of each month's activities shall be presented whenever requested by the Supervisor of Roads.

The log shall include details of occurrences when the contractor is dispatched to locations where no services can be performed.

COMMUNICATIONS

The contractor shall be on-call seven (7) days each week. Telephone coverage is to be provided as follows:

- The contractor shall provide toll free line service for the duration of the contract, and any extensions thereof. **Number:** Click or tap here to enter text.
- Calls shall be answered, in person, from 8:00 AM to 12 Noon and from 1:00 PM to 5:00 PM, each day, seven (7) days per week.
- The contractor shall provide either an answering machine or an answering service at all other times, such that requests for service may be made twenty-four (24) hours/day, seven (7) days/week.

Introduced on: October 6, 2022
 Adopted on: October 6, 2022
 Official Resolution#: 2022001354

**ROADSIDE WILDLIFE CARCASS REMOVAL
COMMUNICATIONS – (CONT'D)**

COMPLIANCE
YES NO

- The contractor shall provide a fax number in order that using agencies may communicate service requests twenty-four (24) hours/day, seven (7) days/week.
- Each contractor's service vehicle shall be equipped with a cellular phone for use in the event communication is necessary between the home office and the service vehicle and between Supervisor of Roads and the contractor.
- In addition, it shall be used in the event the contractor cannot locate the carcass removal location as specified in the notification of need.
- The contractor shall phone the requester of the service in order to request clarification of the location of service need, or to be escorted to the location.
- The cell phone may also be used by the home office to notify the service vehicle of an additional service location in a municipality already scheduled to be serviced that same day.

The Contractor shall provide a monthly report of service activities to the Ocean County Supervisor of Roads. The report shall include the following:

- A chart, by municipality, listing the number of pickups.
- Date and time of each request.
- Number and type of carcasses removed.
- Facility used for disposal.
- Exceptional circumstances.
- Receipts from disposal facility attached to the report.
- Details of locations unable to be serviced (due to poor direction, carcass already removed, etc).
- Include information on contact made with the County of Ocean (name, date, time of contact).

Contractor shall keep a daily log of all activities completed. The daily log shall be made available to the Ocean County Supervisor of Roads upon request.

EQUIPMENT AND SAFETY

Attention is called to the large volume of traffic on Ocean County roadways. The maintenance and protection of the traffic flow is of prime importance. The contractor must carry out his/her work in support of the convenient and safe passage of traffic. When this cannot be accomplished the contractor shall seek the assistance of local police.

The contractor service vehicles shall be equipped with the following safety equipment for his/her personal safety, and that of the motoring public:

- A flashing light bar shall be installed on each service vehicle at a position on the vehicle to be fully visible from the rear of the vehicle.
- A flashing directional arrow device shall be installed on each service vehicle to be fully visible from the rear of the vehicle.

ROADSIDE WILDLIFE CARCASS REMOVAL
EQUIPMENT AND SAFETY (Cont'd)

COMPLIANCE
YES NO

- All equipment shall be installed and operational on the one (1) service vehicle required for this contract prior to award of the contract.
- Representatives from Ocean County shall view all safety equipment to be used for this contract.
- Equipment deficiencies shall be cause for your firm being considered unresponsive and therefore not recommended for contract award.

CONTRACTOR PERSONNEL

The contractor's personnel shall wear reflective safety vests when working at a carcass removal site.

The contractor shall utilize safety cones and/or other traffic barriers, as required, to establish a safe work-zone in which to carry out carcass removal.

The contractor shall be responsible for providing all personnel, equipment and vehicles necessary to perform the services defined within this contract.