



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director Frank Sadeghi  
Deputy Director Jennifer Bacchione  
Commissioner Robert S. Arace  
Commissioner Sam Ellenbogen  
Commissioner Ray Gormley

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: April 15, 2026 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to Stephen Kay Golf Course Architect LLC to provide Golf Course Architecture Consulting Services related to the planning, design and construction of a new irrigation system at the OC Golf Course at Forge Pond, Brick Township, in an amount not to exceed \$75,000.00. (QP2025-91)

<b>Official Resolution#</b>	<b>2026000518</b>
Meeting Date	04/15/2026
Introduced Date	04/15/2026
Adopted Date	04/15/2026
Agenda Item	n-2
CAF #	
Purchase Req. #	QP2025-91
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Sadeghi	✓				✓		
Bacchione	✓		✓		✓		
Arace	✓			✓	✓		
Ellenbogen	✓				✓		
Gormley	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

**RESOLUTION**  
April 15, 2026

*WHEREAS*, the County of Ocean owns the Ocean County Golf Course at Forge Pond, Brick Twp., NJ; and

*WHEREAS*, the Department of Parks & Recreation desires to engage a firm to provide Golf Course Architectural Consulting Services to perform planning, design, and construction services for a new irrigation system at the Ocean County Golf Course at Forge Pond, Brick Twp., NJ; and

*WHEREAS*, the Consultant Selection Review Committee recommended one (1) firm as qualified to provide Golf Course Architectural Consulting Services to be performed on an as-needed basis, where and as directed by Ocean County; and

*WHEREAS*, the Ocean County Board of Commissioners qualified the one (1) firm as eligible to provide Golf Course Architectural Consulting Services by resolution dated October 20, 2025 referred to as contract number QP2025-91; and

*WHEREAS*, the County of Ocean has received a proposal from Stephen Kay, Golf Course Architect LLC, 665 Saint Andrews Dr. Egg Harbor City, New Jersey; and

*WHEREAS*, Stephen Kay, Golf Course Architect LLC submitted a proposal for Golf Course Architectural Consulting Services in the lump sum fee not to exceed SEVENTY FIVE THOUSAND DOLLARS AND ZERO CENTS (\$75,000.00); and

*WHEREAS*, funding is available for these services in the Forge Pond Improvements Account; Account, Account No. 301-250-X523; and

*WHEREAS*, this contract is awarded in compliance with the provisions of N.J.S.A 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law.

*NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:*

1. The County Purchasing Agent is hereby authorized to issue a Purchase Order for Golf Course Architectural Consulting Services to Stephen Kay, Golf Course Architect LLC, to perform planning, design, and construction services for a new irrigation system, at the Ocean County Golf Course at Forge Pond, Brick Twp., NJ in an amount not to exceed SEVENTY FIVE THOUSAND DOLLARS AND ZERO CENTS (\$75,000.00) from the Forge Pond Improvements Account, Account No. 301-250-X523.
2. A notice of this action shall be published once as required by law.
3. The Contract number must be placed on all papers, documents, invoices and vouchers pertaining to this action
4. Certified copies of this Resolution shall be made available to the Ocean County Finance Department, Parks & Recreation, County Administrator, County Auditor, County Counsel, and Stephen Kay, Golf Course Architect LLC.