



## Ocean County Board of Commissioners

OFFICE OF THE  
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly  
Deputy Director Frank Sadeghi  
Commissioner Robert S. Arace  
Commissioner Jennifer Bacchione  
Commissioner Virginia E. Haines

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

### Board Meeting Agenda

Date: October 15, 2025 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Qualifying Stephen Kay Golf Course Architect, LLC as eligible to provide Golf Course Architecture Consulting Services, on a project specific basis, for the period of 10/20/2025 through 10/19/2026. (QP2025-91)

<b>Official Resolution#</b>	<b>2025001517</b>
Meeting Date	10/15/2025
Introduced Date	10/15/2025
Adopted Date	10/15/2025
Agenda Item	o-1
CAF #	
Purchase Req. #	
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓		✓		✓		
Haines	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

*Michelle I. Gunther*

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Clerk Of The Board

## RESOLUTION

October 15, 2025

**WHEREAS**, the Ocean County Parks and Recreation Department has determined that a need exists for Golf Course Architecture Consulting Services; and

**WHEREAS**, the County of Ocean publicly solicited a Requests for Qualifications for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the two (2) responses received by the County of Ocean have been reviewed by the Evaluation Committee, in accordance with the criteria approved by the Ocean County Board for Commissioners, as set forth in the Request for Qualifications; and

**WHEREAS**, the Ocean County Department of Parks & Recreation and the Consultant Selection Review Committee have determined that Stephen Kay Golf Course Architect, LLC is qualified and eligible to provide Golf Course Architecture Consulting Services and have recommended the award of contracts, on a project specific proposal basis, for a one (1) year period.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. Stephen Kay Golf Course Architect LLC, 665 St. Andrews Dr. Egg Harbor City, NJ 08215 is hereby qualified and eligible to provide Golf Course Architecture Consulting Services and shall be awarded contracts, on a project specific proposal basis, for the period of October 20, 2025 through October 19, 2026.
2. A certified copy of this Resolution shall remain on file and be available for public inspection and the Office of the Clerk of the Board of Commissioners, during normal business hours.
3. The contract number must be indicated on all papers, documents, invoices, and vouchers pertaining to said contract.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be made available to Ocean County Counsel, County Auditor, County Parks & Recreation Department, and Stephen Kay Golf Course Architect, LLC.