Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly

Deputy Director Frank Sadeghi

Commissioner Robert S. Arace

Commissioner Jennifier Bacchione

Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: December 17, 2025 - 4:00 PM

Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to DuBois & Associates LLC to provide On-Call Environmental Engineering Professional Services for the OC Natural Lands Trust Fund Program, in an amount not to exceed $2,600.00. (QP2025-76)

Official Resolution#	**2025001854**
Meeting Date	12/17/2025
Introduced Date	12/17/2025
Adopted Date	12/17/2025
Agenda Item	k-23
CAF #	
Purchase Req. #	QP2025-76
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle L. Gunther

Clerk Of The Board

CONTRACT NO. MUST BE ON ALL PAPERS, DOCUMENTS, INVOICES, VOUCHERS
NO. QP2025-76

RESOLUTION

December 17, 2025

WHEREAS, on August 20, 2025 the Ocean County Board of Commissioners approved the acquisition of Block 44.221, Lot 21 in the Township of Stafford, under the Ocean County Natural Lands Trust Fund, by Resolution #2025001231; and

WHEREAS, the Ocean County Board of Commissioners has determined that a need exists for On-Call Environmental Engineering Professional Services for a Phase I Environmental Site Assessment at Block 44.221, Lot 21, Stafford Township, Ocean County; and

WHEREAS, the Board considers it necessary and desirable to engage a Consultant Environmental Engineering Professional Service firm from a list of previously qualified firms identified in a Resolution adopted by the Board of Commissioners on July 16, 2025 and referred to as contract number QP2025-76; and

WHEREAS, DuBois & Associates, LLC is qualified to provide the required Environmental Engineering Professional Services in accordance with their proposal at a not to exceed cost of $2,600.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Board of Commissioners does hereby authorize the issuance of a purchase order in an amount not to exceed $2,600.00 to DuBois & Associates, LLC for On-Call Environmental Engineering Professional Services from the Ocean County Natural Lands Trust Fund Account Number 225-155-0151.
2. Certified copies of this Resolution shall be made available to the Ocean County Administrator, Planning Department, Finance Department, Purchasing Department, County Counsel, and DuBois & Associates, LLC.