



Ocean County Board of Chosen Freeholders

OFFICE OF THE  
OCEAN COUNTY FREEHOLDERS

Director John P. Kelly  
Deputy Director Gerry P. Little  
Freeholder John C. Bartlett  
Freeholder Virginia E. Haines  
Freeholder Joseph H. Vicari

101 Hooper Ave  
Toms River, New Jersey  
08754-2191  
Tel: 732-929-2005  
Fax: 732-505-1918

Board Meeting Agenda

Date: April 6, 2016 - 4:00 PM  
Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

Agenda: Awarding a Contract for the furnishing and delivery of INMATE COMMISSARY AND BANKING SERVICES to Keefe Commissary Network, LLC, the sole/highest qualified bidder. Contract will be awarded to the bidder who will provide Ocean County Department of Corrections the highest percentage of the gross revenues from all commissary sales.

Official Resolution#	2016000380						
Meeting Date	04/06/2016						
Introduced Date	04/06/2016						
Adopted Date	04/06/2016						
Agenda Item	m-5						
CAF #							
Purchase Req. #	B2016-35						
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Little	✓			✓	✓		
Bartlett	✓		✓		✓		
Haines	✓				✓		
Vicari	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, NJ AT THE MEETING REFERENCED THEREON

*Betty Vicari*

Clerk Of The Board

CONTRACT NO. MUST BE ON ALL PAPERS, DOCUMENTS, INVOICES, VOUCHERS	
NO.	B2016-35

## RESOLUTION

April 6, 2016

WHEREAS, on March 15, 2016, pursuant to legal advertisements therefor, sealed bids were received for the furnishing and delivery of INMATE COMMISSARY AND BANKING SERVICES for the County of Ocean; and

WHEREAS, at the advertised time, one response was received from the following bidder:

Name of Bidder

Keefe Commissary Network, LLC

Address of Bidder

301 Mill Road  
Edison, NJ 08837  
(732) 248-2323

; and

WHEREAS, after the receipt and examination of same, the County Purchasing Agent has now recommended to this Board that the sole/highest qualified bid, be accepted, namely, KEEFE COMMISSARY NETWORK, LLC. Contract will be awarded to the bidder who will provide to the Ocean County Department of Corrections the highest percentage of the gross revenues from all commissary sales.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of this Board are hereby authorized and directed to enter into a contract, accepting the bid for the furnishing and delivery of Inmate Commissary and Banking Services for the County of Ocean, for the contract period effective from date of award through April 5, 2019, a period of three (3) years. The County reserves the right to extend the contract for two (2) additional years.

KEEFE COMMISSARY NETWORK, LLC for two (2) items, to wit:

ITEMS NO. 1 and 1a.

2. The services to be acquired by this contract shall be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Chosen Freeholders and subject to the Board of Freeholders customary procedures. Delivery shall be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

3. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being B2016-35.

4. Be it further resolved that certified copies of this Resolution shall be made available to the County Auditor, County Department of Purchasing, Department of Finance, County Corrections Department, and Keefe Commissary Network, LLC the successful bidder.

Proposal for the **INMATE COMMISSARY AND BANKING SERVICES** for the Ocean County Department of Corrections for the County of Ocean.

To the Board of Chosen Freeholders of the County of Ocean.

Gentlemen:

The undersigned hereby declares that he/she has carefully examined the advertisements and specifications for **INMATE COMMISSARY AND BANKING SERVICES** and that they will complete the said contract in all respects according to the specifications.

**PRICE SCHEDULE**

✓ **ITEM NO.**  
1.

The successful bidder shall pay to the Ocean County Department of Correction the following percentage of the Gross Revenues from all commissary sales. 39.00 %

Lead time for start up 90 days

✓ 1a.

Welfare Pack

\$ 3.15 /each