



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Frank Sadeghi
Deputy Director Jennifer Bacchione
Commissioner Robert S. Arace
Commissioner Sam Ellenbogen
Commissioner Ray Gormley

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
(732)505-1918

Board Meeting Agenda

Date: September 9, 2026 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to Stephen Kay, Golf Course Architect LLC to provide Golf Course Architectural Consulting Services to increase the water allocation at the OC Golf Course at Atlantis, in an amount not to exceed \$50,000.00. (QP2025-91)

Official Resolution#	2026001238
Meeting Date	09/09/2026
Introduced Date	09/09/2026
Adopted Date	09/09/2026
Agenda Item	m-7
CAF #	
Purchase Req. #	QP2025-91
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Sadeghi	✓				✓		
Bacchione	✓				✓		
Arace	✓			✓	✓		
Ellenbogen	✓		✓		✓		
Gormley	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION

September 9, 2026

WHEREAS, the County of Ocean owns the Ocean County Golf Course at Atlantis Little Egg Harbor., NJ; and

WHEREAS, the Department of Parks & Recreation desires to engage a firm to provide Golf Course Architectural Consulting Services to increase the water allocation for the Ocean County Golf Course at Atlantis Little Egg Harbor NJ; and

WHEREAS, the Consultant Selection Review Committee recommended one (1) firm as qualified to provide Golf Course Architectural Consulting Services to be performed on an as-needed basis, where and as directed by Ocean County; and

WHEREAS, the Ocean County Board of Commissioners qualified the one (1) firm as eligible to provide Golf Course Architectural Consulting Services by Resolution dated October 16, 2024 referred to as contract number QP2025-91; and

WHEREAS, the County of Ocean has received a proposal from Stephen Kay, Golf Course Architect LLC, 665 Saint Andrews Dr. Egg Harbor City, New Jersey; and

WHEREAS, Stephen Kay, Golf Course Architect LLC submitted a proposal for Golf Course Architectural Consulting Services in the lump sum fee not to exceed FIFTY THOUSAND DOLLARS AND ZERO CENTS; and

WHEREAS, funding is available for these services in the Redevelopment of Various Parks, Account No. 301-250-X321; and

WHEREAS, this contract is awarded in compliance with the provisions of N.J.S.A 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The County Purchasing Agent is hereby authorized to issue a Purchase Order for Golf Course Architectural Consulting Services to Stephen Kay, Golf Course Architect LLC, to increase the water allocation for the Ocean County Golf Course at Atlantis., NJ in an amount not to exceed FIFTY THOUSAND DOLLARS & ZERO CENTS (\$50,000.00) from the Redevelopment of Various Parks, Account No. 301-250-X321.
2. The Director and Clerk of the Board are hereby authorized and directed execute any necessary subsequent Documents with Stephen Kay, Golf Course Architect LLC, 665 Saint Andrews Dr. Egg Harbor City, New Jersey
3. A notice of this action shall be published once as required by law.
4. The Contract Number shall be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being QP2025-91.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be made available to the Ocean County Finance Department, Parks & Recreation Director, County Administrator, County Auditor, County Counsel, and Stephen Kay, Golf Course Architect LLC.